

CALCULATIONS TO DETERMINE WHETHER FAMILY OF DECEASED OR PREMATURELY RETIRED EMPLOYEE IS IN NEED OF IMMEDIATELY FINANCIAL ASSISTANCE VIDE PARA 3 OF NOTIFICATION NO.30-EMP DATED 02.04.2008 & 114- EMP DATED 14.08.2008 OF LABOUR DEPARTMENT, GOVT.OF WEST BENGAL.

Name of Employee : Designation :
Date of birth : Dist. :
Date of death / premature retirement: Age as on death:

1. Gross Monthly Salary of the employee before or premature retirement:-

Basic Pay :
Dearness Pay :
Dearness Allowance :
Medical Allowance :
Gross Monthly Salary = _____

- (i) 90% of above Gross Monthly Salary =
(ii) Minimum Salary of Gr. 'D' employee =
(in case of Group 'D' employees)
(iii) Minimum Salary of LDC employee =
(in case of employee other than those
belong to the Group 'D')

Qualifying Amount = _____

(For Gr. 'D' employee – (i) or (ii) which ever is higher)
(For other categories – (i) or (ii) which ever is higher)

2. Monthly income of the family: -

(a) Total Family Pension per month :
(with break up)

(b) (i) Amount received / receivable

Gratuity :
Leave Encashment :
GIS / any other payments :
Total = _____

(ii) Medical Expenses (-) :
(With Original Receipts / Cash
Memo, Hospital Discharge
Certificate)

Net Amount [(i) – (ii)] : _____

Monthly Interest Income @ 8% p.a. = $\left(\frac{\text{Net Amount X 8}}{12} \right) =$

(c) Monthly Income from Movable / Immovable property:-
[Family members to submit declaration]

(i) Monthly Income from movable property :
(NSC / KVP / FD / PO etc.)

(ii) Monthly Income from immovable property : _____

(i) + (ii) : _____

(d) Monthly Income of dependents of employee :

Total Monthly Income of family = (a + b + c + d) = _____

3. Since, monthly income of the family is **less than /more than*** the qualifying amount, family of the deceased or prematurely retired employee is **IN NEED OF / NOT IN NEED OF** * immediate Financial Assistance.

Date:

(Signature of Officer)
With Name, Designation, & Official Seal

Countersigned

(Signature of Appointing Authority)
With Name, Designation & Official Seal

* Strike out whichever is not applicable.