



GOVERNMENT OF WEST BENGAL
Directorate of Forests
Office of the Divisional Forest Officer,
KANGSABATI SOUTH DIVISION.
Kangsabati (South) Division, Purulia

Tel & Fax No. 03252-222604, e-mail: dfoksd@gmail.com

e- TENDER NOTICE NO. 5/KSD/SPAP/2019-20 FOR MANAGING HUMAN-ELEPHANT CONFLICT UNDER KANGSABATI SOUTH DIVISION

Kangsabati South Division is one of most affected Elephant Depredation Divisions of South West Bengal. On an average the duration of stay of Elephant herd stay in this Division is 60-90 days. This herd is known as Dalma Herd and consists of nearly 30-40 elephants. Apart from this, a separate herd known as Mayurjharna Herd consists of 3-5 elephants also stay in this Division for a considerable period. Naturally the extent of damage both in terms of crop raiding, injuries Human & live stock and killing of Human are high. A residential herd/loner of 3/5 elephants adds to this problem further. In order to minimize the extent of depredation, relocating the herd/individual without torturing it under any circumstances and subsequently reducing the degree of man animal conflict, is one of most suitable strategies which is adopted since long. Thus, In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Divisional Forest Officer Kangsabati South Division , Raghobpur, Purulia, on behalf of Governor of West Bengal, invites **cluster wise e-tender** from bonafide, resourceful suppliers/contractors for carrying out the following works at various Ranges of Kangsabati South Division as per following location details & estimates.

MODEL ESTIMATES FOR DRIVING A HERD OF ELEPHNAT CONSISTING OF 30-40 NOS OF ELEPHNATS

Sl. No.	Item of Works	Quantity	Unit	Rate (in Rs.)	Estimated Cost (in Rs.)	
1	Cost of hiring Charges of Vehicle to carry the staffs & elephant relocation team from revenue village areas to near most forest including separate arrangement of vehicle for the RO, BO, DFO/ ADFOs all complete in all respect.	5	Nos.	2500.00	12500.00	<i>For a herd of average 30-40 elephant is Rs 100000 including 12% GST& 1% Labour Cess</i>
2	Cost of arrangement of light and big sound system like high pitch drums, electronic sound machine, high lumen lights, generator sets etc to the elephant relocation team as well as to the engaged labourers for relocating wild elephants as and when required basis including carriage to the spot all complete in all respect	60	Units	600.00	36000.00	<i>In no case payment for relocating the herd/loner will be more than the accepted offered rate. However it can be less than the accepted offered rate depending on exact field situation and item of works to be implemented in the field</i>
3	Cost of wages to the relocated team from revenue village areas to near most forest	150	Nos.	350.00	52500.00	
4	Supply of potable water, Tiffin, working lunch, first aid etc. to the elephant relocation team.	150	Nos.	70.00	10500.00	
Sub total					111500.00	
Add GST @12 %					13380.00	
Misc. Contingency					120.00	
Grand Total :					125000.00	

ANALYSIS OF THE ESTIMATES

1. Driving of elephant is one of the tough most, cumbersome, difficult and unpredictable jobs. Showing cluster wise type and numbers of driving to be required is simply indicative in nature. More or less it is a prediction of few previous years' average nos of driving. Actual driving- mode, type and pattern shall be dependent on exact field situation. Thus intending bidders are required to quote their rate based on the estimates shown in the table above for very big driving only. Rate quoted by the successful bidder shall be calibrated on pro rata basis accordingly for such other 3 types of driving as mentioned in the location details table.
2. The intending bidders shall be required to be well versed with the territory, local socio political situation, mode and pattern of elephant driving. In a nut shell, the intending bidders should be well versed with wildlife management, wildlife protection act,1972 & local socio political situation. Thus it shall be mandatory to deploy Hulla Party as per specific direction of the Range Officer concerned. As it might be a question of life and death situation. Rate should be quoted keeping all these factors in mind.
3. Broadly this estimates consists 4/5 major items each having a definite weight in the overall estimates. Now once the rate is quoted, it shall be presumed that the quoted rate follows the same ratio as mentioned in the original model estimates. Sometimes, it might be so that the successful bidders need to procure/supply any 1 or 2 of the items mentioned in the model estimate; e.g- supply of burnt mobil/ supply of kerosene/hulla/vehicle etc; in those cases payment shall be made accordingly based on actual supply/procurement following the same weightage and ratio as mentioned in the model estimates and as per the rate quoted by the successful bidders.
4. Both skilled manpower and financial potential of the intending bidders shall play very crucial role for successful driving. Now for any member of the Hulla Team, as they deserve much more than the minimum wage, the rate quoted in the estimate as wage must be paid to the Hulla team. Thus there will be no curtailment in the wage rate. However the number of persons engaged for driving might vary 10% of the estimated number. But that shall be fixed by the Range Officer concerned or by an officer above Range Officer. But the upper limit of deploying Hulla Members shall be allowed to be exceeded only as a special case to be decided by the concerned Range Officer or his/her Higher officer who will be present in the field . It shall only be the discretionary power of the Divisional Forest Officer, Kangsabati South Division to the tune as shall be mentioned in the general terms and conditions. The financial potential of the intending bidders shall be such that he/she shall be able to make cash payment for a particular driving to the tune of 80% of the estimated cost of each driving.

Cluster	Range	Beat	Type of Driving	Quantity	Rate	Amount (Rs)	EMD(2% of The Estimated Cost(Rs))	Security (5% of the offered rate (Rs))	Remarks
1	Jamuna	Hq Beat	As per Estimate	8	125000	1000000	20000	(5% of the accepted offered rate	<i>Offered rate will be exclusive of GST and labour Cess as applicable. Those will be added with the accepted offered rate.</i> <i>Actual payment shall be made based on accepted offered rate and as per exact item of works implemented in the field</i> <i>After failure to relocate the herd for consecutive 3 times, no payments shall be made for 4th time; subject to discretionary power of the undersigned</i>
2	Jamuna	Dhadka	Do	8	125000	1000000	20000	Do	
3	Jamuna	Kuilipal	Do	8	125000	1000000	20000	Do	
4	Jamuna	Nanna	Do	8	125000	1000000	20000	Do	
5	Bandwan	Hq Beat	Do	8	125000	1000000	20000	Do	
6	Bandwan	Pargora	Do	8	125000	1000000	20000	Do	
7	Bandwan	Bandwan	Do	8	125000	1000000	20000	Do	
8	Bandwan-II	Hq Beat	Do	8	125000	1000000	20000	Do	
9	Bandwan-II	Kuchia	Do	8	125000	1000000	20000	Do	
10	Bandwan-II	Latapara	Do	8	125000	1000000	20000	Do	
11	Burabazar	Burabazar	Do	8	125000	1000000	20000	Do	
12	Burabazar	Sindri	Do	8	125000	1000000	20000	Do	
13	Burabazar	Bamundiha	Do	8	125000	1000000	20000	Do	
14	Manbazar-II	Kumari	Do	8	125000	1000000	20000	Do	
15	Manbazar-II	Jamtoria	Do	8	125000	1000000	20000	Do	

SCHEDULE OF DATES

TYPE	DATE
Date of uploading of N.I.T & Other document (Online Publishing Date)	10/06/19 11.00 AM
Document Download Start date.	10/06/19 11.00 AM
Bid submission Start date Online	10/06/19 11.00 AM
Last date for submission of uploaded copies of Tender documents etc. (Offline)	18/06/19 up to 5.30 PM
Bid submission Closing date (Online)	18/06/19 up to 5.00 PM
Bid Opening date for Technical Bid (Online)	21/06/19
Date of uploading of list of Technically qualified bidders (Online)	21/06/19
Date of uploading of final list of technically qualified bidders after disposal of appeal (Online)	To be Notified in due course
Date of Opening of Financial Bids (Online)	To be Notified in due course
Website from where the tender can be seen	1) Website of Directorate of Forest , Government of West Bengal. 2) District Portal, Purulia. 3) e- procurement portal, Government of West Bengal.
Relevant Website for Viewing & Participating in e-Tender.	www.wbtenders.gov.in
Tender Fees	Rs. 1,000.00 will be applicable for accepted L1 Bidder only.

GENERAL TERMS AND CONDITIONS

1. **The cluster and location shown in the tender notice are indicative in nature. Actual driving will be dependent on the place of stay of the elephant. The start location from where the driving will be started shall be considered as the basic cluster location; i.e, successful tenderer of that cluster shall be given the responsibility of driving. The number of Hulla & other driving wage earners, route & distance to be covered shall be decided by the local Range Officer. 3 times failure in driving, no payment shall be made for last driving.**
2. **Pattern of Tender- Invitation of tenders are indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non availability of such approval the tender shall be cancelled outright without assigning any further causes. Cost of the tender papers, if any, is non refundable in nature. No prayer, in case of such cancellation, shall be entertained under any circumstances. In case of the requisite approval from appropriate authorities also, work order to the successful bidders shall only be issued when fund will be placed and which shall be free from any other encumbrances.**
3. **Procurement of tender paper-** The tender paper shall have to be procured from e procurement portal, Govt of West Bengal. The intending bidders may also visit the official website of Forest Directorate for information.
4. **Tender should be submitted by name in favour of Sri Arnab Sengupta, WBFS, Divisional Forest Officer, Kangsabati South Division** and not by official designation only. The tender shall be made in two bid system viz- technical bid and financial bid. Following folders are required to be uploaded with a single folder superscripting technical bid
 - a. Company information folder- related all information including audit report etc
 - b. Financial Credential folder- All experiences related to similar nature of job. Only work completion reports with an abstract mentioned in the annexure-II
 - c. Folder related to company hierarchy and technical person

The technical bids must not contain any pricing information under any circumstances. In such case the tender shall be liable to be canceled.

5. **Submission of Tender-** In general, the tenders are allowed to participate in maximum 8 (Eight) clusters, subject to discretionary power of the tender committee and overriding power of the undersigned. The technical bids thus submitted by the intending bidders shall be scrutinized by the tender committee constituted for the purpose, based on 2 grounds- a. The experience of the intending bidders & b. The financial credential submitted for the purpose.
6. **Technical Bid-** Technical Bid Should be submitted in separate folder other than financial bid. Clearly super scribing the tender no and specific cluster in which the intending bidders are willing to participate. Work of similar nature implemented in a particular financial year (not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as VAT, P TAX, License/Registration as applicable, additional information if any, shall also be submitted in the folder. The other credential like company details, machinery, technical persons, other technical knowhow, as applicable, shall be required to be submitted. The Technical bid must not contain any pricing information. The address and Contact No. of the bidder should be clearly written on the envelope.
7. **Financial Bid-** Financial Bid will not be opened unless the information and documents provided in the Technical Bid are as per the eligibility criteria and as per satisfaction of the undersigned.
 - ii) The financial bid should also be submitted in a separate cover super-scribed as **Financial Bid** & "Tender Notice No. and cluster no. The bid should mention in both number & words. and words "should be written in bold letters.
 - iii) Address and contact No. of the Bidder should clearly written on the cover.
 - iv) Financial Bid format is given in Form IIA.
 - v) The Bank details of the tenderers must be mentioned in the Form IIA for making payments on line. This is obligatory.
 - vi) Financial bid must be inclusive of all taxes.
 - vii) Amount quoted more than the estimated cost will not be accepted in general, subject to the discretionary power of the undersigned based on the recommendation of the tender committee constituted for the purpose.
8. **Eligibility Criteria-** It consists of two parts- A. Experience of implementing similar nature of job & B. The requisite assessment of financial potential of the bidders.
 - A. Experience of implementing similar nature of job – The intending bidders must be having experience in implementing the same nature of jobs ie, the intending bidders must have experience of driving/involvement in driving of elephant herd. Intending bidders are required to submit a write up not more than 500 words describing the procedure of driving. The same should be supplemented by the certificate issued by any Divisional Forest Officer or any higher officers of Forest Directorate in this regards.
 - B. The requisite assessment of financial potential of the bidders-The intending bidders must be having **at least 80% of the estimated cost as financial credentials for a single contract, 100% FOR 2 CONTRACT (50% EACH) OR 120% FOR 3 CONTRACTS (40% EACH), NOT MORE THAN 3 YEARS OLD, to be calculated for particular financial year which one is maximum (Not more than 3 years' old).** Requisite documents such as **IT Return, PAN, VAT, GST , Other Statutory License etc as applicable as per existing rules**, must be submitted in the technical bids. The financial credential may of either similar or non similar nature of work ,as the this is for the 1st time elephant driving is put to e-Tender.
 - C. Possession of / access to the Vehicles like Omnie/ scorpio/bolero/ TATa-407and such other 4 -wheelers, access to the burnt mobil shall be considered as added advantage.

After assessment of the eligibility criteria a weightage will be provided against each technical bid in 1 to 10 points scale. Those who will score at least 7 points shall only be eligible to qualify the financial bid.

9. **Time to Complete the works-** Delay in sending the team along with other materials and vehicle required for driving beyond 2 Hrs of the timing intimated by the Range Officer concerned, shall attract penal provision to the tune of 10% of the offered rate; as it is a question of saving human life and stoppage of destruction of human property. **A certificate of due diligence** must be availed by the bidders concerned from the respective Range Officer before preparation of bill.
10. **Submission of EMD and Security-** EMDs are required to be submitted as per guidelines mentioned in the G.O No-3975-F(Y) dt 29/07/16 and subsequent G.O No-2365-F(Y) dt 12/04/18 through ICICI Bank payment gateway either by using internet banking or by NEFT/RTGS. The procedure is mentioned below-
 - a. Payment by NET BANKING (Any linked bank) through ICICI Bank payment Gateway
 - ✓ On selection of net banking as payment mode, the bidder will be directed to ICICI Bank payment gateway web page 9(along with a string containing unique ID) where he will select the bank through which he wants to do the transaction
 - ✓ Bidders will make the payment after entering his unique ID and password of the bank to process the transaction.
 - ✓ Bidder will receive a confirmation message regarding success/failure of the transaction
 - ✓ If the transaction is successful, the amount paid by the bidder will be credited in the respective pooling account of State Government/PSU/Autonomous body/Local body/PRIs etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
 - ✓ If transaction is a failure, then bidder will go back to step one and try again.
 - b. Payment through NEFT/RTGS
 - ✓ On selection of RTGS/NEFT as payment mode, the e- procurement Portal will show a pre-Filled challan having the details to process RTGS/NEFT transaction
 - ✓ The bidder will print the challan and use pre filled information to make RTGS/NEFT payment using his bank account
 - ✓ Once the payment is made, the bidder will come back to e- Procurement portal after expiry of reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
 - ✓ If verification is successful, the fund will get credited to the respective pooling account of State Government/PSU/Autonomous body/Local body/PRIs etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
 - ✓ In case of unsuccessful process the amount will be refunded to bidder's account

Security shall be given by Accepted L1 Only. The Security shall require to be given in TR-7/GRIPS Challan as the case may be. Security may also be adjusted through **RA Bills** also; subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. Security may also be adjusted with **EMD** and **RA bills** also, subject to subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. The Head of account for depositing the EMD with Operator's Code is **8443-00-109-003-07** (EMD) (Operator's Code-**124**) and that of Security deposit with Operator's Code is **8443-00-109-003-07** (Security Deposit) (Operator's Code-**124**). The adjustment through refund shall be made through the head of Account **00-8443-00-109-003-0-23-00** after maintaining due formalities in this regard.

11. **Special additional Security-**As per G,O No- 4608-F(Y) dt 18/7/18 , a special additional security is required to be submitted by the successful bidder to the tune of 10% of the estimates tender amount in the form of a bank guarantee in case of accepted bid is 80% or less of the estimated tendered amount. The same will be released on successful implementation of the work at the time of release of security. It shall be the discretionary power of Divisional Forest Officer, Kangsabati South Division to direct the successful bidder/s to submit the entire less amount as security deposit in the form of bank Draft , if the quoted rate is below 25% of the estimated cost and the successful bidders shall be bound to pay the security failing which the EMD of the bidders shall be forfeited and L2 shall be given the opportunity to carry out the work at L1's rate on submission of the security. The mode of payment of such security which shall be final and binding , shall be decided by the Divisional Forest Officer, Kangsabati South Division
12. **Contingency and Less Amount-** The successful bidders shall have no claim over contingency. Similarly, if the rate offered by the successful bidder/s is less than the estimated amount put to NIT, shall also not have any claim over it. It shall be dealt with as existing financial rules and government order or as per direction of the authority having the financial power to sanction the difference amount.
13. **Dispute Resolution** – The decision taken by the undersigned shall be final in case of any dispute while implementing the work at field level or otherwise. Appeal, if any shall be made to the Chief Conservator of Forests, South West Circle, within 30 days. The decision taken by the Chief Conservator of Forests, South West Circle, shall be final and binding.
14. **Mode of payment-** On completion of entire work,(Specific Human-Elephant Driving for a particular day RA Bills may be raised by the contractor against that particular driving. On certifying the due deligency by concerned Range Officer and after duly checked by ADFO, Kangsabati South Division the bill for pending payments shall be processed. **All kinds of statutory deductions for the time being in vogue shall be made from the Final Bill/RA Bills as the case may be.** In no case, payment more the accepted offered rate shall be paid to the contractor concerned. However, if any additional works is implemented by the contractor concerned, after taking due approval in this regard from appropriate authority, the same can be paid to the contractor concerned based on the **estimated cost and based on the accepted offered rate on pro rata basis.** Such consideration shall be the discretionary power of the undersigned. In case of some items that do not require to be implemented in the field, no payments shall be made against those items. Final Bill/RA Bills shall require to be prepared accordingly. **Bills shall be paid as soon as possible, preferably with 30 days from the completion of all procedures in this regard. However, the concerned contractor shall have to pay to the deployed Hulla Team immediately after the work is over, after consulting with the concerned Range Officer**

OTHER TERMS AND CONDITIONS

1. **An affidavit of 1st class magistrate/Notary, duly signed by the intending bidders, declaring the following points shall be required to be submitted by the intending bidders along with the technical bid. If the affidavit is not submitted along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. However it shall be mandatory for the successful bidders to submit an affidavit of 1st class magistrate before signing of agreement and within 7 days from the date of issuance of offer/direction letter of submission of security deposit**
 - a. **I have read and understood the meaning of the clauses mentioned in the tender notice no- in letter and spirit**
 - b. **The documents submitted and information provided by me are true to the best of my knowledge and beliefs.**
 - c. **I shall abide by all the terms and conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/ other appropriate authority time to time for smooth implementation of the works.**

d. In case of any dispute, I vouch that, the decision taken by Divisional Forest Officer, Kangsabati South Division shall be final and on appeal, the decision taken by the Chief Conservator of Forests, South West Circle, shall be final & binding upon me.

2. **Validity of the tender will be 1 (One) year from the date of issuance of work order or up to the end of financial year, as may be decided by the appropriate authority. The contract can be extended up to another 6(six) months on proving satisfactory services in this regard to be certified by the concerned Range Officer or his higher officer.**
3. The undersigned reserves the right to place order for work for supply up to 15% more or 15% less of the quantity mentioned in the schedule of the tender. **Payment for the material supply shall be calibrated and calculated on pro rata basis and shall be made accordingly.**
4. **It is mandatory to engage Hulla Team as per the directives of the concerned Range Officer; these norms can't be violated under any circumstances. In that case Range Officer shall be at his liberty to engage the Hulla Team as per his choice & the bidder is required to make the requisite payment as per the Hulla Team so engaged. The successful bidders are required to make payment of the earmarked wages to the Hulla Team so engaged within 7 days of the driving. A sincere effort shall be made to reimburse such amount within 1 month; but mere nonpayment within 1 month can't be considered as an excuse of not supplying materials or non deployment of Hulla Team in time. In such case undersigned shall be at his liberty to make payment for any due of the bidder concerned, cancellation of the tender of that cluster outright without assigning any further reason thereof or engaging successful bidder/s of other cluster having next lowest rate.**
5. The undersigned reserves the right to cancel the tender, if necessary, without assigning any reason whatsoever.
6. The undersigned is not bound to accept the lowest rate quoted by the tenderer and he is not bound to assign any reason, whatsoever, for such non-acceptance.
7. The undersigned reserves the right to accept the tender only after verifying / testing the sample up to the satisfaction.
8. The undersigned or his representatives will inspect the works, take necessary measurement, and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.
9. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not. In general no part payment prayer shall be entertained.
10. During the inspection by the undersigned or his representative, if the quality of the work / supply is not found up to the standard, the contractor/ supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.
11. The work order will be issued to the successful contractor only after placement of fund by the Government.
12. No extension of time will be allowed for delivery / execution/ supply of the work/materials. The Tenderer / contractor shall not be considered in default, if delay in delivery / execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer, Kangsabati South Division for extension of time for that period. The Division Forest Officer, Kangsabati South Division at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.

13. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the Range Officer concerned or his higher officer, subject to the approval of the undersigned or his Sub-ordinate officers. In case of any material supplied by the department, the cost of such material will be recovered from the contractor.
14. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.
15. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/ supplier, within the project cost.
16. Royalty for any material, if obtained from Forest area, will have to be paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such material must be shown and photo copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
17. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Dept/ P.H.E.
18. Statutory Deduction: Income Tax, VAT, Labour Welfare Cess as applicable shall be deducted from the Gross amount of Bill.
19. In addition to above, before payment the following documents are required to be produced, if applicable,
 - a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).
 - b) Xerox copy of DCR (with RA Bill/Final Bill –in original to be shown for verification) as a documentary evidence for payment of Royalty &CESS in Minor minerals or original Challan(s) carrying order (s) mentioning the name of Agency, Tender Notice No. & date received from Govt. Approved Lessee/ Permit holder.
20. The successful tenderer will not assign any part of the work to any other contractor.
21. The successful tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
22. Rate offered in the estimate is the final and tenderer will not have any further claim.
23. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non receipt of Government sanction.
24. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.
25. The terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.
26. In case of any dispute in execution of the work or supply, an application may be made to the Divisional Forest Officer, Kangsabati South Division and the decision of the undersigned is final and binding.
27. The cost Tender paper / Form will be sold as per Govt. of WBs notification no. 452-A/PW/O/10C-35/10, Dt-26/07/2011.

28. Requisite license must be obtained for Labour Department after issuance of work order. No payment shall be made without production of the license.
29. Forest Department, or Kangsabati South Division, or any staffs of the Division, shall, in no way, be held responsible under any circumstances for any accident or death of the labourer/ driver etc, engaged by the contractor, happened in the field during the time of implementation of driving. Further, Forest Department, or Kangsabati South Division, or any staffs of the Division, shall no way be held responsible in case of any damage/accident to the vehicle provided by the bidders.
30. This does not restrict undersigned to give instruction to supply materials of appropriate quality and quantity for driving such as Burnt Mobil, kerosene, Jute bag for Hulla, Hulla itself, Chillie or chillie power, food items to be supplied to Hulla Teams and staffs engaged and suitable drinking water. Before supply the sample should be verified by the concerned Range Officer and bill shall only be passed after the Range Officer concerned provide the required certificate in this regard.
31. Range officer or his authorized person/s shall have the discretionary power to deploy suitable labouers, preferably from among the FPCs concerned.
32. In case of implementation of the works at field the decision of the Range Officer or his authorized persons or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.
33. Payment shall only be made to the contarctors after the Range Officer concerned, certifies so ensuring the quality of the work and implementation of the works as per estimates and plan subject to overriding power of the undersigned in this regard.
34. The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque issued by the undersigned for the purpose.
35. Please follow annexure carefully during submission of tender



Divisional Forest Officer
Kangsabati South division
Purulia

ANNEXURE-I- PRAYER FOR PARTICIPATION IN THE TENDER

Name :

Address :

Tender Notice No.

Cluster No.

Financial Credential for similar nature of job (as mentioned in the tender notice)

Bank details (A/c No., IFSC code & MICR code(optional))

Declaration : I / we do hereby declared the statement made by me is true the best of my knowledge in belief.
If allow I/We shall abide by all the terms and conditions mentioned in the tender notice and the direction of
the authority. I /We read the tender document carefully and understood it in letter inspirit.

Signature with date

TECHNICAL BID FORMAT

Form IA-General Information about the Organization

SI No	Particulars	Details to be furnished
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Details of the Bidder (Organization)

1	Name	
2	Address	
3	Telephone/Mobile No.	
4	Email	
5	Fax	
6	Website	

Details of Authorized Person

7	Name	
8	Address	
9	Telephone/Mobile No.	
10	Email	

Information about the Organization

11	Status of Organization (Proprietorship/Partnership/Public Ltd/Pvt. Ltd/ Co-operative Society etc.)	
12	Details of Registration of Organization	Date: Ref:
13	Number of Professionals in position in the organization	
14	Locations and address of offices	
15	Service Tax Registration Number	
16	VAT Registration Number(Enclosed latest VAT Return)	
17	Professional Tax Registration Number	
18	Income Tax PAN Number	
19	Details of any other Licenses/Registration (Copy to be enclosed)	

Signature of the Tenderer with date

(Annexure-II)

Form I-B "Summary of Similar Projects Implemented " (Year wise)

Sl No	Name of the Customer	Project Name	Brief narration of the type of work implemented	Start Date	End Date	Contact Value (only net checked amount issued by authority	Financial year of the completion of the work	Supporting documents against the completion report (Yes/No)	Whether Successfully completed	Address &Phone no. of the work completion issuing authority.

Signature of the Tenderer with date

(Annexure-III)

FINANCIAL BID FORMAT

Form II-A

Estimated Cost	Offered rate against estimated Cost	Applicable Taxes (Rs.)	Total (1)+(2) (Rs.)
	(1)	(2)	(3)

NOT TO BE DISCLOSED DURING THE SUBMISSION OF TECHNICAL BID IN ANY WAY WHICH MIGHT LEAD TO FORFEITURE OF EMD, SUBJECT TO DISCRETIONARY POWER OF THE UNDERSIGNED

Declaring that the item against which there are fixed Govt. rate such as minimum wage rate etc. shall be obeyed in letter in spirit

Signature of the Tenderer with date

Copy forwarded for wide circulation & information to:-

1. The Sabhadhipati, Purulia Zilla Parishad.
2. The Principal Chief Conservator of Forests(HoFF), West Bengal
3. The Chief Conservator of Forests, South West Circle, West Bengal.
4. The District Magistrate, Purulia.
5. The Superintendent of Police, Purulia.
6. The Sub-Divisional Officer, Sadar, Purulia.
7. The Treasury Officer, Purulia Treasury
8. All Divisional Forest Officer's, South-West Circle, West Bengal.
9. The Treasury Officer, Purulia Treasury.
1. The District Informatics Officer, NIC, Purulia. He is requested to upload the tender notice on the district portal.
10. The Block Development Officer, _____ Block.
11. The Assist. Divisional Forest Officer, Kangsabati South Division.
12. The Head Clerk, Kangsabati South Division.
13. The Budget, Accounts & Revenue Section.
14. AFR, Kangsabati South Division.
15. All Range Officers (Territorial), Kangsabati South Division.
16. Notice Board, Kangsabati South Division.
17. _____, FPC



Divisional Forest Officer
Kangsabati South Division
Purulia

Government of West Bengal
Directorate of Forests
Office of the Divisional Forest Officer
Kangsabati South Division, Purulia
Tel & Fax No. 03252-222604, e-mail : dfoksd@gmail.com

No.: 920 /2-54

Dated, Purulia, the 03 / 06 /2019

From :: The Divisional Forest Officer,
Kangsabati South Division,
Purulia.


To :: The District Informatics Officer,
NIC, Purulia.

Sub :: Publication of e-Tender Notice No. **5/KSD/SPAP/2019-20**
under Kangsabati South Division, Purulia.

In connection with the above, I am sending herewith the tender documents for publication of e-tender Notice No. **5/KSD/SPAP/2019-20** on District Portal under Purulia District from your end.

This is for our kind information and necessary action.

Encl: As stated above.


Divisional forest Officer
Kangsabati South Division
Purulia



Government of West Bengal

Directorate of Forests

Office of the Divisional Forest Officer

Kangsabati South Division, Purulia

Tel & Fax No. 03252-222604, e-mail : dfoksd@gmail.com

No.: 919 / 2-54

Dated, Purulia, the 08/06/2019

From :: The Divisional Forest Officer,
Kangsabati South Division,
Purulia.

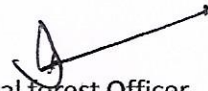
To :: The District Informatics Officer,
NIC, Purulia.

Sub :: Publication of e-Tender Notice No. 2/KSD/SP AP/MY-I/2019-20,
3/KSD/SP AP/MY-II/2019-20 & 4/KSD/SP AP/MY-II/2019-20
under Kangsabati South Division, Purulia.

In connection with the above, I am sending herewith the tender documents for publication of e-tender Notice No. 2/KSD/SP AP/MY-I/2019-20, 3/KSD/SP AP/MY-II/2019-20 & 4/KSD/SP AP/MY-II/2019-20 on District Portal under Purulia District from your end.

This is for our kind information and necessary action.

Enclo: As stated above.


Divisional forest Officer
Kangsabati South Division
Purulia



GOVERNMENT OF WEST BENGAL

Directorate of Forests

Office of the Divisional Forest Officer,
KANGSABATI SOUTH DIVISION.

Kangsabati (South) Division, Purulia

Tel & Fax No. 03252-222604, e-mail: dfoksd@gmail.com

**e- TENDER NOTICE NO. 2/KSD/SP AP/MY-I/2019-20 FOR Y1- SAL AND QGS Y1
MAINTENACE OF KANGSABATI SOUTH DIVISION**

Traditionally Kangsabati South Division is one of the pioneer divisions in raising plantations in south West Bengal. With the introduction of New Financial Management System, it has become mandatory to carry out the majority of development works either through tender or through quotations. Thus, In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Divisional Forest Officer KANGSABATI SOUTH Division , Raghampur, Purulia, on behalf of Governor of West Bengal, invites cluster wise e-tender from bonafide, resourceful suppliers/contractors for carrying out the following works at various Ranges of Kangsabati South Division as per following location details & estimates.

LOCATION DETAILS FOR SAL -Y1 MAINTENANCE

Cluster	Range	Beat	FPC	Mauza/JL	SAL (Ha)	Rate Inclusive GST and Other	EMD @ 2% of the Estimated Cost	Security Deposit	Remarks
1	Barabazar	Barabazar	Nilmohanpur	Nilmohanpur	5				<i>Rates are inclusive of 12% composite GST and 1%labour cess. Intending bidders are required to offer their rates based on Exact estimate. GST and Cess Will be added with the accepted offered rate</i>
	Barabazar	Sindri	Bardaha	Bardaha	5				
	SUB Total				10 @ 29315	2,93,150	5863	5% of the offered rate	<i>All statutory deductions shall be made from the accepted offered rate</i>
2	Manbazar-I	Sindurpur	Sindurpur	Sindurpur	20				<i>Works have to be implemented in the field as per the direction of concerned range Officers or any other officer/s authorised for the purpose from this end</i> <i>RA bills against the partially implemented works shall be provided to the contractor/s subject to discretionary power of the undersigned</i>
	SUB Total				20 @ 29315	5,86,300	11726	5 % of the offered rate	

LOCATION DETAILS QGS PLANTATIONS-Y1 MAINTENANCE

Cluster	Range	Beat	FPC	Mauza/JL	QGS	Rate Inclusive GST and Other	EMD @ 2% of the Estimated Cost	Security Deposit	Remarks
1	Manbazar-I	Sindurpur	Amakocha	Amakocha	10				<i>Rates are inclusive of 12% composite GST and 1%labour cess. Intending bidders are required to offer their rates based on Exact estimate. GST and Cess Will be added with the accepted offered rate</i>
	SUB Total				10 @ 19180	1,91,800	3836	5% of the offered rate	
2	Manbazar-II	Kumari	Patapahari	Patapahari	40				
	SUB Total				40 @ 19180	7,67,200	15344	5% of the offered rate	<i>All statutory deductions shall be made from the accepted offered rate</i>
3	Barabazar	Bamundiha	Tentuladih	Tentuladih	20				<i>Works have to be implemented in the field as per the direction of concerned range Officers or any other officer/s authorised for the purpose from this end</i>
	Barabazar	Sindri	Babuijhore	Babuijhore	7				
	Barabazar	Bamundiha	Hurumda	Hurumda	8				
	SUB Total				35 @ 19180	6,71,300	13426	5% of the offered rate	<i>RA bills against the partially implemented works shall be provided to the contractor/s subject to discretionary power of the undersigned</i>
4	Bandwan-II	Kuchia	Makopali	Makopali	10				<i>JFMC members who are conversant with such types of activities will be given preference while deploying any labour</i>
	Bandwan-II	Latapara	Satara	Satara	10				
	SUB Total				20 @ 19180	3,83,600	7672	5% of the offered rate	<i>Successful bidder/s shall be at his/her liberty to implement the works either by mechanised method of by deloying labour. But whenever labourer are engaged, it shall be mandatory to pay minimum wages to the deployed labourers</i>
5	Jamuna	Kuilapal	Kherardih	Kherardih	5				<i>Successful bidder/s shall be at his/her liberty to implement the works either by mechanised method of by deloying labour. But whenever labourer are engaged, it shall be mandatory to pay minimum wages to the deployed labourers</i>
	Jamuna	Kuilapal	Mahulbona	Mahulbona	5				
	SUB Total				10 @ 19180	1,91,800	3836	5% of the offered rate	

MODEL ESTIMATES FOR SAL PLANTATION Y1 MAINTENANCE

SL NO	ITEM OF WORKS	UNIT	QTY	RATE	AMT(Rs)	Tentative Time to complete the works
	LABOUR COMPONENT					
1	maintenance of Nursery Seedlings from April to July till planting in the field by sorting and shifting and watering including hire charges of labour all complete in all respect	No	500	2	1000	April- July,18
2	cleaning the entire area with bush cutting, removal of debris and burning the same without damaging any seedlings all complete	Ha	1	1200	1200	April-may,18
3	Carriage of seedlings from nursery to planting sites as per requirement by loading unloading and stacking in a place so that the seedlings should not damage	No	320	2	640	As directed by Concerned ROs during 1 st rain preferably
4	vacancy infilling with appropriate spp	No	320	1	320	Do
5	1st time weeding cleaning mulching and vacancy infilling with application of fertilizers- preferably during of on set of monsoon	No	1600	2	3200	during 1 st rain preferably, July-August,18
6	2nd time weeding cleaning mulching and vacancy infilling with application of fertilizers preferably within 15-21 days after 1st mulching	No	1600	1.7	2720	After 15-21 days of 1 st mulching
7	3rd time weeding cleaning mulching and vacancy infilling with application of fertilizers as per requirement	No	1600	1.5	2400	After 15-21 days of 2 nd mulching
8	Cost of redigging of V trenches throughout the plantation areas for SMC in staggered manner across the contour average 100 nos /ha of size 2Mx0.45Mx0.45M	No	100	4.5	450	May-June,18
9	Watering to the plantation areas during dry spell with gap infilling measures for 3 months	ha/Month	6	450	2700	During Dry spell
10	Making fire line 1.50 mtr wide at a gap of 10 mtr to protect it from accidental fire	Ha	1	800	800	Dec,18-Jan,19
	SUB TOTAL : MANDAYS COST				15430	
	MATERIAL COST					
11	carriage of the seedlings up to the site approx-500nos	TRIP	1	1200	1200	As directed by Concerned ROs during 1 st rain preferably
12	Cost of repairing of fencing all complete in all respect	LS			1000	August,-Sep,18
13	Cost of DAP/Euria as per field requirement	Kg	35	24	840	June-Sept,18
14	Cost of insecticide/fungicide as per field requirement	LS			100	June-Sept,18
15	Cost of organic manure-Neem Oil cake, dry cowdung as per field requirement	KG	70	24	1680	June-Sept,18
16	Arrangements of watering during dry spell as per field requirement through water carrier on contractual basis	MONTHLY	2	1200	2400	Dry Spell
17	Watch word on contractual basis	MONTHLY			3000	Jan-March,19
18	material purchase-Rope, tin Can etc				100	
	SUB TOTAL : MATERIAL COST				10320	
	TOTAL				25750	
	Add 12 % GST				3090	
	Add labour Cess				257.5	
	Add Contingency not exceeding 3%				217.5	
	Grand Total				29315	

MODEL ESTIMATES FOR QGS Y1 MAINTENANCE

SL NO	ITEM OF WORKS	UNIT	QTY	RATE	AMT(Rs)	Tentative Time to complete the works
LABOUR COMPONENT						
1	maintenance of Nursery Seedlings from April to July till planting in the field by sorting and shifting and watering including hire charges of labour all complete in all respect	No	400	2	800	April- July,18
2	cleaning the entire area with bush cutting, removal of debris and burning the same without damaging any seedlings all complete	Ha	1	800	800	April-may,18
3	Carriage of seedlings from nursery to planting sites as per requirement by loading unloading and stacking in a place so that the seedlings should not damage	No	320	2	640	As directed by Concerned ROs during 1 st rain preferably
4	vacancy infilling with appropriate spp	No	320	1	320	Do
5	1st time weeding cleaning mulching and vacancy infilling with application of fertilizers- preferably during of on set of monsoon	No	1600	1.6	2560	during 1 st rain preferably, July-August,18
6	2nd time weeding cleaning mulching and vacancy infilling with application of fertilizers preferably within 15-21 days after 1st mulching	No	1600	1.4	2240	After 15-21 days of 1 st mulching
7	3rd time weeding cleaning mulching and vacancy infilling with application of fertilizers as per requirement	No	1600	1.3	2080	After 15-21 days of 2 nd mulching
8	Cost of redigging of V trenches throughout the plantation areas for SMC in stagger manner across the contour average 100 nos /ha of size 2Mx0.45Mx0.45M	No	100	3.5	350	May-June,18
9	Watering to the plantation areas during dry spell with gap infilling measures for 3 months	ha/Month	6	350	2100	During Dry spell
10	Making fire line 1.50 mtr wide at a gap of 10 mtr to protect it from accidental fire	Ha	1	600	600	Dec,18-Jan,19
SUB TOTAL : MANDAYS COST					12490	
MATERIAL COST						
11	carriage of the seedlings up to the site approx-500nos	TRIP	1	800	800	As directed by Concerned ROs during 1 st rain preferably
12	Cost of repairing of fencing all complete in all respect	LS			200	August,-Sep,18
13	Cost of DAP/Euria as per field requirement	Kg	20	24	480	June-Sept,18
14	Cost of organic manure-Neem Oil cake, dry cowdung as per field requirement	KG	30	24	720	June-Sept,18
15	Arrangements of watering during dry spell as per field requirement through water carrier on contractual basis	MONTHLY	2	500	1000	June-Sept,18
16	Watch word on contractual basis	MONTHLY			1000	Dry Spell
17	Contingency- Rope, tin Can etc				40	Jan-March,19
SUB TOTAL : MATERIAL COST					4240	
TOTAL					16730	
ADD 12% GST					2007.6	
Add 1% labour Cess					167.3	
Add Contingency not exceeding 3%					275.1	
Grand Total					19180	

ANALYSIS OF THE ESTIMATES

- 2 (TWO) types of model estimates are given above. The estimates are inclusive of GST, all statutory taxes and deductions and contingency on which successful bidders shall not have any claim unless specifically provided to the bidders by appropriate authority. Every item in the estimates has a definite weightage in the total amount. The offered rate shall be calibrated accordingly.

2. Successful bidders can carry out the works as per estimate, either by deploying labourer or through mechanized manner. But, whenever labourers are engaged, the same should be as per direction of the concerned Range Officer or his authorized person. Priority should be given to the members of JFMCs concerned in this regard. Minimum Wage, as per latest Minimum Wage Act shall have to be paid to the labourer so engaged.
3. The estimate is indicative in nature. Thus, it might be so that some of the items mentioned in the estimates do not require to be implemented in the field and some of the items needs to implemented more than once, repeated or enhanced as per field requirements. Thus the successful bidders must be in preparedness to act accordingly, as per direction of the concerned range Officer.
5. Payment shall be made to the successful bidders only for those items which he/she has carried out at field as per the instructions of the concerned Range Officers or his authorised persons or his superior authority. Each item of the estimates has a definite time line, beyond which the item can't be implemented in the field. Thus any item which is not possible to be implemented in the field within due time, can only be implemented after having due permission in this regard from the appropriate authority. Successful bidders are required to prepare bill for making payment accordingly.
6. From the above analysis, it follows logically that R.A bills, Part Bill, Item wise shall be admissible in this regard. Further, the bill shall never exceed the accepted offered rate. Bills should be prepared based on actual offered rate and actual works implemented in the field. However, the Bill can be less than the offered rate depending on the actual works implemented in the field.

SCHEDULE OF DATES

TYPE	DATE
Date of uploading of N.I.T & Other document (Online Publishing Date)	06/06/19 at 11:00 AM
Document Download(Sale) start date	07/06/19 at 11:00 AM
Bid submission start date	07/06/19 at 11:00 AM
Last date for submission of uploaded copies of tender documents & EMD (Offline)	17/06/19 up to 5:30 PM
Bid submission closing (On Line)	17/06/19 up to 5:00 PM
Bid Opening date for technical proposal (On Line)	20/06/19
Date of uploading of list of technically qualified bidders (On Line)	20/06/19 after 5 PM
Date of uploading of final list of technically qualified bidders after disposal of appeal (On Line)	To be Notified in due course
Date of opening of financial proposal (On Line)	To be Notified in due course
Website from where the tender can be seen	1) Website of Directorate of Forest , Government of West Bengal. 2) District Portal, Purulia. 3) e- procurement portal, Government of West Bengal.
Relevant Website for Viewing & Participating in e-Tender.	www.wbtenders.gov.in
Tender Fees	Rs. 1,000.00 will be applicable for accepted L1 Bidder only.

GENERAL TERMS AND CONDITIONS

1. In some case, the location may also vary/changed depending on the field situation. Payment shall be made on pro rata basis based on the rate offered by the successful bidder, in that case.
2. Pattern of Tender- Invitation of tenders are indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non

availability of such approval the tender shall be cancelled outright without assigning any further causes. Cost of the tender papers, if any, is non refundable in nature. No prayer, in case of such cancellation, shall be entertained under any circumstances. In case of the requisite approval from appropriate authorities also, work order to the successful bidders shall only be issued when fund will be placed and which shall be free from any other encumbrances.

3. **Procurement of tender paper-** The tender paper shall have to be procured from e procurement portal, Govt of West Bengal. The intending bidders may also visit the official website of Forest Directorate for information.
4. Tender should be submitted by name in favour of **Sri Arnab Sengupta, WBFS, Divisional Forest Officer, Kangsabati South Division** and not by official designation only. The tender shall be made in two bid system viz- technical bid and financial bid. Following folders are required to be uploaded with a single folder superscripting technical bid
 - a. Company information folder- related all information including audit report etc
 - b. Financial Credential folder- All experiences related to similar nature of job. Only work completion reports with an abstract mentioned in the annexure-II
 - c. Folder related to company hierarchy and technical personThe technical bids must not contain any pricing information under any circumstances. In such case the tender shall be liable to be canceled.
5. **Submission of Tender-** In general, the tenders are allowed to participate in maximum 3 (Three) clusters. The technical bids thus submitted by the intending bidders shall be scrutinized by the tender committee constituted for the purpose, based on 2 grounds- a. The experience of the intending bidders & b. The financial credential submitted for the purpose.
6. **Technical Bid-** Technical Bid Should be submitted in separate folder other than financial bid. Clearly super scribing the tender no and specific cluster in which the intending bidders are willing to participate. Work of similar nature implemented in a particular financial year (not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as VAT, P TAX, License/Registration as applicable, additional information if any, shall also be submitted in the folder. The other credential like company details, machinery, technical persons, other technical knowhow, as applicable, shall be required to be submitted. The Technical bid must not contain any pricing information. The address and Contact No. of the bidder should be clearly written on the envelope.
7. **Financial Bid-** Financial Bid will not be opened unless the information and documents provided in the Technical Bid are as per the eligibility criteria and as per satisfaction of the undersigned.
 - a. The financial bid should also be submitted in a separate cover super-scribed as **Financial Bid** & "Tender Notice No. and cluster no. The bid should mention in both number & words. and words "should be written in bold letters.
 - b. Address and contact No. of the Bidder should clearly written on the cover.
 - c. Financial Bid format is given in Form IIA.
 - d. The Bank details of the tenderers must be mentioned in the Form IIA for making payments on line. This is obligatory.
 - e. Financial bid must be inclusive of all taxes.
 - f. Amount quoted more than the estimated cost will not be accepted in general, subject to the discretionary power of the undersigned based on the recommendation of the tender committee constituted for the purpose.
8. **Eligibility Criteria-** It consists of two parts- A. Experience of implementing similar nature of job , B. The requisite assessment of financial potential of the bidders & C. Duration of completion of the job of similar nature.
 - i. Experience of implementing similar nature of job – The intending bidders must be having experience in implementing the same nature of jobs ie, the intending bidders must have experience of creating plantation works. Intending bidders are required to submit a write up not more than 500 words describing the procedure

of creating plantation. The same should be supplemented by the certificate issued by any Divisional Forest Officer or any higher officers of Forest Directorate in this regard.

- ii. The requisite assessment of financial potential of the bidders-The intending bidders must be having **at least 80% of the estimated cost as financial credentials for a single contract, 100% FOR 2 CONTRACT (50% EACH) OR 120% FOR 3 CONTRACTS (40% EACH), NOT MORE THAN 3 YEARS OLD, to be calculated for particular financial year which one is maximum (Not more than 3 years' old)**. Requisite documents such as **IT Return, PAN, VAT, GST , Other Statutory License etc as applicable as per existing rules**, must be submitted in the technical bids. The financial credential may of either similar or non similar nature of work ,as the this is for the 1st time elephant driving is put to e-Tender.
- iii. The duration of implementation of job is also very important. Intending bidders who took longer time than the time schedule mentioned in the work order in case of similar nature of jobs, might not be considered at all, subject to the discretionary power of the undersigned.

After assessment of the eligibility criteria a weightage will be provided against each technical bid in 1 to 10 points scale. Those who will score at least 7 points shall only be eligible to qualify the financial bid.

9. **Time to Complete the works-** Delay in completion of each item of works as mentioned in the estimate and as directed by the concerned Range Officer or his authorized person or any superior officer in the rank above Range officer, might attract the penalty to the contractors subject to the discretionary authority of the undersigned depending on the field situation and other requisite factors required to be considered in this regard.
10. **Submission of EMD and Security-** - EMDs are required to be submitted as per guidelines mentioned in the G.O No-3975-F(Y) dt 29/07/16 and subsequent G.O No-2365-F(Y) dt 12/04/18 through ICICI Bank payment gateway either by using internet banking or by NEFT/RTGS. The procedure is mentioned below-

a. Payment by NET BANKING (Any linked bank) through ICICI Bank payment Gateway

- ✓ On selection of net banking as payment mode, the bidder will be directed to ICICI Bank payment gateway web page 9(along with a string containing unique ID) where he will select the bank through which he wants to do the transaction
- ✓ Bidders will make the payment after entering his unique ID and password of the bank to process the transaction.
- ✓ Bidder will receive a confirmation message regarding success/failure of the transaction
- ✓ If the transaction is successful, the amount paid by the bidder will be credited in the respective pooling account of State Government/PSU/Autonomous body/Local body/PRIs etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
- ✓ If transaction is a failure, then bidder will go back to step one and try again.

b. Payment through NEFT/RTGS

- ✓ On selection of RTGS/NEFT as payment mode, the e- procurement Portal will show a pre-Filled challan having the details to process RTGS/NEFT transaction

- ✓ The bidder will print the challan and use pre filled information to make RTGS/NEFT payment using his bank account
- ✓ Once the payment is made, the bidder will come back to e- Procurement portal after expiry of reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- ✓ If verification is successful, the fund will get credited to the respective pooling account of State Government/PSU/Autonomous body/Local body/PRIs etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
- ✓ In case of unsuccessful process the amount will be refunded to bidder's account

Security shall be given by Accepted L1 Only. The Security shall require to be given in TR-7/GRIPS Challan as the case may be. Security may also be adjusted through **RA Bills** also; subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. Security may also be adjusted with **EMD** and **RA bills** also, subject to subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. The Head of account for depositing the EMD with Operator's Code is **8443-00-109-003-07** (EMD) (Operator's Code-**124**) and that of Security deposit with Operator's Code is **8443-00-109-003-07** (Security Deposit) (Operator's Code-**124**). The adjustment through refund shall be made through the head of Account **00-8443-00-109-003-0-23-00** after maintaining due formalities in this regard.

- 11. Special additional Security-As per G,O No- 4608-F(Y) dt 18/7/18 , a special additional security is required to be submitted by the successful bidder to the tune of 10% of the estimates tender amount in the form of a bank guarantee in case of accepted bid is 80% or less of the estimated tendered amount. The same will be released on successful implementation of the work at the time of release of security. It shall be the discretionary power of Divisional Forest Officer, Kangsabati South Division to direct the successful bidder/s to submit the entire less amount as security deposit in the form of bank Draft , if the quoted rate is below 25% of the estimated cost and the successful bidders shall be bound to pay the security failing which the EMD of the bidders shall be forfeited and L2 shall be given the opportunity to carry out the work at L1's rate on submission of the security. The mode of payment of such security which shall be final and binding , shall be decided by the Divisional Forest Officer, Kangsabati South Division**
- 12. Contingency and Less Amount-** The successful bidders shall have no claim over contingency. Similarly, if the rate offered by the successful bidder/s is less than the estimated amount put to NIT, shall also not have any claim over it. It shall be dealt with as existing financial rules and government order or as per direction of the authority having the financial power to sanction the difference amount.
- 13. Mode of payment-** On completion of entire work,(Specific Human-Elephant Driving for a particular day RA Bills may be raised by the contractor against that particular driving. On certifying the due delinquency by concerned Range Officer and after duly checked by ADFO, Kangsabati South Division the bill for pending payments shall be processed. **All kinds of statutory deductions for the time being in vogue shall be made from the Final Bill/RA Bills as the case may be.** In no case, payment more the accepted offered rate shall be paid to the contractor concerned. However, if any additional works is implemented by the contractor concerned, after taking due approval in this regard from appropriate authority, the same can be paid to the contractor concerned based on the **estimated cost and based on the accepted offered rate on pro rata basis.** Such consideration shall be the discretionary power of the undersigned. In case of some items that do not require to be implemented in the field, no payments shall be made against those items. Final Bill/RA Bills shall require to be prepared accordingly. **Bills shall be paid as soon as possible, preferably with 30 days from the completion of all procedures in this regard. However, the concerned contractor shall have to pay to the deployed Hulla Team immediately after the work is over, after consulting with the concerned Range Officer**
- 14. The Decision of the Tender Inviting Authority shall be final in case of any dispute. Aggrieved person/s may prefer an appeal to the concerned Chief Conservator of Forests, South-West Circle, West Bengal with 30 days from the date of awarding any decision by the Tender Inviting authority in writing. The decision of the Chief Conservator of Forests, South-West Circle, shall be final and binding.**

OTHER TERMS AND CONDITIONS

15. **An affidavit of 1st class magistrate/Notary, duly signed by the intending bidders, declaring the following points shall be required to be submitted by the intending bidders along with the technical bid. If the affidavit is not submitted along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. However it shall be mandatory for the successful bidders to submit an affidavit of 1st class magistrate before signing of agreement and within 7 days from the date of issuance of offer/direction letter of submission of security deposit**
 - a. **I have read and understood the meaning of the clauses mentioned in the tender notice no- in letter and spirit**
 - b. **The documents submitted and information provided by me are true to the best of my knowledge and beliefs.**
 - c. **I shall abide by all the terms and conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/ other appropriate authority time to time for smooth implementation of the works.**
 - d. **In case of any dispute, I vouch that, the decision taken by Divisional Forest Officer, Kangsabati South Division shall be final and on appeal, the decision taken by the Chief Conservator of Forests, South-West Circle, shall be final & binding upon me.**
16. Validity of the tender will be 12 (Twelve) months from the date of submission of the tender or up to the end of financial year, as may be decided by the appropriate authority. The same can further be extended for another 6 months subject to satisfactory services provided by the successful bidders.
17. The undersigned reserves the right to place order for work for supply up to 20% more or 20% less of the quantity mentioned in the schedule of the tender.
18. The undersigned reserves the right to cancel the tender, if necessary, without assigning any reason whatsoever.
19. The undersigned is not bound to accept the lowest rate quoted by the tenderer and he is not bound to assign any reason, whatsoever, for such non-acceptance.
20. The undersigned reserves the right to accept the tender only after verifying / testing the sample up to the satisfaction.
21. The undersigned or his representatives will inspect the works, take necessary measurement, and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.
22. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not. In general no part payment prayer shall be entertained.
23. During the inspection by the undersigned or his representative, if the quality of the work / supply is not found up to the standard, the contractor/ supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.
24. The work order will be issued to the successful contractor only after placement of fund by the Government.
25. No extension of time will be allowed for delivery / execution of the work. The Tenderer / contractor shall not be considered in default, if delay in delivery / execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer, Kangsabati South Division for extension of time for that period. The Division Forest Officer, Kangsabati South Division at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be

cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.

26. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the Range Officer concerned or his higher officer, subject to the approval of the undersigned or his Sub-ordinate officers. In case of any material supplied by the department, the cost of such material will be recovered from the contractor.
27. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.
28. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/ supplier, within the project cost.
29. Royalty for any material, if obtained from Forest area, will have to be paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such material must be shown and photo copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
30. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Dept/ P.H.E.
31. Statutory Deduction : Income Tax, VAT, Labour Welfare Cess as applicable shall be deducted from the Gross amount of Bill.
32. In addition to above, before payment the following documents are required to be produced, if applicable,
 - a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).
 - b) Xerox copy of DCR (with RA Bill/Final Bill –in original to be shown for verification) as a documentary evidence for payment of Royalty &CESS in Minor minerals or original Challan(s) carrying order (s) mentioning the name of Agency, Tender Notice No. & date received from Govt. Approved Lessee/ Permit holder.
33. The successful tenderer will not assign any part of the work to any other contractor.
34. The successful tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
35. Rate offered in the estimate is the final and tenderer will not have any further claim.
36. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non receipt of Government sanction.
37. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.

38. The terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.
39. In case of any dispute in execution of the work or supply, an application may be made to the Divisional Forest Officer, Kangsabati South Division and the decision of the undersigned is final and binding.
40. The cost Tender paper / Form will be sold as per Govt. of WBs notification no. 452-A/PW/O/10C-35/10, Dt-26/07/2011.
41. Requisite license must be obtained for Labour Department after issuance of work order. No payment shall be made without production of the license.
- 42. Forest Department, or Kangsabati South Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/ driver etc, engaged by the contractor, happened in the field during the time of implementation of the works.**
43. Range officer or his authorized person/s shall have the discretionary power to deploy suitable labourers, preferably from among the FPCs concerned.
44. In case of implementation of the works at field the decision of the Range Officer or his authorized persons or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.
45. Payment shall only be made to the contractors after the Range Officer concerned, certifies so ensuring the quality of the work and implementation of the works as per estimates and plan subject to overriding power of the undersigned in this regard.
46. The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque issued by the concerned authority, in case of successful implementation of the works to the successful contractors.
47. Please follow annexure carefully during submission of tender



DIVISIONAL FOREST OFFICER
KANGSABATI SOUTH DIVISION
PURULIA

ANNEXURE-I- PRAYER FOR PARTICIPATION IN THE TENDER

Name :

Address :

Tender Notice No.

Cluster No.

Financial Credential for similar nature of job (as mentioned in the tender notice)

Bank details (A/c No., IFSC code & MICR code(optional))

Declaration : I / we do hereby declared the statement made by me is true the best of my knowledge in belief.
If allow I/We shall abide by all the terms and conditions mentioned in the tender notice and the direction of
the authority. I /We read the tender document carefully and understood it in letter inspirit.

Signature with date

TECHNICAL BID FORMAT

Form IA-General Information about the Organization

Sl No	Particulars	Details to be furnished
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Details of the Bidder (Organization)

1	Name	
2	Address	
3	Telephone/Mobile No.	
4	Email	
5	Fax	
6	Website	

Details of Authorized Person

7	Name	
8	Address	
9	Telephone/Mobile No.	
10	Email	

Information about the Organization

11	Status of Organization (Proprietorship/Partnership/Public Ltd/Pvt. Ltd/ Co-operative Society etc.)	
12	Details of Registration of Organization	Date: Ref:
13	Number of Professionals in position in the organization	
14	Locations and address of offices	
15	Service Tax Registration Number	
16	VAT Registration Number(Enclosed latest VAT Return)	
17	Professional Tax Registration Number	
18	Income Tax PAN Number	
19	Details of any other Licenses/Registration (Copy to be enclosed)	

Signature of the Tenderer with date

(Annexure-II)

Form I-B "Summary of Similar Projects Implemented " (Year wise)

Sl No	Name of the Customer	Project Name	Brief narration of the type of work implemented	Start Date	End Date	Contact Value (only net checked amount issued by authority	Financial year of the completion of the work	Supporting documents against the completion report (Yes/No)	Whether Successfully completed	Address &Phone no. of the work completion issuing authority.

Signature of the Tenderer with date

(Annexure-III)

FINANCIAL BID FORMAT

Form II-A

Fixed Price	Applicable Taxes (Rs.)	Total (1)+(2) (Rs.)
(1)	(2)	(3)

NOT TO BE DISCLOSED DURING THE SUBMISSION OF TECHNICAL BID IN ANY WAY WHICH MIGHT LEAD TO FORFEITURE OF EMD, SUBJECT TO DISCRETIONARY POWER OF THE UNDERSIGNED

Declaring that the item against which there are fixed Govt. rate such as minimum wage rate etc. shall be obeyed in letter in spirit

Signature of the Tenderer with date

Copy forwarded for wide circulation & information to:-

1. The Sabhadhipati, Purulia Zilla Parishad.
2. The Principal Chief Conservator of Forests(HoFF), West Bengal
3. The Chief Conservator of Forests, South-West Circle, West Bengal.
4. The District Magistrate, Purulia.
5. The Superintendent of Police, Purulia.
6. The Sub-Divisional Officer, Sadar, Purulia.
7. The Treasury Officer, Purulia Treasury
8. All Divisional Forest Officer's, South-West Circle, West Bengal.
9. 10. The Block Development Officer, _____ Block.
11. The Assist. Divisional Forest Officer, Kangsabati South Division.
12. The Head Clerk, Kangsabati South Division.
13. The Budget, Accounts & Revenue Section.
14. AFR, Kangsabati South Division.
15. All Range Officers (Territorial), Kangsabati South Division.
16. Notice Board, Kangsabati South Division.
17. _____, FPC



DIVISIONAL FOREST OFFICER
KANGSABATI SOUTH DIVISION
PURULIA



GOVERNMENT OF WEST BENGAL

Directorate of Forests

Office of the Divisional Forest Officer,

KANGSABATI SOUTH DIVISION.

Kangsabati (South) Division, Purulia

Tel & Fax No. 03252-222604, e-mail: dfoksd@gmail.com



e- TENDER NOTICE NO. 3/KSD/SP AP/MY-II/2019-20 FOR Y2- SAL AND QGS Y2 MAINTENACE OF KANGSABATI SOUTH DIVISION

Traditionally Kangsabati South Division is one of the pioneer divisions in raising plantations in south West Bengal. With the introduction of New Financial Management System, it has become mandatory to carry out the majority of development works either through tender or through quotations. Thus, In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Divisional Forest Officer KANGSABATI SOUTH Division , Raghampur, Purulia on behalf of Governor of West Bengal, invites cluster wise e-tender from bonafide, resourceful suppliers/contractors for carrying out the following works at various Ranges of Kangsabati South Division as per following location details & estimates.

LOCATION DETAILS FOR SAL –Y2 MAINTENANCE

Cluster	Range	Beat	Mouza	FPC	AREA (Ha)	Amount (Rs) Inclusive of GST & Cess	EMD @2% of Estimated Cost	Security	Remarks
1	Barabazar	Bamundiha	Rupapatia	Rupapatia	20				<i>Rates are inclusive of 12% composite GST and 1%labour cess. Intending bidders are required to offer their rates based on Exact estimate. GST and Cess Will be added with the accepted offered rate</i>
									<p><i>All statutory deductions shall be made from the accepted offered rate</i></p> <p><i>Works have to be implemented in the field as per the direction of concerned range Officers or any other officer/s authorised for the purpose from this end</i></p> <p><i>RA bills against the partially implemented works shall be provided to the contractor/s subject to discretionary power of the undersigned</i></p> <p><i>JFMC members who are conversant with such types of activities will be given preference while deploying any labour</i></p> <p><i>Successful bidder/s shall be at his/her liberty to implement the works either by mechanised method of by deloying labour. But whenever labourer are engaged, it shall be mandatory to pay minimum wages to the deployed labourers</i></p>
									<p>Total : Barabazar</p> <p>20@ 21547</p> <p>4,30,940/-</p> <p>8619/-</p> <p>5% of the offered rate</p>

LOCATION DETAILS FOR QGS PLANTATION-Y2 MAINTENANCE

Cluster	RANGE	BEAT	Mauza/JL. No.	FPC	AREA (Ha)	Amount (Rs) Iclusive of GST & Cess	EMD	Security	Remarks
1	Bandwan-II	Kunchia	Bhomragora	Bhomragora	20				<i>Rates are inclusive of 12% composite GST and 1%labour cess. Intending bidders are required to offer their rates based on Exact estimate. GST and Cess Will be added with the accepted offered rate</i>
	Sub Total : Bandwan-II				20@ 13712	2,74,240	5485	5% of the offered rate	
2	Barabazar	Bamundiha	Tentuladih	Tentuladih	35				<i>All statutory deductions shall be made from the accepted offered rate</i>
	Sub Total : Barabazar				35@ 13712	4,79,920	9598	5% of the offered rate	
3	Manbazar-I	Sindurpur	Sindurpur	Sindurpur	10				<i>Works have to be implemented in the field as per the direction of concerned range Officers or any other officer/s authorised for the purpose from this end</i>
	Sub Total : Manbazar-I				10@ 13712	1,37,120	2742	5% of the offered rate	
4	Manbazar-II	Kumari	Hatiramgora	Hatiramgora	15				<i>RA bills against the partially implemented works shall be provided to the contractor/s subject to discretionary power of the undersigned</i>
	Sub Total : Manbazar-II				15@ 13712	2,05,680	4114	5% of the offered rate	

JFMC members who are conversant with such types of activities will be given preference while deploying any labour

Successful bidder/s shall be at his/her liberty to implement the works either by mechanised method or by deloying labour. But whenever labourer are engaged, it shall be mandatory to pay minimum wages to the deployed labourers

MODEL ESTIMATES FOR SAL PLANTATION Y2 MAINTENANCE

SL NO	ITEM OF WORKS	UNIT	QTY	RATE	AMT(Rs)	Time Schedule
	LABOUR COMPONENT					
1	Maintenance of Nursery Seedlings from April to July till planting in the field by sorting and shifting and watering including hire charges of labour all complete in all respect	No	400	2	800	April- July,18
1	cleaning the entire area with bush cutting, removal of debris and burning the same without damaging any seedlings all complete	Ha	1	1000	1000	April-may,18
2	Carriage of seedlings from nursery to planting sites as per requirement by loading unloading and stacking in a place so that the seedlings should not damage	No	320	2	640	As directed by Concerned ROs during 1 st rain preferably
3	vacancy infilling with appropriate spp	No	320	1	320	Do
4	1st time weeding cleaning mulching and vacancy infilling with application of fertilizers- preferably during of on set of monsoon	No	1600	1.8	2880	during 1 st rain preferably, July-August, 18
5	2nd time weeding cleaning mulching and vacancy infilling with application of fertilizers preferably within 15-21 days after 1st mulching	No	1600	1.6	2560	After 15-21 days of 1 st mulching
6	3rd time weeding cleaning mulching and vacancy infilling with application of fertilizers as per requirement	No	1600	1.4	2240	After 15-21 days of 2 nd mulching
7	Cost of redigging of V trenches throughout the plantation areas for SMC in staggered manner across the contour average 100 nos /ha of size 2Mx0.45Mx0.45M	No	100	4	400	May-June, 18
8	Watering to the plantation areas during dry spell with gap infilling measures for 3 months	ha/Month	6	400	2400	During Dry spell
9	Making fire line 1.50 mtr wide at a gap of 10 mtr to protect it from accidental fire	Ha	1	800	800	Dec,18-Jan,19
	SUB TOTAL : MANDAYS COST				14040	
	MATERIAL COST					
10	carriage of the seedlings up to the site approx-500nos	TRIP	1	1000	1000	As directed by Concerned ROs during 1 st rain preferably
11	Cost of repairing of fencing all complete in all respect	LS			500	August, -Sep,18
12	Cost of DAP/Euria as per field requirement	Kg	20	24	480	June-Sept,18
	Cost of insecticide/fungicide as per field requirement	LS			200	June-Sept,18
13	Cost of organic manure-Neem Oil cake, dry cowdung as per field requirement	KG	30	24	720	June-Sept,18
14	Arrangements of watering during dry spell as per field requirement through water carrier on contractual basis	MONTHLY	1	1000	1000	Dry Spell
15	Watch word on contractual basis	MONTHLY		LS	1000	Jan-March,19
	SUB TOTAL : MATERIAL COST				4900	
	TOTAL				18940	
	Add GST 12%				2272.8	
	Add labour Cess 1%				189.4	
	Add Contingency not exceeding 3%				144.8	
	Grand Total				21547	

MODEL ESTIMATES FOR QGS PLANTATION Y2 MAINTENANCE

SL NO	ITEM OF WORKS	UNIT	QTY	RATE	AMT(Rs)	Time Schedule
	LABOUR COMPONENT					
1	maintenance of Nursery Seedlings from April to July till planting in the field by sorting and shifting and watering including hire charges of labour all complete in all respect	No	400	2	800	April- July,18
2	cleaning the entire area with bush cutting, removal of debris and burning the same without damaging any seedlings all complete	Ha	1	750	750	April-may,18
3	Carriage of seedlings from nursery to planting sites as per requirement by loading unloading and stacking in a place so that the seedlings should not damage	No	320	2	640	As directed by Concerned ROs during 1 st rain preferably
4	vacancy infilling with appropriate spp	No	320	1	320	Do
5	1st time weeding cleaning mulching and vacancy infilling with application of fertilizers- preferably during of on set of monsoon	No	1600	1.6	2560	during 1 st rain preferably, July-August,18
6	2nd time weeding cleaning mulching and vacancy infilling with application of fertilizers preferably within 15-21 days after 1st mulching	No	1600	1.5	2400	After 15-21 days of 1 st mulching
7	Cost of redigging of V trenches throughout the plantation areas for SMC in staggered manner across the contour average 100 nos /ha of size 2Mx0.45Mx0.45M	No	100	3	300	May-June,18
8	Watering to the plantation areas during dry spell with gap infilling measures for 3 months	ha/Month	6	250	1500	During Dry spell
9	Making fire line 1.50 mtr wide at a gap of 10 mtr to protect it from accidental fire	Ha	1	800	800	Dec,18-Jan,19
	SUB TOTAL : MANDAYS COST				10070	
	MATERIAL COST					
10	carriage of the seedlings up to the site approx- 500nos	TRIP	1	800	800	As directed by Concerned ROs during 1 st rain preferably
11	Cost of repairing of fencing all complete in all respect	LS			400	August,-Sep,18
12	Cost of DAP/Euria as per field requirement	Kg	15	24	360	June-Sept,18
13	Cost of organic manure-Neem Oil cake, dry cowdung as per field requirement	KG	15	24	360	June-Sept,18
	Contingency rope ,tin, can etc				130	
SUB TOTAL : MATERIAL COST					2050	
TOTAL					12120	
Add 12% GST					1454.4	
Add 1% labour Cess					121.2	
Add Contingency not exceeding 3%					16.4	
Grand Total					13712	

ANALYSIS OF THE ESTIMATES

1. 2 (TWO) types of model estimates are given above. The estimates are inclusive of GST, all statutory taxes and deductions and contingency on which successful bidders shall not have any claim unless specifically provided to the bidders by appropriate authority. Every item in the estimates has a definite weightage in the total amount. The offered rate shall be calibrated accordingly.

2. Successful bidders can carry out the works as per estimate, either by deploying labourer or through mechanized manner. But, whenever labourers are engaged, the same should be as per direction of the

concerned Range Officer or his authorized person. Priority should be given to the members of JFMCs concerned in this regard. Minimum Wage, as per latest Minimum Wage Act shall have to be paid to the labourer so engaged.

3. The estimate is indicative in nature. Thus, it might be so that some of the items mentioned in the estimates do not require to be implemented in the field and some of the items needs to implemented more than once, repeated or enhanced as per field requirements. Thus the successful bidders must be in preparedness to act accordingly, as per direction of the concerned range Officer.

4. Payment shall be made to the successful bidders only for those items which he/she has carried out at field as per the instructions of the concerned Range Officers or his authorised persons or his superior authority. Each item of the estimates has a definite time line, beyond which the item can't be implemented in the field. Thus any item which is not possible to be implemented in the field within due time, can only be implemented after having due permission in this regard from the appropriate authority. Successful bidders are required to prepare bill for making payment accordingly.

5. From the above analysis, it follows logically that R.A bills, Part Bill, Item wise shall be admissible in this regard. Further, the bill shall never exceed the accepted offered rate. Bills should be prepared based on actual offered rate and actual works implemented in the field. However, the Bill can be less than the offered rate depending on the actual works implemented in the field.

SCHEDULE OF DATES

TYPE	DATE
Date of uploading of N.I.T & Other document (Online Publishing Date)	06/06/19 at 11:00 AM
Document Download(Sale) start date	07/06/19 at 11:00 AM
Bid submission start date	07/06/19 at 11:00 AM
Last date for submission of uploaded copies of tender documents & EMD (Offline)	17/06/19 up to 5:30 PM
Bid submission closing (On Line)	17/06/19 up to 5:00 PM
Bid Opening date for technical proposal (On Line)	20/06/19
Date of uploading of list of technically qualified bidders (On Line)	20/06/19 after 5 PM
Date of uploading of final list of technically qualified bidders after disposal of appeal (On Line)	To be Notified in due course
Date of opening of financial proposal (On Line)	To be Notified in due course
Website from where the tender can be seen	1) Website of Directorate of Forest , Government of West Bengal. 2) District Portal, Purulia. 3) e- procurement portal, Government of West Bengal.
Relevant Website for Viewing & Participating in e-Tender.	www.wbtenders.gov.in
Tender Fees	Rs. 1,000.00 will be applicable for accepted L1 Bidder only.

GENERAL TERMS AND CONDITIONS

- 6 **In some case, the location may also vary/changed depending on the field situation. Payment shall be made on pro rata basis based on the rate offered by the successful bidder, in that case.**
- 7 **Pattern of Tender- Invitation of tenders are indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non availability of such approval the tender shall be cancelled outright without assigning any further causes. Cost of the tender papers, if any, is non refundable in nature. No prayer, in**

case of such cancellation, shall be entertained under any circumstances. In case of the requisite approval from appropriate authorities also, work order to the successful bidders shall only be issued when fund will be placed and which shall be free from any other encumbrances.

8. **Procurement of tender paper-** The tender paper shall have to be procured from e procurement portal, Govt of West Bengal. The intending bidders may also visit the official website of Forest Directorate for information.
9. Tender should be submitted by name in favour of **Sri Arnab Sengupta, WBFS, Divisional Forest Officer, Kangsabati South Division** and not by official designation only. The tender shall be made in two bid system viz- technical bid and financial bid. Following folders are required to be uploaded with a single folder superscripting technical bid
 - a. Company information folder- related all information including audit report etc
 - b. Financial Credential folder- All experiences related to similar nature of job. Only work completion reports with an abstract mentioned in the annexure-II
 - c. Folder related to company hierarchy and technical person

The technical bids must not contain any pricing information under any circumstances. In such case the tender shall be liable to be canceled.

10. **Submission of Tender-** In general, the tenders are allowed to participate in maximum 3 (Three) clusters. The technical bids thus submitted by the intending bidders shall be scrutinized by the tender committee constituted for the purpose, based on 2 grounds- a. The experience of the intending bidders & b. The financial credential submitted for the purpose.

11. **Technical Bid-** Technical Bid Should be submitted in separate folder other than financial bid. Clearly super scribing the tender no and specific cluster in which the intending bidders are willing to participate. Work of similar nature implemented in a particular financial year (not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as VAT, P TAX, License/Registration as applicable, additional information if any, shall also be submitted in the folder. The other credential like company details, machinery, technical persons, other technical knowhow, as applicable, shall be required to be submitted. The Technical bid must not contain any pricing information. The address and Contact No. of the bidder should be clearly written on the envelope.

12. **Financial Bid-** Financial Bid will not be opened unless the information and documents provided in the Technical Bid are as per the eligibility criteria and as per satisfaction of the undersigned.

- a. The financial bid should also be submitted in a separate cover super-scribed as **Financial Bid** & "Tender Notice No. and cluster no. The bid should mention in both number & words. and words "should be written in bold letters.
- b. Address and contact No. of the Bidder should clearly written on the cover.
- c. Financial Bid format is given in Form IIA.
- d. The Bank details of the tenderers must be mentioned in the Form IIA for making payments on line. This is obligatory.
- e. Financial bid must be inclusive of all taxes.
- f. Amount quoted more than the estimated cost will not be accepted in general, subject to the discretionary power of the undersigned based on the recommendation of the tender committee constituted for the purpose.

13. **Eligibility Criteria-** It consists of two parts- A. Experience of implementing similar nature of job , B. The requisite assessment of financial potential of the bidders & C. Duration of completion of the job of similar nature.

- i. Experience of implementing similar nature of job – The intending bidders must be having experience in implementing the same nature of jobs ie, the intending bidders must have experience of creating plantation works. Intending bidders are required to submit a write up not more than 500 words describing the procedure of creating plantation. The same should be supplemented by the certificate issued by any Divisional Forest Officer or any higher offers of Forest Directorate in this regards.

ii. The requisite assessment of financial potential of the bidders-The intending bidders must be having **at least 80% of the estimated cost as financial credentials for a single contract, 100% FOR 2 CONTRACT (50% EACH) OR 120% FOR 3 CONTRACTS (40% EACH), NOT MORE THAN 3 YEARS OLD, to be calculated for particular financial year which one is maximum (Not more than 3 years' old).** Requisite documents such as **IT Return, PAN, VAT, GST , Other Statutory License etc as applicable as per existing rules,** must be submitted in the technical bids. The financial credential may of either similar or non similar nature of work ,as the this is for the 1st time elephant driving is put to e-Tender.

iii. The duration of implementation of job is also very important. Intending bidders who took longer time than the time schedule mentioned in the work order in case of similar nature of jobs, might not be considered at all, subject to the discretionary power of the undersigned.

After assessment of the eligibility criteria a weightage will be provided against each technical bid in 1 to 10 points scale. Those who will score at least 7 points shall only be eligible to qualify the financial bid.

14. **Time to Complete the works-** Delay in compellation of each item of works as mentioned in the estimate and as directed by the concerned Range Officer or his authorized person or any superior officer in the rank above Range officer, might attract the penalty to the contractors subject to the discretionary authority of the undersigned depending on the field situation and other requisite factors required to be considered in this regard.

15. **Submission of EMD and Security-** - EMDs are required to be submitted as per guidelines mentioned in the G.O No-3975-F(Y) dt 29/07/16 and subsequent G.O No-2365-F(Y) dt 12/04/18 through ICICI Bank payment gateway either by using internet banking or by NEFT/RTGS. The procedure is mentioned below-

a. Payment by NET BANKING (Any linked bank) through ICICI Bank payment Gateway

- ✓ On selection of net banking as payment mode, the bidder will be directed to ICICI Bank payment gateway web page 9(along with a string containing unique ID) where he will select the bank through which he wants to do the transaction
- ✓ Bidders will make the payment after entering his unique ID and password of the bank to process the transaction.
- ✓ Bidder will receive a confirmation message regarding success/failure of the transaction
- ✓ If the transaction is successful, the amount paid by the bidder will be credited in the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
- ✓ If transaction is a failure, then bidder will go back to step one and try again.

b. Payment through NEFT/RTGS

- ✓ On selection of RTGS/NEFT as payment mode, the e- procurement Portal will show a pre-Filled challan having the details to process RTGS/NEFT transaction
- ✓ The bidder will print the challan and use pre filled information to make RTGS/NEFT payment using his bank account
- ✓ Once the payment is made, the bidder will come back to e- Procurement portal after expiry of reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- ✓ If verification is successful, the fund will get credited to the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc

maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee

- ✓ In case of unsuccessful process the amount will be refunded to bidder's account

Security shall be given by Accepted L1 Only. The Security shall require to be given in TR-7/GRIPS Challan as the case may be. Security may also be adjusted through **RA Bills** also; subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. Security may also be adjusted with **EMD** and **RA bills** also, subject to subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. The Head of account for depositing the EMD with Operator's Code is **8443-00-109-003-07** (EMD) (Operator's Code-**124**) and that of Security deposit with Operator's Code is **8443-00-109-003-07** (Security Deposit) (Operator's Code-**124**). The adjustment through refund shall be made through the head of Account **00-8443-00-109-003-0-23-00** after maintaining due formalities in this regard.

- 16. Special additional Security-As per G,O No- 4608-F(Y) dt 18/7/18 , a special additional security is required to be submitted by the successful bidder to the tune of 10% of the estimates tender amount in the form of a bank guarantee in case of accepted bid is 80% or less of the estimated tendered amount. The same will be released on successful implementation of the work at the time of release of security. It shall be the discretionary power of Divisional Forest Officer, Kangsabati South Division to direct the successful bidder/s to submit the entire less amount as security deposit in the form of bank Draft , if the quoted rate is below 25% of the estimated cost and the successful bidders shall be bound to pay the security failing which the EMD of the bidders shall be forfeited and L2 shall be given the opportunity to carry out the work at L1's rate on submission of the security. The mode of payment of such security which shall be final and binding , shall be decided by the Divisional Forest Officer, Kangsabati South Division**
- 17. Contingency and Less Amount-** The successful bidders shall have no claim over contingency. Similarly, if the rate offered by the successful bidder/s is less than the estimated amount put to NIT, shall also not have any claim over it. It shall be dealt with as existing financial rules and government order or as per direction of the authority having the financial power to sanction the difference amount.
- 18. Mode of payment-** On completion of entire work,(Specific Human-Elephant Driving for a particular day RA Bills may be raised by the contractor against that particular driving. On certifying the due deligency by concerned Range Officer and after duly checked by ADFO, Kangsabati South Division the bill for pending payments shall be processed. **All kinds of statutory deductions for the time being in vogue shall be made from the Final Bill/RA Bills as the case may be.** In no case, payment more the accepted offered rate shall be paid to the contractor concerned. However, if any additional works is implemented by the contractor concerned, after taking due approval in this regard from appropriate authority, the same can be paid to the contractor concerned based on the **estimated cost and based on the accepted offered rate on pro rata basis.** Such consideration shall be the discretionary power of the undersigned. In case of some items that do not require to be implemented in the field, no payments shall be made against those items. Final Bill/RA Bills shall require to be prepared accordingly. **Bills shall be paid as soon as possible, preferably with 30 days from the completion of all procedures in this regard. However, the concerned contractor shall have to pay to the deployed Hulla Team immediately after the work is over, after consulting with the concerned Range Officer**
- 19. Dispute Resolution-** The Decision of the Tender Inviting Authority shall be final in case of any dispute. Aggrieved person/s may prefer an appeal to the concerned Chief Conservator of Forests, South-West Circle, West Bengal with 30 days from the date of awarding any decision by the Tender Inviting authority in writing. The decision of the Chief Conservator of Forests, South-West Circle, shall be final and binding.

OTHER TERMS AND CONDITIONS

1. An affidavit of 1st class magistrate/Notary, duly signed by the intending bidders, declaring the following points shall be required to be submitted by the intending bidders along with the technical bid. If the affidavit is not submitted along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. However it shall be mandatory for the successful bidders to submit an affidavit of 1st class magistrate before signing of agreement and within 7 days from the date of issuance of offer/direction letter of submission of security deposit
 - a. I have read and understood the meaning of the clauses mentioned in the tender notice no- in letter and spirit
 - b. The documents submitted and information provided by me are true to the best of my knowledge and beliefs.
 - c. I shall abide by all the terms and conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/ other appropriate authority time to time for smooth implementation of the works.
 - d. In case of any dispute, I vouch that, the decision taken by Divisional Forest Officer, Kangsabati South Division shall be final and on appeal, the decision taken by the Chief Conservator of Forests, South-West Circle, shall be final & binding upon me.
20. Validity of the tender will be 12 (Twelve) months from the date of submission of the tender or up to the end of financial year, as may be decided by the appropriate authority. The same can further be extended up to another 6 months subject to satisfactory service provided by the successful bidders.
21. The undersigned reserves the right to place order for work for supply up to 20% more or 20% less of the quantity mentioned in the schedule of the tender.
22. The undersigned reserves the right to cancel the tender, if necessary, without assigning any reason whatsoever.
23. The undersigned is not bound to accept the lowest rate quoted by the tenderer and he is not bound to assign any reason, whatsoever, for such non-acceptance.
24. The undersigned reserves the right to accept the tender only after verifying / testing the sample up to the satisfaction.
25. The undersigned or his representatives will inspect the works, take necessary measurement, and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.
26. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not. In general no part payment prayer shall be entertained.
27. During the inspection by the undersigned or his representative, if the quality of the work / supply is not found up to the standard, the contractor/ supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.
28. The work order will be issued to the successful contractor only after placement of fund by the Government.
29. No extension of time will be allowed for delivery / execution of the work. The Tenderer / contractor shall not be considered in default, if delay in delivery / execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer, Kangsabati South Division for extension of time for that period. The Division Forest Officer, Kangsabati South Division at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be

cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.

30. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the Range Officer concerned or his higher officer, subject to the approval of the undersigned or his Sub-ordinate officers. In case of any material supplied by the department, the cost of such material will be recovered from the contractor.
31. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.
32. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/ supplier, within the project cost.
33. Royalty for any material, if obtained from Forest area, will have to be paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such material must be shown and photo copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
34. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Dept/ P.H.E.
35. Statutory Deduction : Income Tax, VAT, Labour Welfare Cess as applicable shall be deducted from the Gross amount of Bill.
36. In addition to above, before payment the following documents are required to be produced, if applicable,
 - a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).
 - b) Xerox copy of DCR (with RA Bill/Final Bill –in original to be shown for verification) as a documentary evidence for payment of Royalty &CESS in Minor minerals or original Challan(s) carrying order (s) mentioning the name of Agency, Tender Notice No. & date received from Govt. Approved Lessee/ Permit holder.
37. The successful tenderer will not assign any part of the work to any other contractor.
38. The successful tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
39. Rate offered in the estimate is the final and tenderer will not have any further claim.
40. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non receipt of Government sanction.
41. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.
42. The terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.

43. In case of any dispute in execution of the work or supply, an application may be made to the Divisional Forest Officer, Kangsabati South Division and the decision of the undersigned is final and binding.
44. The cost Tender paper / Form will be sold as per Govt. of WBs notification no. 452-A/PW/O/10C-35/10, Dt-26/07/2011.
45. Requisite license must be obtained for Labour Department after issuance of work order. No payment shall be made without production of the license.
- 46. Forest Department, or Kangsabati South Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/ driver etc, engaged by the contractor, happened in the field during the time of implementation of the works.**
- 47. Range officer or his authorized person/s shall have the discretionary power to deploy suitable labouers, preferably from among the FPCs concerned.**
- 48. In case of implementation of the works at field the decision of the Range Officer or his authorized persons or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.**
- 49. Payment shall only be made to the contarctors after the Range Officer concerned, certifies so ensuring the quality of the work and implementation of the works as per estimates and plan subject to overriding power of the undersigned in this regard.**
- 50. The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque issued by the concerned authority,in case of successful implementation of the works to the successful contractors.**
- 51. Please follow annexure carefully during submission of tender**



DIVISIONAL FOREST OFFICER
KANGSABATI SOUTH DIVISION
PURULIA

ANNEXURE-I- PRAYER FOR PARTICIPATION IN THE TENDER

Name :

Address :

Tender Notice No.

Cluster No.

Financial Credential for similar nature of job (as mentioned in the tender notice)

Bank details (A/c No., IFSC code & MICR code(optional))

Declaration : I / we do hereby declared the statement made by me is true the best of my knowledge in belief.
If allow I/We shall abide by all the terms and conditions mentioned in the tender notice and the direction of
the authority. I /We read the tender document carefully and understood it in letter inspirit.

Signature with date

TECHNICAL BID FORMAT

Form IA-General Information about the Organization

SI No	Particulars	Details to be furnished
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Details of the Bidder (Organization)

1	Name	
2	Address	
3	Telephone/Mobile No.	
4	Email	
5	Fax	
6	Website	

Details of Authorized Person

7	Name	
8	Address	
9	Telephone/Mobile No.	
10	Email	

Information about the Organization

11	Status of Organization (Proprietorship/Partnership/Public Ltd/Pvt. Ltd/ Co-operative Society etc.)	
12	Details of Registration of Organization	Date: Ref:
13	Number of Professionals in position in the organization	
14	Locations and address of offices	
15	Service Tax Registration Number	
16	VAT Registration Number(Enclosed latest VAT Return)	
17	Professional Tax Registration Number	
18	Income Tax PAN Number	
19	Details of any other Licenses/Registration (Copy to be enclosed)	

Signature of the Tenderer with date

(Annexure-II)

Form I-B "Summary of Similar Projects Implemented " (Year wise)

Sl No	Name of the Customer	Project Name	Brief narration of the type of work implemented	Start Date	End Date	Contact Value (only net checked amount issued by authority	Financial year of the completion of the work	Supporting documents against the completion report (Yes/No)	Whether Successfully completed	Address &Phone no. of the work completion issuing authority.

Signature of the Tenderer with date

(Annexure-III)

FINANCIAL BID FORMAT

Form II-A

Fixed Price	Applicable Taxes (Rs.)	Total (1)+(2) (Rs.)
(1)	(2)	(3)

NOT TO BE DISCLOSED DURING THE SUBMISSION OF TECHNICAL BID IN ANY WAY WHICH MIGHT LEAD TO FORFEITURE OF EMD, SUBJECT TO DISCRETIONARY POWER OF THE UNDERSIGNED

Declaring that the item against which there are fixed Govt. rate such as minimum wage rate etc. shall be obeyed in letter in spirit

Signature of the Tenderer with
date

Copy forwarded for wide circulation & information to:-

1. The Sabhadhipati, Purulia Zilla Parishad.
2. The Principal Chief Conservator of Forests(HoFF), West Bengal
3. The Chief Conservator of Forests, South-West Circle, West Bengal.
4. The District Magistrate, Purulia.
5. The Superintendent of Police, Purulia.
6. The Sub-Divisional Officer, Sadar, Purulia.
7. The Treasury Officer, Purulia Treasury
8. The District Informatics Officer, NIC, Purulia. He is requested to upload the tender notice on the district portal.
9. All Divisional Forest Officer's, South-West Circle, West Bengal.
10. The Block Development Officer, _____ Block.
11. The Assist. Divisional Forest Officer, Kangsabati South Division.
12. The Head Clerk, Kangsabati South Division.
13. The Budget, Accounts & Revenue Section.
14. AFR, Kangsabati South Division.
15. All Range Officers (Territorial), Kangsabati South Division.
16. Notice Board, Kangsabati South Division.
17. _____, FPC



DIVISIONAL FOREST OFFICER
KANGSABATI SOUTH DIVISION
PURULIA



GOVERNMENT OF WEST BENGAL
Directorate of Forests
Office of the Divisional Forest Officer,
KANGSABATI SOUTH DIVISION.
Kangsabati (South) Division, Purulia

Tel & Fax No. 03252-222604, e-mail: dfoksd@gmail.com

**e- TENDER NOTICE NO. 4/KSD/SP AP/MY-III/2019-20 FOR Y3- SAL AND QGS Y3
MAINTENACE OF KANGSABATI SOUTH DIVISION**

Traditionally Kangsabati South Division is one of the pioneer divisions in raising plantations in south West Bengal. With the introduction of New Financial Management System, it has become mandatory to carry out the majority of development works either through tender or through quotations. Thus, In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Divisional Forest Officer Kangsabati South Division , Raghbapur, Purulia, on behalf of Governor of West Bengal, invites cluster wise e-tender from bonafide, resourceful suppliers/contractors for carrying out the following works at various Ranges of Kangsabati South Division as per following location details & estimates.

LOCATION DETAILS FOR SAL –Y3 MAINTENANCE

Cluster No.	Range	Beat	Name of FPC	Mouza & JL.No.	Unit (Ha)	Fin Inclusive of GST and Cess	EMD	Security	Remarks
1	Manbazar-II	Kumari	Patapahari	Patapahari	30				<p>Rates are inclusive of 12% composite GST and 1%labour cess. Intending bidders are required to offer their rates based on Exact estimate. GST and Cess Will be added with the accepted offered rate</p> <p>All statutory deductions shall be made from the accepted offered rate</p> <p>Works have to be implemented in the field as per the direction of concerned range Officers or any other officer/s authorised for the purpose from this end</p> <p>RA bills against the partially implemented works shall be provided to the contractor/s subject to discretionary power of the undersigned</p> <p>JFMC members who are conversant with such types of activities will be given preference while deploying any labour</p> <p>Successful bidder/s shall be at his/her liberty to implement the works either by mechanised method of by deloying labour. But whenever labourer are engaged, it shall be mandatory to pay minimum wages to the deployed labourers</p>
	Manbazar-II	Kumari	Hensla	Hensla	10				
	Manbazar-II	Kumari	Dighi	Dighi	10				
	Manbazar-II	Kumari	Dhanda	Dhanda	10				
Sub Total – Manbazar-II					60@ 8488	5,09,280	10,186	5% of the offered rate	

LOCATION DETAILS FOR QGS –Y3 MAINTENANCE

SL. No.	Range	Beat	Name of FPC	Mouza & JL.No.	Unit (Ha)	Fin inclusive of GST and Cess	EMD	Security	Remarks
1	Manbazar-I	Manbazar	Bandulat	Bandulat	15				<p>Rates are inclusive of 12% composite GST and 1%labour cess. Intending bidders are required to offer their rates based on Exact estimate. GST and Cess Will be added with the accepted offered rate</p> <p>All statutory deductions shall be made from the accepted offered rate</p>
	Manbazar-I	Manbazar	Baraghutu	Baraghutu	11				
	Manbazar-I	Sindurpur	Benkya	Benkya	22				
	Manbazar-I	Sindurpur	Jitujuri	Jitujuri	10				
	Manbazar-I	Sindurpur	Bamni	Bamni	7				
Sub Total – Manbazar-I QGS					65 @ 4571	2,97,115	5942	5% of the offered rate	<p>Works have to be implemented in the field as per the direction of concerned range Officers or any other officer/s authorised for the purpose from this end</p> <p>RA bills against the partially implemented works shall be provided to the contractor/s subject to discretionary power of the undersigned</p>
2	Barabazar	Bamundiha	Rolladih	Rolladih	25				<p>JFMC members who are conversant with such types of activities will be given preference while deploying any labour</p>
Sub Total - Barabazar QGS					25@ 4571	1,14,275	2286	5% of the offered rate	
3	Jamuna	Nanna	Kantagora	Kantagora	10				<p>Successful bidder/s shall be at his/her liberty to implement the works either by mechanised method of by deploying labour. But whenever labourer are engaged, it shall be mandatory to pay minimum wages to the deployed labourers</p>
Sub Total – Jamuna QGS					10 @ 4571	45710	914	5% of the offered rate	

MODEL ESTIMATES FOR SAL PLANTATION-Y3 MAINTENANCE

SL NO	ITEM OF WORKS	UNIT	QTY	RATE	AMT (Rs)	Remarks
	LABOUR COMPONENT					
1	cleaning the entire area with bush cutting, removal of debris and burning the same without damaging any seedlings all complete	Ha	1	200	200	April- July,18
2	Carriage of seedlings from nursery to planting sites as per requirement by loading unloading and stacking in a place so that the seedlings should not damage	No	320	1	320	April-may,18
3	vacancy infilling with appropriate spp	No	320	1.35	432	As directed by Concerned ROs during 1 st rain preferably
4	1st time weeding cleaning mulching and vacancy infilling with application of fertilizers- preferably during of on set of monsoon	No	1600	1.2	1920	Do
5	2nd time weeding cleaning mulching and vacancy infilling with application of fertilizers preferably within 15-21 days after 1st mulching	MDs	1600	1.2	1920	After 15-21 days of 1 st mulching
7	Cost of redigging of V trenches throughout the plantation areas for SMC in stagger manner across the contour average 100 nos /ha of size 2Mx0.45Mx0.45M	No	50	4	200	After 15-21 days of 2 nd mulching
8	Watering to the plantation areas during dry spell with gap infilling measures	No	3	400	1200	During Dry spell
9	Making fire line 1.50 mtr wide at a gap of 10 mtr to protect it from accidental fire	Ha	1	400	400	Dec,18-Jan,19
	SUB TOTAL : MANDAYS COST				6592	
	MATERIAL COST					
10	carriage of the seedlings up to the site approx-300nos	TRIP	1	300	300	
11	Cost of repairing of fencing all complete in all respect	LS			100	As directed by Concerned ROs during 1 st rain preferably
12	Cost of DAP/Euria as per field requirement	Kg	2	24	48	August,-Sep,18
	Cost of insecticide/fungicide as per field requirement	LS			50	June-Sept,18
13	Cost of organic manure-Neem Oil cake, dry cowdung as per field requirement	KG	2	24	48	June-Sept,18
14	Arrangements of watering during dry spell as per field requirement through water carrier on contractual basis	MONTHLY	1	300	300	During Dry Spell
	SUB TOTAL : MATERIAL COST				846	
	TOTAL				7438	
	Add GST 12%				892.56	
	Add labour Cess @1%				74.38	
	Add Contingency not exceeding 3%				83.06	
	Grand Total				8488	

MODEL ESTIMATES FOR QGS PLANTATION-Y3 MAINTENANCE

SL NO	ITEM OF WORKS	UNIT	QTY	RATE	AMT(Rs)	Remarks
	LABOUR COMPONENT					
1	cleaning the entire area with bush cutting, removal of debris and burning the same without damaging any seedlings all complete	Ha	1	250	250	April- July,18
2	Carriage of seedlings from nursery to planting sites as per requirement by loading unloading and stacking in a place so that the seedlings should not damage	No	200	1	200	April-may,18
3	vacancy infilling with appropriate spp	No	200	1	200	As directed by Concerned ROs during 1 st rain preferably
4	1st time weeding cleaning mulching and vacancy infilling with application of fertilizers- preferably during of on set of monsoon	No	1600	0.8	1280	Do
5	2nd time weeding cleaning mulching and vacancy infilling with application of fertilizers preferably within 15-21 days after 1st mulching	No	1600	0.6	960	After 15-21 days of 1 st mulching
7	Cost of redigging of V trenches throughout the plantation areas for SMC in staggered manner across the contour average 100 nos /ha of size 2Mx0.45Mx0.45M	No	100	1	100	After 15-21 days of 2 nd mulching
8	Watering to the plantation areas during dry spell with gap infilling measures	Times	2	200	400	During Dry spell
9	Making fire line 1.50 mtr wide at a gap of 10 mtr to protect it from accidental fire	Line	5	22	110	Dec,18-Jan,19
	SUB TOTAL : MANDAYS COST				3500	
	MATERIAL COST					
10	carriage of the seedlings up to the site approx-200nos	TRIP	1	200	200	As directed by Concerned ROs during 1 st rain preferably
12	Cost of DAP/Euria as per field requirement	Kg	7	24	168	August,-Sep,18
13	Cost of organic manure-Neem Oil cake, dry cowdung as per field requirement	KG	6	24	144	June-Sept,18
	SUB TOTAL : MATERIAL COST				512	
	GRAND TOTAL				4012	
	Add GST @ 12%				481.44	
	Add labour Cess @1%				40.12	
	Add contingency not exceeding 3%				37.44	
	Grand Total				4571	

ANALYSIS OF THE ESTIMATES

3. 2 (TWO) types of model estimates are given above. The estimates are inclusive of GST, all statutory taxes and deductions and contingency on which successful bidders shall not have any claim unless specifically provided to the bidders by appropriate authority. Every item in the estimates has a definite weightage in the total amount. The offered rate shall be calibrated accordingly.
4. Successful bidders can carry out the works as per estimate, either by deploying labourer or through mechanized manner. But, whenever labourers are engaged, the same should be as per direction of the concerned Range Officer or his authorized person. Priority should be given to the members of JFMCs concerned in this regard. Minimum Wage, as per latest Minimum Wage Act shall have to be paid to the labourer so engaged.

5. The estimate is indicative in nature. Thus, it might be so that some of the items mentioned in the estimates do not require to be implemented in the field and some of the items needs to implemented more than once, repeated or enhanced as per field requirements. Thus the successful bidders must be in preparedness to act accordingly, as per direction of the concerned range Officer.
6. Payment shall be made to the successful bidders only for those items which he/she has carried out at field as per the instructions of the concerned Range Officers or his authorised persons or his superior authority. Each item of the estimates has a definite time line, beyond which the item can't be implemented in the field. Thus any item which is not possible to be implemented in the field within due time, can only be implemented after having due permission in this regard from the appropriate authority. Successful bidders are required to prepare bill for making payment accordingly.
7. From the above analysis, it follows logically that R.A bills, Part Bill, Item wise shall be admissible in this regard. Further, the bill shall never exceed the accepted offered rate. Bills should be prepared based on actual offered rate and actual works implemented in the field. However, the Bill can be less than the offered rate depending on the actual works implemented in the field.

SCHEDULE OF DATES

TYPE	DATE
Date of uploading of N.I.T & Other document (Online Publishing Date)	06/06/19 at 11:00 AM
Document Download(Sale) start date	07/06/19 at 11:00 AM
Bid submission start date	07/06/19 at 11:00 AM
Last date for submission of uploaded copies of tender documents & EMD (Offline)	17/06/19 up to 5:30 PM
Bid submission closing (On Line)	17/06/19 up to 5:00 PM
Bid Opening date for technical proposal (On Line)	20/06/19
Date of uploading of list of technically qualified bidders (On Line)	20/06/19 after 5 PM
Date of uploading of final list of technically qualified bidders after disposal of appeal (On Line)	To be Notified in due course
Date of opening of financial proposal (On Line)	To be Notified in due course
Website from where the tender can be seen	1) Website of Directorate of Forest , Government of West Bengal. 2) District Portal, Purulia. 3) e- procurement portal, Government of West Bengal.
Relevant Website for Viewing & Participating in e-Tender.	www.wbtenders.gov.in
Tender Fees	Rs. 1,000.00 will be applicable for accepted L1 Bidder only.

GENERAL TERMS AND CONDITIONS

1. In some case, the location may also vary/changed depending on the field situation. Payment shall be made on pro rata basis based on the rate offered by the successful bidder, in that case.
2. Pattern of Tender- Invitation of tenders are indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non availability of such approval the tender shall be cancelled outright without assigning any further causes. Cost of the tender papers, if any, is non refundable in nature. No prayer, in case of such cancellation, shall be entertained under any circumstances. In case of the requisite

approval from appropriate authorities also, work order to the successful bidders shall only be issued when fund will be placed and which shall be free from any other encumbrances.

3. **Procurement of tender paper-** The tender paper shall have to be procured from e procurement portal, Govt of West Bengal. The intending bidders may also visit the official website of Forest Directorate for information.
4. Tender should be submitted by name in favour of **Sri Arnab Sengupta, WBFS, Divisional Forest Officer, Kangsabati South Division** and not by official designation only. The tender shall be made in two bid system viz- technical bid and financial bid. Following folders are required to be uploaded with a single folder superscripting technical bid
 - a. Company information folder- related all information including audit report etc
 - b. Financial Credential folder- All experiences related to similar nature of job. Only work completion reports with an abstract mentioned in the annexure-II
 - c. Folder related to company hierarchy and technical person

The technical bids must not contain any pricing information under any circumstances. In such case the tender shall be liable to be canceled.

5. **Submission of Tender-** In general, the tenders are allowed to participate in maximum 3 (Three) clusters. The technical bids thus submitted by the intending bidders shall be scrutinized by the tender committee constituted for the purpose, based on 2 grounds- a. The experience of the intending bidders & b. The financial credential submitted for the purpose.
6. **Technical Bid-** Technical Bid Should be submitted in separate folder other than financial bid. Clearly super scribing the tender no and specific cluster in which the intending bidders are willing to participate. Work of similar nature implemented in a particular financial year (not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as VAT, P TAX, License/Registration as applicable, additional information if any, shall also be submitted in the folder. The other credential like company details, machinery, technical persons, other technical knowhow, as applicable, shall be required to be submitted. The Technical bid must not contain any pricing information. The address and Contact No. of the bidder should be clearly written on the envelope.
7. **Financial Bid-** Financial Bid will not be opened unless the information and documents provided in the Technical Bid are as per the eligibility criteria and as per satisfaction of the undersigned.
 - a. The financial bid should also be submitted in a separate cover super-scribed as **Financial Bid** & "Tender Notice No. and cluster no. The bid should mention in both number & words. and words "should be written in bold letters.
 - b. Address and contact No. of the Bidder should clearly written on the cover.
 - c. Financial Bid format is given in Form IIA.
 - d. The Bank details of the tenderers must be mentioned in the Form IIA for making payments on line. This is obligatory.
 - e. Financial bid must be inclusive of all taxes.
 - f. Amount quoted more than the estimated cost will not be accepted in general, subject to the discretionary power of the undersigned based on the recommendation of the tender committee constituted for the purpose.
8. **Eligibility Criteria-** It consists of two parts- A. Experience of implementing similar nature of job , B. The requisite assessment of financial potential of the bidders & C. Duration of completion of the job of similar nature.

A. Experience of implementing similar nature of job – The intending bidders must be having experience in implementing the same nature of jobs ie, the intending bidders must have experience of creating plantation works. Intending bidders are required to submit a write up not more than 500 words describing the procedure of

creating plantation. The same should be supplemented by the certificate issued by any Divisional Forest Officer or any higher officers of Forest Directorate in this regards.

B. The requisite assessment of financial potential of the bidders-The intending bidders must be having **at least 80% of the estimated cost as financial credentials for a single contract, 100% FOR 2 CONTRACT (50% EACH) OR 120% FOR 3 CONTRACTS (40% EACH), NOT MORE THAN 3 YEARS OLD, to be calculated for particular financial year which one is maximum (Not more than 3 years' old).** Requisite documents such as **IT Return, PAN, VAT, GST , Other Statutory License etc as applicable as per existing rules,** must be submitted in the technical bids.

C. The duration of implementation of job is also very important. Intending bidders who took longer time than the time schedule mentioned in the work order in case of similar nature of jobs, might not be considered at all, subject to the discretionary power of the undersigned.

After assessment of the eligibility criteria a weightage will be provided against each technical bid in 1 to 10 points scale. Those who will score at least 7 points shall only be eligible to qualify the financial bid.

9. **Time to Complete the works-** Delay in completion of each item of works as mentioned in the estimate and as directed by the concerned Range Officer or his authorized person or any superior officer in the rank above Range officer, might attract the penalty to the contractors subject to the discretionary authority of the undersigned depending on the field situation and other requisite factors required to be considered in this regard.

10. **Submission of EMD and Security-** - EMDs are required to be submitted as per guidelines mentioned in the G.O No-3975-F(Y) dt 29/07/16 and subsequent G.O No-2365-F(Y) dt 12/04/18 through ICICI Bank payment gateway either by using internet banking or by NEFT/RTGS. The procedure is mentioned below-

a. Payment by NET BANKING (Any linked bank) through ICICI Bank payment Gateway

- ✓ On selection of net banking as payment mode, the bidder will be directed to ICICI Bank payment gateway web page (along with a string containing unique ID) where he will select the bank through which he wants to do the transaction
- ✓ Bidders will make the payment after entering his unique ID and password of the bank to process the transaction.
- ✓ Bidder will receive a confirmation message regarding success/failure of the transaction
- ✓ If the transaction is successful, the amount paid by the bidder will be credited in the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
- ✓ If transaction is a failure, then bidder will go back to step one and try again.

b. Payment through NEFT/RTGS

- ✓ On selection of RTGS/NEFT as payment mode, the e- procurement Portal will show a pre-Filled challan having the details to process RTGS/NEFT transaction
- ✓ The bidder will print the challan and use pre filled information to make RTGS/NEFT payment using his bank account
- ✓ Once the payment is made, the bidder will come back to e- Procurement portal after expiry of reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- ✓ If verification is successful, the fund will get credited to the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc

maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee

- ✓ In case of unsuccessful process the amount will be refunded to bidder's account

Security shall be given by Accepted L1 Only. The Security shall require to be given in TR-7/GRIPS Challan as the case may be. Security may also be adjusted through **RA Bills** also; subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. Security may also be adjusted with **EMD** and **RA bills** also, subject to subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. The Head of account for depositing the EMD with Operator's Code is **8443-00-109-003-07** (EMD) (Operator's Code-**124**) and that of Security deposit with Operator's Code is **8443-00-109-003-07** (Security Deposit) (Operator's Code-**124**). The adjustment through refund shall be made through the head of Account **00-8443-00-109-00-003-23-00** after maintaining due formalities in this regard.

11. Special additional Security-As per G,O No- 4608-F(Y) dt 18/7/18 , a special additional security is required to be submitted by the successful bidder to the tune of 10% of the estimates tender amount in the form of a bank guarantee in case of accepted bid is 80% or less of the estimated tendered amount. The same will be released on successful implementation of the work at the time of release of security. It shall be the discretionary power of Divisional Forest Officer, Kangsabati South Division to direct the successful bidder/s to submit the entire less amount as security deposit in the form of bank Draft , if the quoted rate in below 25% of the estimated cost and the successful bidders shall be bound to pay the security failing which the EMD of the bidders shall be forfeited and L2 shall be given the opportunity to carry out the work at L1's rate on submission of the security. The mode of payment of such security which shall be final and binding , shall be decided by the Divisional Forest Officer, Kangsabati South Division.

12. Contingency and Less Amount- The successful bidders shall have no claim over contingency. Similarly, if the rate offered by the successful bidder/s is less than the estimated amount put to NIT, shall also not have any claim over it. It shall be dealt with as existing financial rules and government order or as per direction of the authority having the financial power to sanction the difference amount.

13. Mode of payment- On completion of entire work,(Specific Human-Elephant Driving for a particular day RA Bills may be raised by the contractor against that particular driving. On certifying the due deligency by concerned Range Officer and after duly checked by ADFO, Kangsabati South Division the bill for pending payments shall be processed. **All kinds of statutory deductions for the time being in vogue shall be made from the Final Bill/RA Bills as the case may be.** In no case, payment more the accepted offered rate shall be paid to the contractor concerned. However, if any additional works is implemented by the contractor concerned, after taking due approval in this regard from appropriate authority, the same can be paid to the contractor concerned based on the **estimated cost and based on the accepted offered rate on pro rata basis.** Such consideration shall be the discretionary power of the undersigned. In case of some items that do not require to be implemented in the field, no payments shall be made against those items. Final Bill/RA Bills shall require to be prepared accordingly. **Bills shall be paid as soon as possible, preferably with 30 days from the completion of all procedures in this regard. However, the concerned contractor shall have to pay to the deployed Labourers immediately after the work is over, after consulting with the concerned Range Officer.**

14. Dispute Resolution- The Decision of the Tender Inviting Authority shall be final in case of any dispute. Aggrieved person/s may prefer an appeal to the concerned Chief Conservator of Forests, South-West Circle, West Bengal with 30 days from the date of awarding any decision by the Tender Inviting authority in writing. The decision of the Chief Conservator of Forests, South-West Circle, shall be final and binding.

OTHER TERMS AND CONDITIONS

15. **An affidavit of 1st class magistrate/Notary, duly signed by the intending bidders, declaring the following points shall be required to be submitted by the intending bidders along with the technical bid. If the affidavit is not submitted along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. However it shall be mandatory for the successful bidders to submit an affidavit of 1st class magistrate before signing of agreement and within 7 days from the date of issuance of offer/direction letter of submission of security deposit**
- a. **I have read and understood the meaning of the clauses mentioned in the tender notice no- in letter and spirit**
 - b. **The documents submitted and information provided by me are true to the best of my knowledge and beliefs.**
 - c. **I shall abide by all the terms and conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/ other appropriate authority time to time for smooth implementation of the works.**
 - d. **I case of any dispute, I vouch that, the decision taken by Divisional Forest Officer, Kangsabati South Division shall be final and on appeal, the decision taken by the Chief Conservator of Forests, South-West Circle, shall be final & binding upon me.**
16. Validity of the tender will be **12 (Twelve) months** from the date of submission of the tender or up to the end of financial year, as may be decided by the appropriate authority. **The same can further be extended up to another 6 months subject to satisfactory service provided by the successful bidders.**
17. The undersigned reserves the right to place order for work for supply up to 20% more or 20% less of the quantity mentioned in the schedule of the tender.
18. The undersigned reserves the right to cancel the tender, if necessary, without assigning any reason whatsoever.
19. The undersigned is not bound to accept the lowest rate quoted by the tenderer and he is not bound to assign any reason, whatsoever, for such non-acceptance.
20. The undersigned reserves the right to accept the tender only after verifying / testing the sample up to the satisfaction.
21. The undersigned or his representatives will inspect the works, take necessary measurement, and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.
22. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not. In general no part payment prayer shall be entertained.
23. During the inspection by the undersigned or his representative, if the quality of the work / supply is not found up to the standard, the contractor/ supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.
24. The work order will be issued to the successful contractor only after placement of fund by the Government.
25. No extension of time will be allowed for delivery / execution of the work. The Tenderer / contractor shall not be considered in default, if delay in delivery / execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer, Kangsabati South Division for extension of time for that period. The Division Forest Officer, Kangsabati South Division at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.

26. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the Range Officer concerned or his higher officer, subject to the approval of the undersigned or his Sub-ordinate officers. In case of any material supplied by the department, the cost of such material will be recovered from the contractor.
27. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.
28. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/ supplier, within the project cost.
29. Royalty for any material, if obtained from Forest area, will have to be paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such material must be shown and photo copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
30. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Dept/ P.H.E.
31. Statutory Deduction : Income Tax, VAT, Labour Welfare Cess as applicable shall be deducted from the Gross amount of Bill.
32. In addition to above, before payment the following documents are required to be produced, if applicable,
 - a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).
 - b) Xerox copy of DCR (with RA Bill/Final Bill –in original to be shown for verification) as a documentary evidence for payment of Royalty &CESS in Minor minerals or original Challan(s) carrying order (s) mentioning the name of Agency, Tender Notice No. & date received from Govt. Approved Lessee/ Permit holder.
33. The successful tenderer will not assign any part of the work to any other contractor.
34. The successful tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
35. Rate offered in the estimate is the final and tenderer will not have any further claim.
36. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non receipt of Government sanction.
37. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.
38. The terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.

39. In case of any dispute in execution of the work or supply, an application may be made to the Divisional Forest Officer, Kangsabati South Division and the decision of the undersigned is final and binding.
40. The cost Tender paper / Form will be sold as per Govt. of WBs notification no. 452-A/PW/O/10C-35/10, Dt-26/07/2011.
41. Requisite license must be obtained for Labour Department after issuance of work order. No payment shall be made without production of the license.
42. **Forest Department, or Kangsabati South Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/ driver etc, engaged by the contractor, happened in the field during the time of implementation of the works.**
43. **Range officer or his authorized person/s shall have the discretionary power to deploy suitable labouers, preferably from among the FPCs concerned.**
44. **In case of implementation of the works at field the decision of the Range Officer or his authorized persons or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.**
45. **Payment shall only be made to the contarctors after the Range Officer concerned, certifies so ensuring the quality of the work and implementation of the works as per estimates and plan subject to overriding power of the undersigned in this regard.**
46. **The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque issued by the concerned authority,in case of successful implementation of the works to the successful contractors.**
47. **Please follow annexure carefully during submission of tender**



DIVISIONAL FOREST OFFICER
KANGSABATI SOUTH DIVISION
PURULIA

ANNEXURE-I- PRAYER FOR PARTICIPATION IN THE TENDER

Name :

Address :

Tender Notice No.

Cluster No.

Financial Credential for similar nature of job (as mentioned in the tender notice)

Bank details (A/c No., IFSC code & MICR code(optional))

Declaration : I / we do hereby declared the statement made by me is true the best of my knowledge in belief.
If allow I/We shall abide by all the terms and conditions mentioned in the tender notice and the direction of
the authority. I /We read the tender document carefully and understood it in letter inspirit.

Signature with date

TECHNICAL BID FORMAT

Form IA-General Information about the Organization

SI No	Particulars	Details to be furnished
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Details of the Bidder (Organization)

1	Name	
2	Address	
3	Telephone/Mobile No.	
4	Email	
5	Fax	
6	Website	

Details of Authorized Person

7	Name	
8	Address	
9	Telephone/Mobile No.	
10	Email	

Information about the Organization

11	Status of Organization (Proprietorship/Partnership/Public Ltd/Pvt. Ltd/ Co-operative Society etc.)	
12	Details of Registration of Organization	Date: Ref:
13	Number of Professionals in position in the organization	
14	Locations and address of offices	
15	Service Tax Registration Number	
16	VAT Registration Number(Enclosed latest VAT Return)	
17	Professional Tax Registration Number	
18	Income Tax PAN Number	
19	Details of any other Licenses/Registration (Copy to be enclosed)	

Signature of the Tenderer with date

(Annexure-II)

Form I-B "Summary of Similar Projects Implemented " (Year wise)

Sl No	Name of the Customer	Project Name	Brief narration of the type of work implemented	Start Date	End Date	Contact Value (only net checked amount issued by authority	Financial year of the completion of the work	Supporting documents against the completion report (Yes/No)	Whether Successfully completed	Address &Phone no. of the work completion issuing authority.

Signature of the Tenderer with date

(Annexure-III)

FINANCIAL BID FORMAT

Form II-A

Fixed Price	Applicable Taxes (Rs.)	Total (1)+(2) (Rs.)
(1)	(2)	(3)

NOT TO BE DISCLOSED DURING THE SUBMISSION OF TECHNICAL BID IN ANY WAY WHICH MIGHT LEAD TO FORFEITURE OF EMD, SUBJECT TO DISCRETIONARY POWER OF THE UNDERSIGNED

Declaring that the item against which there are fixed Govt. rate such as minimum wage rate etc. shall be obeyed in letter in spirit

Signature of the Tenderer with date

Copy forwarded for wide circulation & information to:-

1. The Sabhadhipati, Purulia Zilla Parishad.
2. The Principal Chief Conservator of Forests(HoFF), West Bengal
3. The Chief Conservator of Forests, South-West Circle, West Bengal.
4. The District Magistrate, Purulia District.
5. The Superintendent of Police, Purulia.
6. The Sub-Divisional Officer, Sadar, Purulia.
7. The Treasury Officer, Purulia Treasury.
8. The District Informatics Officer, NIC, Purulia. He is requested to upload the tender notice on the district portal.
9. All Divisional Forest Officer's, South-West Circle, West Bengal.
10. The Block Development Officer, _____ Block.
11. The Assist. Divisional Forest Officer, Kangsabati South Division.
12. The Head Clerk, Kangsabati South Division.
13. The Budget, Accounts & Revenue Section.
14. AFR, Kangsabati South Division.
15. All Range Officers (Territorial), Kangsabati South Division.
16. Notice Board, Kangsabati South Division.
17. _____, FPC



Divisional Forest Officer
Kangsabati South Division
Purulia

4	{ P.W.D./Page No. 34 / Item No. 22(A)(a)} Cement Concrete with graded stone ballast 40 mm size(Excluding shuttering)etc. (A)Pakur variety (a) 1:3:6 proportion	2X6	0.850	0.850		8.670	sq m.	24.00	2601.36
		1x2	10.800	0.400		8.640			
		1x2	5.100	0.400		4.080			
		1	14.500	6.000		87.000			
						108.390	sq m.		
		2X6	0.850	0.850	0.100	0.867	cu. m.		
		2	10.800	0.400	0.075	0.648			
		2	5.100	0.400	0.075	0.306			
						1.821	cu. m.	5207.00	9481.95
5	{ P. W. D./ Page No. 24 / Item No. 4(i)} Ordinary Cement concrete (mix 1:2:4) with graded stone chips (20 mm nominal size) excluding shuttering and reinforcement,if any, in ground floor as per relevant IS codes. i) Pakur Variety For Post Grouting Floor	2X6	0.450	0.450	0.700	1.701	cu m.	5396.74	61798.07
		1	15.000	6.500	0.100	9.750			
						11.451	cu m.		
6	{ P.W.D./Page No. 42/ Item No. 36 (f)} Hire and labour charges for shuttering with centreing etc. (f) 25 mm to 30 mm shuttering without staging in foundation	2	15.000		0.100	3.000	sq m.	203.00	872.90
		2	6.500		0.100	1.300			
						4.300	sq m.		
7	{ P.W.D./Page No. 15 / Item No. 8(a)} Brick work with 1st class bricks in cement mortar (1: 6) (a) In foundation and plinth For Guard Wall	2	10.800	0.250	0.200	1.080	cu m.	5140.00	8172.60
		2	5.100	0.250	0.200	0.510			
						1.590	cu m.		
8	{ P.W.D./Page No. 16 / Item No. 16} 125 mm. thick brick work with 1st class bricks in cement mortar (4:1) in ground floor.	12X				11.760	sq m	705.00	13620.60
		2	0.700		0.700	0			
		12X				7.560	sq m.		
		2	0.450		0.700	19.320	sq m.		
9	{ P.W.D./Page No. 189 / Item No. 1(i)(c)} 15 mm thick cement sand plaster to wall(6:1) etc.	2	15.000		0.150	4.500	sq m.		

		2.040 sqm X@ 47.100 kg/sqm=		96.084 kg					
13	{P.W.D./Page No.81 / Item No. 10} Galvanised iron sheet ridging fitted with necessary bolts, screws, washers etc complete.(225mm end lapping) (B) 450 mm lapping each way (b) In wall: with 0.63 mm. sheets.					1.19 7	M. T.	72951.0 0	87322.35
14	{P.W.D./Page No.81 / Item No. 9 } Galvanised corrugated iron sheet work (excluding the supporting frame work) fitted and fixed with 10 mm. dia J or L hook-bolts, limpet and bitumen washers and putty complete with 150 mm. end lap and one corrugation minimum side lap. (Payment to be made on area of finished work)((i) In Roof:- b) With 0.63 mm thick sheet	1	15.000			15.0 00	sq m.	490.00	7350.00
						15.0 00	sq m.		
15	{P.W.D./Page No. 200 / Item No. 1(a)} Priming one coat on Steel or other metal surface with synthetic oil bound primer of approved quality including smoothening surfaces by sand papering etc.. 65 MM dia pipe 40 MM dia pipe 25 MM dia pipe	2	15.000	3.250		97.5 00	sq m.	644.00	62790.00
						97.5 00	sq m.		
15		1.00	1	43.200	0.350	15.12 0	sq m.	29.00	1483.18
		1.00	1	206.400	0.160	33.02 4			
		1.00	1	30.000	0.100	3.000			
						51.14 4			
16	{P.W.D./Page No. 200 / Item No. 2(A)(iv)} Painting with best quality synthetic enamel paint of approved make and brand etc. (b) On Steel or other metal Surface. (iv) Two Coats (With any shade except white) Quantity same as Steel Primer					51.14 4	sq m.	79.00	4040.38
TOTAL (Rs.)								291301.05	
Add @ 12% for G.S.T (Rs.)								34956.13	
TOTAL (Rs.)								326257.18	
Add @ 1% for Cess (Rs.)								3262.57	
GRAND TOTAL (Rs.)								329519.75	
SAY (Rs.)								329000.00	

PROPOSED ESTIMATE FOR CONSTRUCTION OF SEMI PROCESSING UNIT.

[The Rate Based On P.W.D. Schedule Effect from 1st November , 2017]

Sl. No	Description of item	M.F	No.	L (m.)	B (m.)	D (m.)	Quantity (m3)	Unit	Rate (Rs.)	Amount (Rs.)
1	{ P.W.D. / Page No. 1 / Item No. 2(a) } Earth work in excavation of foundation trenches or drains, in all sorts of soil etc. (a) Depth of excavation not exceeding 1,500 mm. For Post Grouting		2x10	0.850	0.850	0.750	10.838	cu m.	119.27	2517.10
			1x2	22.500	0.400	0.450	8.100			
			1x2	5.300	0.400	0.450	1.908			
			2	1.500	0.575	0.150	0.259			
							21.104	cu m.		
2	{ P.W.D./Page No. 2/ Item No. 4(B) } Filling in foundation or plinth by fine sand.		1	28.300	5.500	0.350	54.478	cu m.	509.85	27775.35
								54.478		
3	{ P.W.D. / Page No. 47 / Item No. 3 } Supplying and laying Polythene Sheet (150gm / sq.m.) over damp proof course or below flooring or roof terracing or in foundation or in foundation trenches.		2x10	0.850	0.850		14.450	sq m.	24.00	4657.56
			1x2	22.500	0.400		18.000			
			1x2	5.300	0.400		4.240			
			2	1.500	0.575		1.725			
			1	28.300	5.500		155.650			
							194.065	sq m.		
4	{ P.W.D./Page No. 34 / Item No. 22(A)(a) } Cement Concrete with graded stone ballast 40 mm size(Excluding shuttering)etc. (A)Pakur variety (a) 1:3:6 proportion		2x10	0.850	0.850	0.100	1.445	cu .m	5207.00	16883.05
			2	22.500	0.400	0.075	1.350			
			2	5.300	0.400	0.075	0.318			
			2	1.500	0.575	0.075	0.129			
5	{ P. W. D./ Page No. 24 / Item No. 4(i) } Ordinary Cement concrete (mix 1:2:4) with graded stone chips (20 mm nominal size) excluding shuttering and reinforcement,if any, in ground floor as per relevant IS codes. i) Pakur Variety For Post Grouting		2x10	0.450	0.450	0.750	3.038	cu m.	5396.74	109648.26
			1	28.800	6.000	0.100	17.280			
							20.318	cu		

6	{ P.W.D./Page No. 42/ Item No. 36 (f)} Hire and labour charges for shuttering with centreing etc. (f) 25 mm to 30 mm shuttering without staging in foundation	2	28.800	0.100	5.760	m.		
		2	6.000	0.100	1.200	sq m.		
					6.960	sq m.	203.00	1412.88
7	{ P.W.D./Page No. 15 / Item No. 8(a)} Brick work with 1st class bricks in cement mortar (1: 6) (a) In foundation and plinth For Guard Wall	2	22.500	0.250	7.875	cu m.		
		2	5.300	0.250	1.855			
		2	1.500	0.225	0.338			
		2	1.500	0.250	0.113			
					10.180	cu m.	5140.00	52325.20
8	{ P.W.D./Page No. 16 / Item No. 16} 125 mm. thick brick work with 1st class bricks in cement mortar (4:1) in ground floor.	20x2	0.700	0.700	19.600	sq m		
		20x2	0.450	0.700	12.600			
					32.200	sq m.	705.00	22701.00
9	{ P.W.D./Page No. 189 / Item No. 1(i)(c)} 15 mm thick cement sand plaster to wall(6:1) etc.	2	28.800	0.500	28.800	sq m.		
		2	6.000	0.500	6.000			
					34.800	sq m.	136.00	4732.80
10	{ P.W.D./Page No. 48 / Item No. 6(iii)} Artificial stone in floor, dado, staircase etc with cement concrete (1:2:4) with stone chips, laid in panels as directed with topping made with ordinary or white cement (as necessary) and marble dust in proportion (1:2) including smooth finishing and rounding off corners including raking out joints or roughening of concrete surface	1	28.800	6.000	172.800	sq m.		
					172.800	sq m.	330.00	57024.00
11	{P.W.D./Page No.192 / Item No. 15 } Neat cement punning about 1.5mm thick in wall, dado, window sill, floor etc.	2	28.800	0.500	28.800			
		2	6.000	0.500	6.000			
					34.800	sq m.	34.00	1183.20
12	{P.W.D./Page No.100 / Item No. 2(i) } M.S. structural works in roof trusses with tubular sections conforming to IS: 806-1968 & IS: 1161- 1998							

	<p>connected to one another with bracket, gusset cleats as per design, direction of Engineer-in-charge complete including cutting to requisite size, fabrication with necessary metal arc welding conforming to IS: 816-1969 & IS: 9595</p> <p>i) For trusses spanning up to 12.00 m</p> <p>90 MM Dia M.S. Pipe</p> <p>50 MM Dia M.S. Pipe</p> <p>40 MM Dia M.S. Pipe</p> <p>6 mm thick plate</p>	<p>1X10X3.900=39.000 M</p> <p>1X10X4.300=43.000 M</p> <p>82.000 M X9.75 kg/m=799.50 kg</p> <p>1X10X6.500= 65.000M</p> <p>65.000 M X5.10 kg/m= 331.500 kg</p> <p>1X7X28.750= 201.250M</p> <p>201.250 M X3.61 kg/m= 726.512 kg</p> <p>20x2x0.150x0.150= 0.900 Sqm</p>				
13	<p>{P.W.D./Page No.99 / Item No. 1(ii) }</p> <p>M.S. structural works in columns, beams etc. with simple rolled structural members (e.g. joists, angle, channel sections conforming to IS: 226, IS: 808 & SP (6)-1964 connected to one another with bracket, gussets, cleats as per design, direction of Engineer-in-charge complete including cutting to requisite shape and length, fabrication with necessary bolting, metal arc welding conforming to IS: 816- 1969 & IS: 1995</p> <p>II) For Structural Works in Roof Trusses etc. using joists, channels and angles of specified section weighing less than 22.5 kg/ m</p> <p>L25X25X5 MM</p>	<p>0.900sqm X@ 47.100 kg/sqm=42.390 kg</p> <p>9X2X3.000=54.000M</p> <p>9X4X1.600= 57.600M</p> <p>9X2X3.000=54.000M</p> <p>9X4X2.100=75.600M</p> <p>2X2X6.000=24.000 M</p> <p>2X5X6.000=60.000M</p> <p>18X2X3.000=108.000 M</p> <p>18X2X1.200=43.200M</p> <p>2X2X6.000=24.000 M</p> <p>2X4X1.200=9.600M</p> <p>510.000 M X@ 1.80 KG/M= 918.000 KG</p>	1.899	M. T.	72951.0 0	138533.95
14	<p>{P.W.D./Page No.82 / Item No. 13}</p> <p>Galvanised plain sheet works (excluding supporting</p>		0.918	M. T.	73761.0 0	67712.60

	framework) fitted and fixed with 6 mm. dia J or L hook-bolts and nuts, sheet-bolts, limpet and bitumen washers and putty with 150 mm. end lap & 50 mm minimum side lap complete. (b) In wall: with 0.63 mm. sheets.		9	3.000		1.600	43.200	sq m.		
15	{P.W.D./Page No.81 / Item No. 9 } Galvanised corrugated iron sheet work (excluding the supporting frame work) fitted and fixed with 10 mm. dia J or L hook-bolts, limpet and bitumen washers and putty complete with 150 mm. end lap and one corrugation minimum side lap. (Payment to be made on area of finished work) (i) In Roof:- b) With 0.63 mm thick sheet		9 2	3.000 6.000		2.000 2.000	54.000 24.000	sq m.	438.00	53085.60
16	{P.W.D./Page No. 221 / Item No. 8 } Double knotted wove wire 1.2 m. height (11 bars), vertical 300 mm. apart, horizontal spacing starting from 88 mm. ending 200 mm. top and bottom wire 10g and all other intermediate and upright wire 9g. with finished border 2 ply twisted fencing including tightening and fixing the same to posts with staples at every bar including cost of cutting and of lapping joints in the net as necessary including cost of staples and wove wire.		1	28.800		6.500	187.20 0	sq m.	644.00	120556.80
17	{P.W.D./Page No. 200 / Item No. 1(a)} Priming one coat on Steel or other metal surface with synthetic oil bound primer of approved quality including smoothening surfaces by sand papering etc.. 90 MM dia pipe 50 MM dia pipe 40 MM dia pipe		2X9 2X1	3.000 6.000		1.200 1.200	64.800 14.400	sq m. sq m.	347.00	27482.40
		1.00	1	82.000		0.282	23.124			
		1.00	1	65.000		0.160	10.400			
		1.00	1	201.25 0		0.125	25.156			
		2.20	9	3.000		1.600	95.040			
		2.20	9	3.000		2.000	118.80 0			
		2.20	2	6.000		2.000	52.800			
		1.00	18	3.000		1.200	64.800			
18	{P.W.D./Page No. 200 / Item No. 2(A)(iv)} Painting with best quality synthetic enamel paint of approved make and brand etc. (b) On Steel or other metal Surface.	1.00	2	6.000		1.200	14.400 404.52 0	sq m.	29.00	11731.09

(iv) Two Coats (With any shade except white) Quantity same as Steel Primer						404.52 0	sq m.	79.00	31957.10
TOTAL (Rs.)									751919.94
Add @ 12% for G.S.T (Rs.)									90230.39
TOTAL (Rs.)									842150.34
Add @ 1% for Cess (Rs.)									8421.50
Add Contingency not exceeding 3% (Rs.)									24428.16
GRAND TOTAL (Rs.)									875000.00

ANALYSIS OF THE ESTIMATES

1. Two (2) Numbers model estimates are enclosed herewith viz- 1. Model Plan & Estimate for Drying Platform 2. Model Estimates and Plans for Semi Processing Unit, The estimates are as per current PWD Schedule of Rates. All Intending Bidders are requested to examine the plan and estimates very carefully.
2. The estimates are inclusive of GST, Labour Cess, & Contingency. All taxes and statutory deductions shall be made from contractor's bill. **Successful bidder shall have no claim over contingency unless specifically provided to the bidder by appropriate authority.** As all these are model estimates, physical works to the tune of 15% might require to be increased. It shall be discretionary power of the tender inviting authority based on recommendation of Engineer In Charge to pay to the successful bidder for additional works up to 15% of the estimated items. However, additional payment can be made if work implemented is more than 15 %. E,G-(20%-15%)=5%, additional payment shall definitely be made for additional 5% works, subject to the approval of Engineer In Charge deployed for the purpose.
3. For availing the GST, Bills incorporating GST amount are required to be prepared. No GST amount shall be provided to the successful bidder, if the bills are not prepared incorporating GST. GST shall also not be paid to the successful bidder/s if the goods or services to be provided with are having 0% GST. Deduction of GST amount shall also be on the similar line subject to specific rules/G.Os regarding the matter, for the time being in vogue. GST shall be paid for accepted offered rate only.
4. Successful bidders can carry out the works as per estimate, either by deploying labourer or through mechanized manner. But, whenever labourers are engaged, the same should be as per direction of the concerned Range Officer or his authorized person. Priority should be given to the members of JFMCs concerned in this regard. Minimum Wage, as per latest Minimum Wage Act shall have to be paid to the labourer so engaged.
5. The estimate is indicative in nature. Thus, it might be so that some of the items mentioned in the estimates do not require to be implemented in the field and some of the items needs to implemented more than once, repeated or enhanced as per field requirements. Thus the successful bidders must be in preparedness to act accordingly, as per direction of the concerned range Officer/ Engineer In charge deployed for the purpose or any higher authority of the Forest Directorate above the rank of range Officer.
6. Payment shall be made to the successful bidders only for those items which he/she has carried out at field as per the instructions of the concerned Range Officers or his authorised persons or his superior authority. Each item of the estimates has a definite time line, beyond which the item can't be implemented in the field. Thus any item which is not possible to be implemented in the field within due time, can only be implemented after having due permission in this regard from the appropriate authority. Successful bidders are required to prepare bill for making payment accordingly.
7. From the above analysis, it follows logically that R.A bills, Part Bill, Item wise shall be admissible in this regard. Further, the bill shall never exceed the accepted offered rate. Bills should be prepared based on actual offered rate and actual works implemented in the field. However, the Bill can be less than the offered rate depending on the actual works implemented in the field.

SPECIFIC INFORMATION ABOUT THE E-NIT

8. In some case, the location may also vary/changed depending on the field situation. Payment shall be made on pro rata basis based on the rate offered by the successful bidder, in that case.
9. Pattern of Tender- Invitation of tenders is indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non availability of such approval the tender shall be cancelled outright without assigning any further causes. Cost of the tender papers, if any, is non refundable in nature. No prayer, in case of such cancellation, shall be entertained under any circumstances. In case of the requisite approval from appropriate authorities also, work order to the successful bidders shall only be issued when fund will be placed and which shall be free from any other encumbrances.

SCHEDULE OF DATES & RELEVANT WEBSITES

TYPE	DATE
Date of uploading of N.I.T & Other document (Online Publishing Date)	06/06/19 11.00 AM
Document Download Start date.	06/06/19 11.00 AM
Bid submission Start date Online	06/06/19 11.00 AM
Last date for submission of uploaded copies of Tender documents etc. (Offline)	14/06/19 up to 5.30 PM
Bid submission Closing date (Online)	14/06/19 up to 5.00 PM
Bid Opening date for Technical Bid (Online)	17/06/19
Date of uploading of list of Technically qualified bidders (Online)	17/06/19
Date of uploading of final list of technically qualified bidders after disposal of appeal (Online)	To be Notified in due course
Date of Opening of Financial Bids (Online)	To be Notified in due course
Website from where the tender can be seen	1) Website of Directorate of Forest , Government of West Bengal. 2) District Portal, Purulia. 3) e- procurement portal, Government of West Bengal.
Relevant Website for Viewing & Participating in e-Tender.	www.wbtenders.gov.in
Tender Fees	Rs. 1,000.00 will be applicable for accepted L1 Bidder only.

GENERAL TERMS AND CONDITIONS

1. **Procurement of tender paper-** The tender paper shall have to be procured from e procurement portal, Govt of West Bengal. The intending bidders may also visit the official website of Forest Directorate for information.
2. Tender should be submitted by name in favour of **Sri Arnab Sengupta, WBFS, Divisional Forest Officer, Kangsabati South Division** and not by official designation only. The tender shall be made in two bid system viz- technical bid and financial bid. Following folders are required to be uploaded with a single folder superscripting technical bid
 - a. Company information folder- related all information including audit report etc
 - b. Financial Credential folder- All experiences related to similar nature of job. Only work completion reports with an abstract mentioned in the annexure-II
 - c. Folder related to company hierarchy and technical person

The technical bids must not contain any pricing information under any circumstances. In such case the tender shall be liable to be cancelled.

4. **Submission of Tender-** In general, the tenders are allowed to participate in any/all clusters as per choice of the intending bidder/s. The technical bids thus submitted by the intending bidders shall be scrutinized by the tender committee constituted for the purpose, based on 2 grounds- a. The experience of the intending bidders & b. The financial credential submitted for the purpose.
5. **Technical Bid-** Technical Bid Should be submitted in separate folder other than financial bid. Clearly super scribing the tender no and specific cluster in which the intending bidders are willing to participate. Work of similar nature implemented in a particular financial year (not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as VAT/GST, P TAX, License/Registration as applicable, additional information if any, shall also be submitted in the folder. The other credential like company details, machinery, technical persons, other technical knowhow, as applicable, shall be required to be submitted. The Technical bid must not contain any pricing information. The address and Contact No. of the bidder should be clearly written on the envelope.
6. **Financial Bid-** Financial Bid will not be opened unless the information and documents provided in the Technical Bid are as per the eligibility criteria and as per satisfaction of the undersigned.
 - ii) The financial bid should also be submitted in a separate cover super-scribed as **Financial Bid** & "Tender Notice No. and cluster no. The bid should mention in both number & words. and words "should be written in bold letters.
 - iii) Address and contact No. of the Bidder should clearly written on the cover.
 - iv) Financial Bid format is given in Form IIA.
 - v) The Bank details of the tenderers must be mentioned in the Form IIA for making payments on line. This is obligatory.
 - vi) Financial bid must be inclusive of all taxes.
 - vii) Amount quoted more than the estimated cost will not be accepted in general, subject to the discretionary power of the undersigned based on the recommendation of the tender committee constituted for the purpose.
 - viii) **In general the rate offered below the estimated rate shall be accepted. Rate offered above the estimated rate shall be dealt with as per the provision of G.O NO-925-F(Y) dt 14/02/17 and such other financial rules/G.O s for the time being in vogue.**
7. **Eligibility Criteria-** It consists of two parts- A. Experience of implementing similar nature of job & B. The requisite assessment of financial potential of the bidders.
 - A. Experience of implementing similar nature of job – The intending bidders must be having experience in implementing the same nature of jobs i.e., the intending bidders must have experience of **Construction of Buildings, Office Buildings, Ware House and such other building construction related jobs. The tender committee will also look into the duration of completion of such similar nature of works. The duration of implementation is very important; the tender committee shall have the discretionary power not to consider any technical bid, if there is inordinate delay in implementation of the similar nature of jobs which have been submitted as technical bid.**
 - B. The requisite assessment of financial potential of the bidders-The intending bidders must be having at **least 80% of the estimated cost as financial credentials for a single contract, to be calculated for particular financial year which one is maximum (Not more than 3 years' old) against any particular cluster/s in which he/she is willing to participate.** Requisite documents such as PAN, VAT/ GST, License etc as applicable as per existing rules, must be submitted in the technical bids.

- C. Possession of Machinery for construction of such similar type of works shall also be given due weightage. After assessment of the eligibility criteria a weightage will be provided against each technical bid in 1 to 10 points scale. Those who will score at least 7 points shall only be eligible to qualify the financial bid.

8. Time to Complete the works- Preferably within 15-20 days from the date of issue of work order. The duration should not exceed more than 30 days from the date of issue of work order under any circumstances. Delay in completion of each item of works as mentioned in the estimate and as directed by the concerned Range Officer or his authorized person or any superior officer in the rank above Range officer, might attract the penalty to the tune of 10% of the estimated cost to the contractors, subject to the discretionary authority of the undersigned depending on the field situation and other requisite factors required to be considered in this regard.

9. Submission of EMD and Security- EMDs are required to be submitted as per guidelines mentioned in the G.O No-3975-F(Y) ; dt 29/07/16 and subsequent G.O No-2365-F(Y) ; dt 12/04/18 through ICICI Bank payment gateway either by using internet banking or by NEFT/RTGS. The procedure is mentioned below.

a. Payment by NET BANKING (Any linked bank) through ICICI Bank payment Gateway

- ✓ On selection of net banking as payment mode, the bidder will be directed to ICICI Bank payment gateway web page 9(along with a string containing unique ID) where he will select the bank through which he wants to do the transaction
- ✓ Bidders will make the payment after entering his unique ID and password of the bank to process the transaction.
- ✓ Bidder will receive a confirmation message regarding success/failure of the transaction
- ✓ If the transaction is successful, the amount paid by the bidder will be credited in the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
- ✓ If transaction is a failure, then bidder will go back to step one and try again.

b. Payment through NEFT/RTGS

- ✓ On selection of RTGS/NEFT as payment mode, the e- procurement Portal will show a pre-Filled challan having the details to process RTGS/NEFT transaction
- ✓ The bidder will print the challan and use pre filled information to make RTGS/NEFT payment using his bank account
- ✓ Once the payment is made, the bidder will come back to e- Procurement portal after expiry of reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- ✓ If verification is successful, the fund will get credited to the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
- ✓ In case of unsuccessful process the amount will be refunded to bidder's account

c. As the tender is being floated for implementation of NMPB work out of the fund from outside Treasury Authority, Draft can also be placed as EMD deposit in favour of Divisional Forest Officer, Rupnarayn Division payable at any Nationalised Bank of Midnapore.

Security deposit shall be given by Accepted L1 only. The Security money shall be required to be given in TR-7/GRIPS Challan as the case may be. Security deposit may also be adjusted through **RA Bills** also; subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. Security may also be adjusted with **EMD** and **RA bills** also, subject to subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. The Head of account for depositing the EMD with Operator's Code is **8443-00-109-003-07** (EMD) (Operator's Code-**109**) and that of Security deposit with Operator's Code is **8443-00-109-003-07** (Security Deposit) (Operator's Code-**109**). The adjustment

through refund shall be made through the head of Account **00-8443-00-109-003-0-23-00** after maintaining due formalities in this regard.

- 10. Special additional Security-**As per **G,O No- 4608-F(Y) dt 18/7/18** , a special additional security is required to be submitted by the successful bidder to the tune of 10% of the estimates tender amount in the form of a bank guarantee in case of accepted bid is 80% or less of the estimated tendered amount. The same will be released on successful implementation of the work at the time of release of security.
- 11. Dispute Resolution-** In case of any dispute, the decision taken by the Divisional Forest Officer, Kangsabati South Division shall be final. Appeal, if any, shall be required to prefer to **Chief Conservator of Forests, South West Circle, West Bengal within 30 days from date of awarding of decision by the Divisional Forest Officer, Kangsabati South Division.** The decision taken by the Chief Conservator of Forests, South-West Circle, West Bengal shall be final and binding on all concerned.
- 12. Contingency and Less Amount-** The successful bidders shall have no claim over contingency. Similarly, if the rate offered by the successful bidder/s is less than the estimated amount put to NIT, shall also not have any claim over it. It shall be dealt with as existing financial rules and government order or as per direction of the authority having the financial power to sanction the difference amount.
- 13. Mode of implementation of the works-** Works, should be started by the successful bidders preferably within 15 (Fifteen) days from the date of issue of work order. But in no case the time to start the work shall be beyond 15 days from the date of issue of work order. Further delay might attract penalty tune the tune of 5 % in addition to the normal penalty imposed in case of delay in completion of the works. Successful bidder/s must either personally look into daily to daily work or must deploy an authorized person on his/her behalf. The Name, Phone No, Address must be informed to the concerned Range Officer. Instruction, as may be required, shall be passed on by the appropriate authority from this end to the contractor or his/her authorized person. A site inspection register shall require to be maintained by the successful contractor/s concerned. The requisite instruction/guidelines/advisory shall also be put to the register in writing apart from instruction through telephone/e-mail /whatsapp or otherwise. All such instruction/guidelines/advisory, shall be considered as a part of valid documents in case of dispute resolution and resolution of conflict, if any , by the appropriate authority. In no case the stipulated time for completion of a particular piece of work shall be allowed to defer, until or unless it is extremely necessary to do so. The reason of such deferred implementation should be Natural Calamity, Act of God or safeguarding Government Money and Property.
- 14. Mode of payment-** On completion of entire work/Part of work Final Bill or RA Bills may be raised by the contractor. On certifying the quality and volume of the works as per plan and estimates by concerned Range Officer and after duly checked by ADFO, Kangsabati South Division the bill for pending payments shall be processed. **All kinds of statutory deductions for the time being in vogue shall be made from the Final Bill/RA Bills as the case may be.** In no case, payment more the accepted offered rate shall be paid to the contractor concerned. However, if any additional works is implemented by the contractor concerned, after taking due approval in this regard from appropriate authority, the same can be paid to the contractor concerned based on the **estimated cost and based on the accepted offered rate on pro rata basis.** Such consideration shall be the discretionary power of the undersigned and shall be subject to implementation of the work to the **tune of more than 15 % of additional works.** In case of some items that do not require to be implemented in the field, no payments shall be made against those items. Final Bill/RA Bills shall required to be prepared accordingly. Further, undersigned shall have the discretionary authority to increase the quantum of work to the tune **of up to 15% for which no additional payment shall be made to the contractor concerned. On completion of works, after maintaining due formalities , bills shall be paid as soon as possible , preferably with 30 days from the completion of all procedures in this regard.**


OTHER TERMS AND CONDITIONS

1. **An affidavit of 1st class magistrate/Notary, duly signed by the intending bidders, declaring the following points shall be required to be submitted by the intending bidders along with the technical bid. If the affidavit is not submitted along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. However it shall be mandatory for the successful bidders to submit an affidavit of 1st class magistrate before signing of agreement and within 7 days from the date of issuance of offer/direction letter of submission of security deposit, if he/she has not submitted affidavit of 1st Class Magistrate during the time of participation in the NIT.**
 - a. **I have read and understood the meaning of the clauses mentioned in the tender notice no- in letter and spirit and I am participating in the NIT accordingly**
 - b. **The documents submitted and information provided by me are true to the best of my knowledge and beliefs.**
 - c. **I shall abide by all the terms and conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/ other appropriate authority time to time for smooth implementation of the works.**
 - d. **In case of any dispute, I vouch that, the decision taken by Divisional Forest Officer, Kangsabati South Division shall be final and on appeal, the decision taken by the Chief Conservator of Forests, Western Circle, shall be final & binding upon me.**
2. Validity of the tender will be 1 (One) year from the date of submission of the tender or up to the end of financial year, as may be decided by the appropriate authority. On successful implementation of good quality of works, the contract may be extended up to another 6 (Six) months maximum.
3. The undersigned reserves the right to place order for work for supply up to 20% more or 20% less of the quantity mentioned in the schedule of the tender.
4. The undersigned reserves the right to cancel the tender, if necessary, without assigning any reason whatsoever.
5. The undersigned is not bound to accept the lowest rate quoted by the tenderer and he is not bound to assign any reason, whatsoever, for such non-acceptance.
6. The undersigned reserves the right to accept the tender only after verifying / testing the sample up to the satisfaction.
7. The undersigned or his representatives will inspect the works, take necessary measurement, and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.
8. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not. In general no part payment prayer shall be entertained.
9. During the inspection by the undersigned or his representative, if the quality of the work / supply is not found up to the standard, the contractor/ supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.
10. The work order will be issued to the successful contractor only after placement of fund by the Government.
11. No extension of time will be allowed for delivery / execution of the work. The Tenderer / contractor shall not be considered in default, if delay in delivery / execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of

unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer, Kangsabati South Division for extension of time for that period. The Division Forest Officer, Kangsabati South Division at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.

12. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the Range Officer concerned or his higher officer, subject to the approval of the undersigned or his Sub-ordinate officers. In case of any material supplied by the department, the cost of such material will be recovered from the contractor.
13. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.
14. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/ supplier, within the project cost.
15. Royalty for any material, if obtained from Forest area, will have to paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such material must be shown and photo copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
16. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Dept/ P.H.E.
17. Statutory Deduction : Income Tax, VAT, Labour Welfare Cess as applicable shall be deducted from the Gross amount of Bill.
18. In addition to above, before payment the following documents are required to be produced, if applicable,
 - a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).
 - b) Xerox copy of DCR (with RA Bill/Final Bill –in original to be shown for verification) as a documentary evidence for payment of Royalty &CESS in Minor minerals or original Challan(s) carrying order (s) mentioning the name of Agency, Tender Notice No. & date received from Govt. Approved Lessee/ Permit holder.
19. The successful tenderer will not assign any part of the work to any other contractor.
20. The successful tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
21. Rate offered by the successful bidders is the final and tenderer will not have any further claim; subject to the terms and conditions mentioned in this E- NIT and subject to discretionary power of the undersigned.
22. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non receipt of Government sanction.

23. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.
24. All the terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.
25. In case of any dispute in execution of the work or supply, an application may be made to the Divisional Forest Officer, Kangsabati South Division and the decision of the undersigned is final and binding.
26. The cost Tender paper / Form will be sold as per Govt. of WBs notification no. 452-A/PW/O/10C-35/10, Dt-26/07/2011.
27. Requisite license must be obtained for Labour Department after issuance of work order. No payment shall be made without production of the license.
- 28. Forest Department, or Kangsabati South Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/ driver etc, engaged by the contractor, happened in the field during the time of implementation of the works.**
- 29. Range officer or his authorized person/s shall have the discretionary power to deploy suitable labourers, preferably from among the FPCs concerned.**
- 30. In case of implementation of the works at field the decision of the Range Officer or his authorized persons or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.**
- 31. Payment shall only be made to the contractors after the Range Officer concerned, certifies so ensuring the quality of the work and implementation of the works as per estimates and plan subject to overriding power of the undersigned in this regard.**
- 32. The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque issued by the concerned FPC. Fund, on completion of the works, shall be placed to the concerned FPC 's account for making necessary payment to the successful contractors.**
- 33. Please follow annexure carefully during submission of tender**


DIVISIONAL FOREST OFFICER
KANGSABATI SOUTH, DIVISION
RAGHAVPUR, PURULIA.

ANNEXURE-I- PRAYER FOR PARTICIPATION IN THE TENDER

Name :

Address :

Tender Notice No.

Cluster No.

Financial Credential for similar nature of job (as mentioned in the tender notice)

Bank details (A/c No., IFSC code & MICR code(optional))

Declaration : I / we do hereby declared the statement made by me is true the best of my knowledge in belief. If allow I/We shall abide by all the terms and conditions mentioned in the tender notice and the direction of the authority. I /We read the tender document carefully and understood it in letter inspirit.

Signature with date

TECHNICAL BID FORMAT

Form IA-General Information about the Organization

SI No	Particulars	Details to be furnished
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Details of the Bidder (Organization)

1	Name	
2	Address	
3	Telephone/Mobile No.	
4	Email	
5	Fax	
6	Website	

Details of Authorized Person

7	Name	
8	Address	
9	Telephone/Mobile No.	
10	Email	

Information about the Organization

11	Status of Organization (Proprietorship/Partnership/Public Ltd/Pvt. Ltd/ Co-operative Society etc.)	
12	Details of Registration of Organization	Date: Ref:
13	Number of Professionals in position in the organization	
14	Locations and address of offices	
15	Service Tax Registration Number	
16	VAT Registration Number(Enclosed latest VAT Return)	
17	Professional Tax Registration Number	
18	Income Tax PAN Number	
19	Details of any other Licenses/Registration (Copy to be enclosed)	

Signature of the Tenderer with date

(Annexure-II)

Form I-B "Summary of Similar Projects Implemented " (Year wise)

Sl No	Name of the Customer	Project Name	Brief narration of the type of work implemented	Start Date	End Date	Contact Value (only net checked amount issued by authority	Financial year of the completion of the work	Supporting documents against the completion report (Yes/No)	Whether Successfully completed	Address &Phone no. of the work completion issuing authority.

Signature of the Tenderer with date

(Annexure-III)

FINANCIAL BID FORMAT

Form II-A


Tender Notice No	Cluster	Item of Works	Estimated Cost exclusive of GST and Cess	Offered rate				Name of Contractor & Address
				Offered rate	Applicable GST	Other Statutory deduction	applicable Labour less	
				NOT TO BE DISCLOSED DURING UPLOADING OF TECHNICAL BID				

Declaring that the item against which there are fixed Govt. rate such as minimum wage rate etc. shall be obeyed in letter in spirit

Signature of the Tenderer with date

Copy forwarded for wide circulation & information to:-

1. The Sabhadhipati, Purulia Zilla Parishad.
2. The Principal Chief Conservator of Forests(HoFF), West Bengal
3. The Chief Conservator of Forests, South-West Circle, West Bengal.
4. The District Magistrate, Purulia.
5. The Superintendent of Police, Purulia.
6. The Sub-Divisional Officer, Sadar, Purulia.
7. All Divisional Forest Officer's, South-West Circle, West Bengal.
8. The Treasury Officer, Purulia Treasury.
9. The District Informatics Officer, NIC, Purulia. He is requested to upload the tender notice on the district portal.
10. The Block Development Officer, _____ Block.
11. The Assist. Divisional Forest Officer, Kangsabati South Division.
12. The Head Clerk, Kangsabati South Division.
13. The Budget, Accounts & Revenue Section.
14. AFR, Kangsabati South Division.
15. All Range Officers (Territorial), Kangsabati South Division.
16. Notice Board, Kangsabati South Division.
17. _____, FPC


DIVISIONAL FOREST OFFICER
KANGSABATI SOUTH, DIVISION
RAGHAVPUR, PURULIA.