

Government of West Bengal
Directorate of Forests
Office of the Divisional Forest Officer
Kangsabati South Division, Purulia
Tel & Fax No. 03252-222604, e-mail : dfoksd@gmail.com

No.: 1071 / 2- 54 ,

Dated, Purulia, the 27/06 /2019


From :: The Divisional Forest Officer,
Kangsabati South Division,
Purulia.

To :: The District Informatics Officer,
NIC, Purulia.

Sub :: Publication of e-Tender Notice on District Portal
Kangsabati South Division, Purulia.

In connection with the above, kindly find enclosed herewith the tender documents for publication of e-tender Notice on District Portal under Purulia District from your end. This is for our kind information and necessary action.

Encl: As stated above.


Divisional forest Officer
Kangsabati South Division
Purulia



GOVERNMENT OF WEST BENGAL
Directorate of Forests
Office of the Divisional Forest Officer,
KANGSABATI SOUTH DIVISION.
Kangsabati (South) Division, Purulia

Tel & Fax No. 03252-222604, e-mail: dfoksd@gmail.com

TENDER NOTICE NO. 47/WBFOR/KSD/CAMPA/2019-20 FOR PROTECTION DUTIES UNDER THE JURISDICTION OF KANGSABATI SOUTH DIVISION, PURULIA

The jurisdiction of Kangsabati South Division is prone to various illegal timber thefts, Quarrying and many such other activities. The paucity of the staffs adds insult to injuries. In order to curb the problem, patrolling duties involving JFMC members and Police personnel is the requirement of the day. Thus, In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Divisional Forest Officer KANGSABATI SOUTH Division, Raghavpur, Purulia, on behalf of Governor of West Bengal, invites **cluster wise e-tender** from bonafide, resourceful /contractors for carrying out the following works at various Ranges of Kangsabati South Division as per following location details & estimates.

CLUSTER AND LOCATION DETAILS

Cluster	Location	Item of Works	Unit	Amount (Rs)	EMD	Security	Cost of Tender paper	Remarks
1	Jurisdiction of Manbazar -I	Arrangement of Protection duty within the Range Jurisdiction	3	300000	6000	5% of the accepted Offered rate	1000 for L1 Only	<i>The rates are as per competitive market rate with GST and labour Cess & Supply. All statutory deductions shall be made from the bills.</i> <i>The bill amount should in no case shall be more than the accepted offered rate untill and unless approved modifications are incorporated in the bill and the quantum in more than 15% of the estimates. Payment shall be made for additional quantum more than 15% only.</i> <i>Intending bidders are allowed to participate in any or all of the clusters subject to the financial potential of the intending bidders which should be at least 80% of the estimated value of the the tender/s for a single contract not more than 3 years old</i>
2	Jurisdiction of Manbazar -II	Do	3	300000	6000	5% of the accepted Offered rate	1000 for L1 Only	
3	Jurisdiction of Barabazar	Do	3	300000	6000	5% of the accepted Offered rate	1000 for L1 Only	
4	Jurisdiction of bandwan-I	Do	3	300000	6000	5% of the accepted Offered rate	1000 for L1 Only	
5	Jurisdiction of bandwan-II	Do	3	300000	6000	5% of the accepted Offered rate	1000 for L1 Only	
6	Jurisdiction of Jamuna	Do	3	300000	6000	5% of the accepted Offered rate	1000 for L1 Only	

**MODEL ESTIMATES FOR PROTECTION DUTY AND RECOVERY OF ILLEGAL FOREST
PRODUCE**

Sl. No.	Item of Works	Quantity	Unit	Rate (in Rs.)	Estimated Cost (in Rs.)
1	Cost of hiring Charges of Vehicle to carry the staffs & Protection Duty team in strategically vulnerable places within range jurisdiction including separate arrangement of vehicle for the RO, BO, DFO/ ADFOs all complete in all respect.	5	Nos.	2500.00	12500.00
2	Cost hiring of JCB/Tractors, as the case may be for collection and carriage of forest produces such as illegal imber/ morrum boulder and such other stones as the case may be to the saf custody of nearest forest complex	5	Trip	2000.00	10000.00
3	Cost of wages to the labourers for man carriage of the forest produces from the site to the JCB/Tractors including loading and unloading all complete in all respect	50	Nos.	350.00	17500.00
4	Supply of potable water, Tiffin, working lunch, first aid etc. to the hired waged earnerns, staffs of the forest Deptt. and Police personnel as per field requirements.	50	Nos.	150.00	7500.00
5	Making extraction paths for carriage of forest produces including hire charges of labour all complete in all respect	100	Rmt	400	40000
Sub total					87500.00
Add GST @12 %					10500.00
Add labour Cess @1%					875.00
Add contingency not exceeding 3%					1125.00
Grand Total :					100000.00

ANALYSIS OF THE ESTIMATES

1. The Estimates are based of competitive market rate; All Intending Bidders are requested to examine the plan and estimates very carefully.
2. The estimates are inclusive of GST & Labour Cess. All taxes and statutory deductions shall be made from contractor's bill. Successful bidder shall have no claim over contingency unless specifically provided to the bidder by appropriate authority. As all these are model estimates, physical works to the tune of 15% might require to be increased. No additional payment shall be made to the successful bidder for additional works up to 15% of the estimated items. However, additional payment can be made if work implemented is more than 15 %. E,G-(20%-15%)=5%, additional payment shall be made for additional 5% works only, subject to the approval of Engineer In Charge deployed for the purpose and subject to the discretionary power of the undersigned.
3. For availing the GST, Bills incorporating GST amount are required to be prepared. No GST amount shall be provided to the successful bidder, if the bills are not prepared incorporating GST. GST shall also not be paid to the successful bidder/s if the goods or services to be provided with are having 0% GST. Deduction of GST amount shall also be on the similar line subject to specific rules/G.Os regarding the matter, for the time being in vogue. GST shall be paid for accepted offered rate only.
4. Successful bidders can carry out the works as per estimate, either by deploying labourer or through mechanized manner. But, whenever labourers are engaged, the same should be as per direction of the concerned Range Officer or his authorized person. Priority should be given to the members of JFMCs concerned in this regard. Minimum Wage, as per latest Minimum Wage Act shall have to be paid to the labourer so engaged.
5. The estimate is indicative in nature. Thus, it might be so that some of the items mentioned in the estimates do not require to be implemented in the field and some of the items needs to implemented more than once, repeated or enhananced as per field requirements. Thus the successful bidders must be in preparedness to act accordingly, as per direction of the concerned range Officer/ Engineer In

charge deployed for the purpose or any higher authority of the Forest Directorate above the rank of range Officer.

6. Payment shall be made to the successful bidders only for those items which he/she has carried out at field as per the instructions of the concerned Range Officers or his authorised persons or his superior authority. Each item of the estimates has a definite time line, beyond which the item can't be implemented in the field. Thus any item which is not possible to be implemented in the field within due time, can only be implemented after having due permission in this regard from the appropriate authority. Successful bidders are required to prepare bill for making payment accordingly.
7. From the above analysis, it follows logically that R.A bills, Part Bill, Item wise shall be admissible in this regard. Further, the bill shall never exceed the accepted offered rate. Bills should be prepared based on actual offered rate and actual works implemented in the field. However, the Bill can be less than the offered rate depending on the actual works implemented in the field.

SCHEDULE OF DATES & RELEVANT WEBSITES

TYPE	DATE
Date of uploading of N.I.T & Other document (Online Publishing Date)	28/06/19 11:00 AM
Document Download Start date.	28/06/19 11:00 AM
Bid submission Start date Online	28/06/19 11:00 AM
Last date for submission of uploaded copies of Tender documents etc. (Offline)	09/07/19 up to 5:30 PM
Bid submission Closing date (Online)	09/07/19 up to 5:00 PM
Bid Opening date for Technical Bid (Online)	11/07/19
Date of uploading of list of Technically qualified bidders (Online)	11/07/19
Date of uploading of final list of technically qualified bidders after disposal of appeal (Online)	To be Notified in due course
Date of Opening of Financial Bids (Online)	To be Notified in due course
Website from where the tender can be seen	1) Website of Directorate of Forest , Government of West Bengal. 2) District Portal, Purulia. 3) e- procurement portal, Government of West Bengal.
Relevant Website for Viewing & Participating in e-Tender.	www.wbtenders.gov.in
Tender Fees	Rs. 1,000.00 will be applicable for accepted L1 Bidder only.

SPECIFIC INFORMATION ABOUT THE TENDER

1. In some case, the location may also vary/changed depending on the field situation. Payment shall be made on pro rata basis based on the rate offered by the successful bidder, in that case.
2. Pattern of Tender- Invitation of tenders is indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non availability of such approval the tender shall be cancelled outright without assigning any further causes. Cost of the tender papers, if any, is non refundable in nature. No prayer, in case of such cancellation, shall be entertained under any circumstances. In case of the requisite approval from appropriate authorities also, work order to the successful bidders shall only be issued when fund will be placed and which shall be free from any other encumbrances.

3. **Funds for Clusters are likely to be provided out of CAMPA revision. It is expected that the intending bidders should have the requisite credentials of similar nature of jobs. Due weightage shall be assigned to those similar nature of jobs.**

GENERAL TERMS AND CONDITIONS

1. **Procurement of tender paper-** The tender paper shall have to be procured from e procurement portal, Govt of West Bengal. The intending bidders may also visit the official website of Forest Directorate for information.
4. Tender should be submitted by name in favour of **Sri Arnab Sengupta, WBFS, Divisional Forest Officer, Kangsabati South Division** and not by official designation only. The tender shall be made in two bid system viz- technical bid and financial bid. Following folders are required to be uploaded with a single folder superscripting technical bid
 - a. Company information folder- related all information including audit report etc
 - b. Financial Credential folder- All experiences related to similar nature of job. Only work completion reports with an abstract mentioned in the annexure-II
 - c. Folder related to company hierarchy and technical personThe technical bids must not contain any pricing information under any circumstances. In such case the tender shall be liable to be cancelled.

2. **Submission of Tender- In general, the tenders are allowed to participate in any/all clusters as per choice of the intending bidder/s. The technical bids thus submitted by the intending bidders shall be scrutinized by the tender committee constituted for the purpose, based on 2 grounds- a. The experience of the intending bidders & b. The financial credential submitted for the purpose.**

3. **Technical Bid-** Technical Bid Should be submitted in separate folder other than financial bid. Clearly super scribing the tender no and specific cluster in which the intending bidders are willing to participate. Work of similar nature implemented in a particular financial year (not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as VAT/GST, P TAX, License/Registration as applicable, additional information if any, shall also be submitted in the folder. The other credential like company details, machinery, technical persons, other technical knowhow, as applicable, shall be required to be submitted. The Technical bid must not contain any pricing information. The address and Contact No. of the bidder should be clearly written on the envelope.

4. **Financial Bid-** Financial Bid will not be opened unless the information and documents provided in the Technical Bid are as per the eligibility criteria and as per satisfaction of the undersigned.

- I. The financial bid should also be submitted in a separate cover super-scribed as **Financial Bid** & "Tender Notice No. and cluster no. The bid should mention in both number & words. and words "should be written in bold letters.
- II. Address and contact No. of the Bidder should clearly written on the cover.
- III. Financial Bid format is given in Form IIA.
- IV. The Bank details of the renderers must be mentioned in the Form IIA for making payments on line. This is obligatory.
- V. Financial bid must be inclusive of all taxes.
- VI. Amount quoted more than the estimated cost will not be accepted in general, subject to the discretionary power of the undersigned based on the recommendation of the tender committee constituted for the purpose.
- VII. **In general the rate offered below the estimated rate shall be accepted. Rate offered above the estimated rate shall be dealt with as per the provision of G.O NO-925-F(Y) dt 14/02/17 and such other financial rules/G.O s for the time being in vogue.**

5. **Eligibility Criteria-** It consists of two parts- A. Experience of implementing similar nature of job & B. The requisite assessment of financial potential of the bidders.

A. Experience of implementing similar nature of job – The intending bidders must be having experience in implementing the similar nature of jobs ie, the intending bidders must have experience of **doing such types of duties/ forestry operation in various private/government organisations preferably. A write of not more than 2000 Words regarding the matter/ forestry activities is required to be submitted along with the technical bids. The duration of implementation is very important; the tender committee shall have the discretionary power not to consider any technical bid, if there is inordinate delay in implementation of the similar nature of jobs which have been submitted as technical bid.**

B. The requisite assessment of financial potential of the bidders-The intending bidders must be having at **least 80% of the estimated cost as financial credentials for a single contract, 50% for Two Contracts (ie, total 100%), & 40% for 3 Contracts(ie total 120%) (Highest Value in a particular financial year) to be calculated for particular financial year which one is maximum (Not more than 3 years' old) against any particular cluster/s in which he/she is willing to participate.** Requisite documents such as PAN, VAT/ GST, License etc as applicable as per existing rules, must be submitted in the technical bids.

C. Possession of Machinery for construction of such similar type of works shall also be given due weightage. After assessment of the eligibility criteria a weightage will be provided against each technical bid in 1 to 10 points scale. Those who will score at least 7 points shall only be eligible to qualify the financial bid.

6. **Time to Complete the works-**Preferably within 20 days from the date of issue of work order. The duration should not exceed more than 40 days from the date of issue of work order under any circumstances. Delay in completion of the work shall attract penal provision to the tune of 10% of the estimated cost, subject to discretionary power of the undersigned. The works shall have to be implemented under the guidance of engineer in charge to be deployed for the purpose, or as directed by the concerned Range Officer or his authorized person or any superior officer in the rank above Range officer.

7. **Submission of EMD and Security-** EMDs are required to be submitted as per guidelines mentioned in the G.O No-3975-F(Y) ; dt 29/07/16 and subsequent G.O No-2365-F(Y) ; dt 12/04/18 through ICICI Bank payment gateway either by using internet banking or by NEFT/RTGS. The procedure is mentioned below.

a. Payment by NET BANKING (Any linked bank) through ICICI Bank payment Gateway

- ✓ On selection of net banking as payment mode, the bidder will be directed to ICICI Bank payment gateway web page 9(along with a string containing unique ID) where he will select the bank through which he wants to do the transaction
- ✓ Bidders will make the payment after entering his unique ID and password of the bank to process the transaction.
- ✓ Bidder will receive a confirmation message regarding success/failure of the transaction
- ✓ If the transaction is successful, the amount paid by the bidder will be credited in the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
- ✓ If transaction is a failure, then bidder will go back to step one and try again.

b. Payment through NEFT/RTGS

- ✓ On selection of RTGS/NEFT as payment mode, the e- procurement Portal will show a pre-Filled challan having the details to process RTGS/NEFT transaction
- ✓ The bidder will print the challan and use pre filled information to make RTGS/NEFT payment using his bank account

- ✓ Once the payment is made, the bidder will come back to e- Procurement portal after expiry of reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- ✓ If verification is successful, the fund will get credited to the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
- ✓ In case of unsuccessful process the amount will be refunded to bidder's account

Security deposit shall be given by Accepted L1 only. The Security money shall be required to be given in TR-7/GRIPS Challan as the case may be. Security deposit may also be adjusted through **RA Bills** also; subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. Security may also be adjusted with **EMD** and **RA bills** also, subject to subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. The Head of account for depositing the EMD with Operator's Code is **8443-00-109-003-07** (EMD) (Operator's Code-**109**) and that of Security deposit with Operator's Code is **8443-00-109-003-07** (Security Deposit) (Operator's Code-**109**). The adjustment through refund shall be made through the head of Account **00-8443-00-109-003-0-23-00** after maintaining due formalities in this regard.

- 8. Special additional Security-As per G,O No- 4608-F(Y) dt 18/7/18 , a special additional security is required to be submitted by the successful bidder to the tune of 10% of the estimates tender amount in the form of a bank guarantee in case of accepted bid is 80% or less of the estimated tendered amount. The same will be released on successful implementation of the work at the time of release of security. It shall be the discretionary power of the undersigned to instruct the L1 to deposit the entire less amount as security, if the rate analysis figure of the concerned engineer in charge in indicate less than or equals to 2% profit.**
- 9. Dispute Resolution- In case of any dispute, the decision taken by the Divisional Forest Officer, Kangsabati South Division shall be final. Appeal, if any, shall be required to prefer to Chief Conservator of Forests, South West Circle, West Bengal within 30 days from date of awarding of decision by the Divisional Forest Officer, Kangsabati South Division. The decision taken by the Chief Conservator of Forests, South West Circle, West Bengal shall be final and binding on all concerned.**
- 10. Contingency and Less Amount-** The successful bidders shall have no claim over contingency. Similarly, if the rate offered by the successful bidder/s is less than the estimated amount put to NIT, shall also not have any claim over it. It shall be dealt with as existing financial rules and government order or as per direction of the authority having the financial power to sanction the difference amount.
- 11. Mode of implementation of the works-** Works, should be started by the successful bidders preferably within 15 (Fifteen) days from the date of issue of work order. But in no case the time to start the work shall be beyond 15 days from the date of issue of work order. Further delay might attract penalty tune the tune of 5 % in addition to the normal penalty imposed in case of delay in completion of the works. Successful bidder/s must either personally look into daily to daily work or must deploy an authorized person on his/her behalf. The Name, Phone No, Address must be informed to the concerned Range Officer. Instruction, as may be required, shall be passed on by the appropriate authority from this end to the contractor or his/her authorized person. A site inspection register shall require to be maintained by the successful contractor/s concerned. The requisite instruction/guidelines/advisory shall also be put to the register in writing apart from instruction through telephone/e-mail /whatsapp or otherwise. All such instruction/guidelines/advisory, shall be considered as a part of valid documents in case of dispute resolution and resolution of conflict, if any , by the appropriate authority. In no case the stipulated time for completion of a particular piece of work shall be allowed to defer, until or unless it is extremely necessary to do so. The reason of such deferred implementation should be Natural Calamity, Act of God or safeguarding Government Money and Property.

12. **Mode of payment-** On completion of entire work/Part of work Final Bill or RA Bills may be raised by the contractor. On certifying the quality and volume of the works as per plan and estimates by concerned Range Officer and after duly checked by ADFO, Kangsabati South Division the bill for pending payments shall be processed. **All kinds of statutory deductions for the time being in vogue shall be made from the Final Bill/RA Bills as the case may be.** In no case, payment more the accepted offered rate shall be paid to the contractor concerned. However, if any additional works is implemented by the contractor concerned, after taking due approval in this regard from appropriate authority, the same can be paid to the contractor concerned based on the **estimated cost and based on the accepted offered rate on pro rata basis.** Such consideration shall be the discretionary power of the undersigned and shall be subject to implementation of the work to the **tune of more than 15 % of additional works.** In case of some items that do not require to be implemented in the field, no payments shall be made against those items. Final Bill/RA Bills shall required to be prepared accordingly. Further, undersigned shall have the discretionary authority to increase the quantum of work to the tune **of up to 15% for which no additional payment shall be made to the contractor concerned. On completion of works, after maintaining due formalities , bills shall be paid as soon as possible , preferably with 30 days from the completion of all procedures in this regard.**

OTHER TERMS AND CONDITIONS

1. ***An affidavit of 1 st class magistrate/Notary, duly signed by the intending bidders, declaring the following points shall be required to be submitted by the intending bidders along with the technical bid. If the affidavit is not submitted along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. However it shall be mandatory for the successful bidders to submit an affidavit of 1st class magistrate before signing of agreement and within 7 days from the date of issuance of offer/direction letter of submission of security deposit, if he/she has not submitted affidavit of 1st Class Magistrate during the time of participation in the NIT.***
 - a. ***I have read and understood the meaning of the clauses mentioned in the tender notice no- in letter and spirit and I am participating in the NIT accordingly***
 - b. ***The documents submitted and information provided by me are true to the best of my knowledge and beliefs.***
 - c. ***I shall abide by all the terms and conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/ other appropriate authority time to time for smooth implementation of the works.***
 - d. ***In case of any dispute, I vouch that, the decision taken by Divisional Forest Officer, Kangsabati South Division shall be final and on appeal, the decision taken by the Chief Conservator of Forests, South West Circle, shall be final & binding upon me.***
2. Validity of the tender will be 1 (One) year from the date of submission of the tender or up to the end of financial year, as may be decided by the appropriate authority. On successful implementation of good quality of works, the contract may be extended up to another 6 (Six) months maximum.
3. The undersigned reserves the right to place order for work for supply up to 20% more or 20% less of the quantity mentioned in the schedule of the tender.
4. The undersigned reserves the right to cancel the tender, if necessary, without assigning any reason whatsoever.
5. The undersigned is not bound to accept the lowest rate quoted by the tenderer and he is not bound to assign any reason, whatsoever, for such non-acceptance.
6. The undersigned reserves the right to accept the tender only after verifying / testing the sample up to the satisfaction.

7. The undersigned or his representatives will inspect the works, take necessary measurement, and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.
8. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not. In general no part payment prayer shall be entertained.
9. During the inspection by the undersigned or his representative, if the quality of the work / supply is not found up to the standard, the contractor/ supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.
10. The work order will be issued to the successful contractor only after placement of fund by the Government.
11. No extension of time will be allowed for delivery / execution of the work. The Tenderer / contractor shall not be considered in default, if delay in delivery / execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer, Kangsabati South Division for extension of time for that period. The Division Forest Officer, Kangsabati South Division at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.
12. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the Range Officer concerned or his higher officer, subject to the approval of the undersigned or his Sub-ordinate officers. In case of any material supplied by the department, the cost of such material will be recovered from the contractor.
13. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.
14. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/ supplier, within the project cost.
15. Royalty for any material, if obtained from Forest area, will have to be paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such material must be shown and photo copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
16. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Dept/ P.H.E.
17. Statutory Deduction : Income Tax, VAT, Labour Welfare Cess as applicable shall be deducted from the Gross amount of Bill.
18. In addition to above, before payment the following documents are required to be produced, if applicable,
 - a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).
 - b) Xerox copy of DCR (with RA Bill/Final Bill –in original to be shown for verification) as a documentary evidence for payment of Royalty &CESS in Minor minerals or original Challan(s)

carrying order (s) mentioning the name of Agency, Tender Notice No. & date received from Govt. Approved Lessee/ Permit holder.

19. The successful tenderer will not assign any part of the work to any other contractor.
20. The successful tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
21. Rate offered by the successful bidders is the final and tenderer will not have any further claim; subject to the terms and conditions mentioned in this E- NIT and subject to discretionary power of the undersigned.
22. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non receipt of Government sanction.
23. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.
24. All the terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.
25. In case of any dispute in execution of the work or supply, an application may be made to the Divisional Forest Officer, Kangsabati South Division and the decision of the undersigned is final and binding.
26. The cost Tender paper / Form will be sold as per Govt. of WBs notification no. 452-A/PW/O/10C-35/10, Dt-26/07/2011.
27. Requisite license must be obtained for Labour Department after issuance of work order. No payment shall be made without production of the license.
- 28. Forest Department, or Kangsabati South Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/ driver etc, engaged by the contractor, happened in the field during the time of implementation of the works.**
- 29. Range officer or his authorized person/s shall have the discretionary power to deploy suitable labourers, preferably from among the FPCs concerned.**
- 30. In case of implementation of the works at field the decision of the Range Officer or his authorized persons or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.**
- 31. Payment shall only be made to the contractors after the Range Officer concerned, certifies so ensuring the quality of the work and implementation of the works as per estimates and plan subject to overriding power of the undersigned in this regard.**
- 32. The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque issued by the concerned FPC. Fund, on completion of the works, shall be placed to the concerned FPC 's account for making necessary payment to the successful contractors.**
- 33. Please follow annexure carefully during submission of tender**


Divisional Forest Officer
Kangsabati South Division
Purulia

ANNEXURE-I- PRAYER FOR PARTICIPATION IN THE TENDER

Name :

Address :

Tender Notice No.

Cluster No.

Financial Credential for similar nature of job (as mentioned in the tender notice)

Bank details (A/c No., IFSC code & MICR code(optional))

Declaration : I / we do hereby declared the statement made by me is true the best of my knowledge in belief.
If allow I/We shall abide by all the terms and conditions mentioned in the tender notice and the direction of
the authority. I /We read the tender document carefully and understood it in letter inspirit.

Signature with date

TECHNICAL BID FORMAT

Form IA-General Information about the Organization

SI No	Particulars	Details to be furnished
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Details of the Bidder (Organization)

1	Name	
2	Address	
3	Telephone/Mobile No.	
4	Email	
5	Fax	
6	Website	

Details of Authorized Person

7	Name	
8	Address	
9	Telephone/Mobile No.	
10	Email	

Information about the Organization

11	Status of Organization (Proprietorship/Partnership/Public Ltd/Pvt. Ltd/ Co-operative Society etc.)	
12	Details of Registration of Organization	Date: Ref:
13	Number of Professionals in position in the organization	
14	Locations and address of offices	
15	Service Tax Registration Number	
16	VAT Registration Number(Enclosed latest VAT Return)	
17	Professional Tax Registration Number	
18	Income Tax PAN Number	
19	Details of any other Licenses/Registration (Copy to be enclosed)	

Signature of the Tenderer with date

(Annexure-III)

FINANCIAL BID FORMAT

Form II-A

Tender Notice No	Cluster	Item of Works	Estimated Cost exclusive of GST and Cess	Offered rate				Name of Contractor & Address
				Offered rate	Applicable GST	Other Statutory deduction	applicable Labour less	
				NOT TO BE DISCLOSED DURING UPLOADING OF TECHNICAL BID				

Declaring that the item against which there are fixed Govt. rate such as minimum wage rate etc. shall be obeyed in letter in spirit

Signature of the Tenderer with
date

Copy forwarded for wide circulation & information to:-

1. The Sabhadhipati, Purulia Zilla Parishad.
2. The Principal Chief Conservator of Forests(HoFF), West Bengal
3. The Chief Conservator of Forests, South West Circle, West Bengal.
4. The District Magistrate, Purulia.
5. The Superintendent of Police, Purulia.
6. The Sub-Divisional Officer, Sadar, Purulia.
7. The Treasury Officer, Purulia Treasury
8. All Divisional Forest Officer's, South West Circle, West Bengal.
9. The Treasury Officer, Purulia Treasury.
10. The Block Development Officer, _____ Block.
11. The Assist. Divisional Forest Officer, Kangsabati South Division.
12. The Head Clerk, Kangsabati South Division.
13. The Budget, Accounts & Revenue Section.
14. AFR, Kangsabati South Division.
15. All Range Officers (Territorial), Kangsabati South Division.
16. Notice Board, Kangsabati South Division.
17. _____, FPC



Divisional Forest Officer
Kangsabati South Division
Purulia



GOVERNMENT OF WEST BENGAL
Directorate of Forests
Office of the Divisional Forest Officer,
KANGSABATI SOUTH DIVISION.
Kangsabati (South) Division, Purulia

Tel & Fax No. 03252-222604, e-mail: dfoksd@gmail.com

TENDER NOTICE NO. 48/WBFOR/KSD/CAMPA/2019-20 FOR CONSTRUCTION TWIN TOILETS/BIO TOILETS AT VARIOUS LOCATIONS UNDER KANGSABATI SOUTH DIVISION, PURULIA

There is a demand of Twin Toilets/Twin Biotoilets at various locations on behalf of the JFMCs. Thus, In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Divisional Forest Officer, Kangsabati South Division, Raghavpur, Purulia, on behalf of Governor of West Bengal, invites **cluster wise e-tender** from bonafide, resourceful /contractors for carrying out the following works at various Ranges of Kangsabati South Division as per following location details & estimates.

CLUSTER AND LOCATION DETAILS

Cluster	Location	Unit	Amount (Rs)	EMD	Security	Cost of Tender paper	Remarks
1	Manbazar-I Range Jurisdiction	3	300000	6000	10% of the accepted offered rate	1000	<p><i>One unit=1 Twin Toilets/1 Twin Bio Toilets for ladies and gents. Total total cost of 1 unit is Rs 1.0 Lac.</i></p> <p><i>The rates are as per current PWD Schedule of rates with separate GST and labour Cess. Thus all statutory deductions shall be made from the bills.</i></p> <p><i>The bill amount should in no case shall be more than the accepted offered rate untill and unless approved modifications are incorporated in the bill and the quantum in more than 15% of the estimates.Payment shall be made for additional quantum more than 15%only.</i></p> <p><i>Intending bidders are allowed to participate in any or all of the clusters subject to the fiancial potential of the intending bidders which should be at least 80% of the estimated value of the the tender/s for asingle contract not more than 3 years old</i></p>
2	Manbazar-II Range Jurisdiction	3	300000	6000	Do	1000	
3	Barabazar Range Jurisdiction	4	400000	8000	Do	1000	
4	Bundwan-I Range Jurisdiction	3	300000	6000	Do	1000	
5	Bundwan-II Range Jurisdiction	3	300000	6000	Do	1000	
6	Jamuna Range Jurisdiction	4	400000	8000	Do	1000	

**MODEL ESTIMATE FOR PROPOSED CONSTRUCTION OF TWIN TOILET AT THE VERIOUS PLACES
UNDER KANGSABATI SOUTH DIVISION PURULIA
[The Rate Based On P.W.D. Schedule Effect from 1st November , 2017]**

Sl. No	Description of item	M.F.	No.	L (m.)	B (m.)	D (m.)	Quantity (m3)	Unit	Rate (Rs.)	Amount (Rs.)
1	{ P.W.D. / Page No. 1 / Item No. 2(a)} Earth work in excavation of foundation trenches or drains, in all sorts of soil etc. (a) Depth of excavation not exceeding 1,500 mm. Wall Step Septic tank ,soakpit		1	10.450	0.525	0.450	2.469	cum.	119.27	755.23
			1	0.900	0.550	0.150	0.074			
			2x3.142x(1.20) ² /4x1.675				3.789	cum.		
							6.332			
2	{ P.W.D./Page No. 2/ Item No. 4(B)} Filling in foundation or plinth by fine sand. Plinth Filling		1	2.675	2.050	0.350	1.919	cum.	509.85	978.56
							1.919	cum.		
3	{ P.W.D./Page No. 47/ Item No. 3} Supplying and laying polythene sheet 150 gm/ sqm over damp proof course or below flooring and in foundation etc. Wall Step Floor-		1	10.450	0.525		5.486	Sqm	24.00	324.93
			1	0.900	0.550		0.495			
			1	2.675	2.050		5.484			
			1x3.142x(1.20) ² /4				1.131	Sqm		
			1	3.142	1.200	0.250	0.943			
				13.539						
4	{ P.W.D./Page No. 34/ Item No. 22(A)(a)} Cement Concrete with graded stone ballast 40 mm size(Excluding shuttering)etc.(A)Pakur variety(a) 1:3:6 proportion Wall Step Floor- Septic Tank Soakpit		1	10.450	0.525	0.075	0.411	cu.m	5207.00	5287.03
			1	0.900	0.550	0.075	0.037			
			1	2.675	2.050	0.075	0.411			
			1x3.142x(1.20) ² /4x0.075				0.085	cu.m.		
			1x3.142	1.200	0.250	0.075	0.071			
				1.015						
5	{ P. W. D./ Page No. 26 / Item No. 10(i)} Ordinary Cement Concrete (mix 1:1.5:3) with graded stone chips (20 mm. Noninal size) excluding shuttering and reinforcement, if any, in ground floor as per relevent IS codes. i) Pakur Variety Roof Slab of W.C. Septic Tank & Soakpit cover Slab		1	1.600	1.700	0.075	0.204	cum.	5948.22	2105.67
			2x3.142x(1.130) ² /4x0.075				0.150			
							0.354	cum.		
6	{ P.W.D./Page No. 42/ Item No. 36(a)} Hire and labour charges for shuttering with centering andnecessary staging upto 4 m using approved stout props and thick hard wood planks of approved thickness with required bracing for concrete slabs, beams and columns, lintels curved or straight including fitting, fixing and striking out after completion of works (upto roof of ground floor) (a) 25 mm to 30 mm shuttering without staging in foundation		1	1.600	1.700		2.720	Sqm	321.000	1202.79
			1x2(1.6+1.7)x0.075				0.495	Sqm		
			2x3.142	1.130	0.075		0.532	Sqm		
							3.747			
7	{ P.W.D. / Page No. 43 / Item No. 40(a)(i)} Reinforcement for reinforced concrete work in all sorts of structures etc. II. Other then SAIL/TATA/RINL <u>.@ 1% of volume of reinforced concrete</u>		0.354 x 1/100 x 7850 kg = 27.789 kg				0.028	M.T.	68053.00	1905.48

8	{ P.W.D./Page No. 15/ Item No. 8(a)} Brick work with 1st class bricks in cement mortar (1: 6) (a) In foundation and plinth Wall Step												
			1	10.450	0.375	0.150	0.588						
			1	10.450	0.250	0.675	1.763						
			1	0.900	0.500	0.225	0.101						
			1	0.900	0.250	0.150	0.034						
							2.486	cum.		5140.00		12779.33	
9	{ P.W.D./Page No. 15/ Item No.8(b)} Brick work with 1st class bricks in cement mortar (1: 6) (b) In Super Structure Wall Pillar												
			1	1.300	0.250	2.100	0.683	cum.					
			2	0.250	0.250	2.100	0.263						
			6	0.250	0.250	2.100	0.788						
							1.733	cu.m.		5362.00		9289.67	
10	{ P.W.D./Page No. 16/ Item No. 16} 125 mm. thick brick work with 1st class bricks in cement mortar (4:1) in ground floor. Wall Parapet Wall												
			1	2.425		2.100	5.093	sqm					
			1	1.375		2.100	2.888						
			2	0.900		2.100	3.780						
			2	0.900		2.100	3.780						
			2	0.750		2.100	3.150						
				1x2(1.600+1.450)x0.150			0.915						
							19.605	sqm.		705.00		13821.53	
11	{ P.W.D./Page No. 189 / Item No. 1(i)(c)} Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including rounding off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding /staging where necessary (Ground floor). [Excluding cost of chipping over concrete surface] 15 mm thick cement sand plaster to wall,ceiling etc. (1:6) Inside Wall Out Side Wall Septic Tank Inside												
			1x2	(1.050+0.900)		2.100	8.190						
			1x2	(2.675+2.050)		2.100	19.845						
			2x2	0.750		2.100	6.300						
							34.335	Sqm		136.00		4669.56	
			2	(3.175+2.550)		2.400	27.938						
			2	(1.400+1.300)		1.050	5.670						
			1	3.142	0.900	1.800	5.090						
							38.698	Sqm		155.00		5998.20	
12	{ P.W.D./Page No. 189/ Item No. 1(ii)(c)} 10 mm thick cement sand plaster to wall,ceiling etc. (1:4)												
			1	1.050	0.900		0.945	sqm.					
							0.945	sqm.		123.00		116.24	
13	{ P.W.D./Page No. 192 / Item No.15} Neat cement punning about 1.5 mm thick in wall etc.												
				1x2(3.175+2.550)x0.450			5.152	sqm.					
				1x3.142x0.9x1.8			5.090						
							10.242	sqm.		34.00		348.23	

14	{ P.W.D./Page No. 40 / Item No. 29(b)(i) } Supplying fitting approved type ventilator in position after cutting holes in walls setting in cement mortar mending damages to wall and plaster and two coats of paint of approved brand of any shade. Payment of mending good damages of wall & plaster and painting to be made separately. R.C.C ventilator of 20 mm. thick (i) Upto 0.10 sq.m. area						1	Each	108.00	108.00	
15	{P.W.D./Page No. 194 / Item No. 1(c)} White washing including cleaning and smoothening surface thoroughly. (c) Three or more Coats. (0.945+34.335+33.608)= 68.888						68.888	sqm.	20.01	1378.45	
16	{P.W.D./Page No. 48 / Item No. 6 } Artificial stone in floor, dado, staircase etc with cementconcrete (1:2:4) with stone chips, laid in panels as directed with topping made with ordinary or white cement (asnecessary) and marble dust in proportion (1:2) including smooth finishing and rounding off corners including raking out joints or roughening of concrete surface etc . (ii) 25 mm. thick Floor		1	2.675	2.050		5.484 5.484	Sq.M	269.00	1475.13	
17	{P.W.D./Page No. 105 / Item No. 15} Supplying 1.5mm thick M.S. sheet fitted and fixed on one or both faces of M.S./ W.I. gate etc. with point welding at not more than 150mm apart complete in all respect as per design including cost of all labour and materials.		2	0.750	2.000		3.000	Sq.M	977.000	2931.000	
18	{P.W.D./Page No. 224/ Item No. 2(a)} R.C.C. well ring made with cement concrete 1:1.5:3 with stone chips and 0.80% reinforcement (including the cost of shuttering and reinforcement) cast at site fitted and fixed in position after proper curing true to plumb in the well including jointing with cement mortar 1:2 complete as per direction. a) 65 mm thick and 0.9 metre internal dia.		2				1.800	4.000	R.M.	1526.00	6104.00
19	6/P-80(ii) S & P Supplying , fitting and fixing flat back urinal (half stall urinal) in white vitreous chinaware of approved make in position with brass screws on 75 mm x 75 mm x 75 mm wooden blocks complete. (ii) 470 mm X 280 mm X 340 mm						2	Each	945.00	1890.000	
20	1/P-41 (S&P) Supplying ,fitting & fixing white vitreous china best quality approved make wash basin with C.I. brackets etc. (i) 550 mm X 400 mm 23/P-68 (S & P) Supplying , of UPVC pipes & fittings etc. (A)(i) Single socketed 3 m. length (b) 110 mm (B) Fittings (iii) Door Tee (b) 110 mm (x) Bend 87.5 ° (b) 110 mm (xv) Vent Cowl (b) 110 mm (xvi) Pipe Clip (b) 110 mm (xx) 125 /110 P-trap with W.C. ring.						1 4 1 2 2 1 2 1	Each R.M. Each Each Each Each Each Each	1383.00 292.00 195.00 120.00 33.00 39.00 21.00 159.00	1383.000 1168.000 195.000 240.000 66.000 39.000 42.000 159.000	

21	19 (I) /P-13 (S&P) Supplying , Fitting & fixing P.V.C. pipes with approved makes etc. 25 mm dia. 20 mm dia. 15 mm dia.							8.00 6.00 12.00	R.M. R.M. R.M.	177.00 129.00 101.00	1416.000 774.000 1212.000
22	7(e)(i) /P - 6 (S&P) (e) PTMT (Polytetra Bib Cock / Stop Cock (Prayag or equivalent) 15 mm							4	Each	154.00	616.000
23	7/P-6 (S&P) Supplying, fitting and fixing bib cock or stop cock. (d) (i) Chromium plated angular Stop Cock with wall flange (Equivalent to Code No. 5053 & Model - Florentine of Jaquar or similar brand).							4	Each	815.00	3260.00
24	19 /P-44 (S&P) Supplying,fitting and fixing approved brand 32 mm dia.P.V.C. waste pipe, with PVC coupling at one end fitted with necessary clamps. (ii) 750 mm long							2	Each	59.00	118.000
25	19 (b)(i) /P-45 (S&P) Supplying, fitting and fixing pillar cock of approved make. b) PTMT Pillar Cock - 15 mm. (Prayag or equivalent).							2	Each	222.00	444.000
26	4/P-79(i) Supplying ,fitting & fixing Orissa pattern Water Closet In white glazed vitreous Chinaware of approved make etc. (i) 580 mm X 440 mm							1	Each	1613.00	1613.000
TOTAL (Rs.)										86214.00	
Add @ 12 % for GST (Rs.)										10345.68	
Add @ 1% for CESS (Rs.)										862.14	
ADD Contingency Not Exceeding 3%										2578.18	
Grnad Total										100000.00	

ANALYSIS OF THE ESTIMATES

- The estimate of Twin Toilet/Bio Toilet is based on current PWD Schedule of Rates and inclusive of GST and labour Cess. All Intending Bidders are requested to examine the plan and estimates very carefully.
- The estimates are inclusive of GST & Labour Cess. All taxes and statutory deductions shall be made from contractor's bill. Successful bidder shall have no claim over contingency unless specifically provided to the bidder by appropriate authority. As all these are model estimates, physical works to the tune of 15% might require to be increased. No additional payment shall be made to the successful bidder for additional works up to 15% of the estimated items. However, additional payment can be made if work implemented is more than 15%. E,G-(20%-15%)=5%, additional payment shall be made for additional 5% works only, subject to the approval of Engineer In Charge deployed for the purpose and subject to the discretionary power of the undersigned.
- For availing the GST, Bills incorporating GST amount are required to be prepared. No GST amount shall be provided to the successful bidder, if the bills are not prepared incorporating GST. GST shall also not be paid to the successful bidder/s if the goods or services to be provided with are having 0% GST. Deduction of GST amount shall also be on the similar line subject to specific rules/G.Os regarding the matter, for the time being in vogue. GST shall be paid for accepted offered rate only.
- Successful bidders can carry out the works as per estimate, either by deploying labourer or through mechanized manner. But, whenever labourers are engaged, the same should be as per direction of the concerned Range Officer or his authorized person. Priority should be given to the members of JFMCs concerned in this regard. Minimum Wage, as per latest Minimum Wage Act shall have to be paid to the labourer so engaged.

5. The estimate is indicative in nature. Thus, it might be so that some of the items mentioned in the estimates do not require to be implemented in the field and some of the items needs to implemented more than once, repeated or enhanced as per field requirements. Thus the successful bidders must be in preparedness to act accordingly, as per direction of the concerned range Officer/ Engineer In charge deployed for the purpose or any higher authority of the Forest Directorate above the rank of range Officer.
6. Payment shall be made to the successful bidders only for those items which he/she has carried out at field as per the instructions of the concerned Range Officers or his authorised persons or his superior authority. Each item of the estimates has a definite time line, beyond which the item can't be implemented in the field. Thus any item which is not possible to be implemented in the field within due time, can only be implemented after having due permission in this regard from the appropriate authority. Successful bidders are required to prepare bill for making payment accordingly.
7. From the above analysis, it follows logically that R.A bills, Part Bill, Item wise shall be admissible in this regard. Further, the bill shall never exceed the accepted offered rate. Bills should be prepared based on actual offered rate and actual works implemented in the field. However, the Bill can be less than the offered rate depending on the actual works implemented in the field.

SCHEDULE OF DATES & RELEVANT WEBSITES

TYPE	DATE
Date of uploading of N.I.T & Other document (Online Publishing Date)	28/06/19 11:00 AM
Document Download Start date.	28/06/19 11:00 AM
Bid submission Start date Online	28/06/19 11:00 AM
Last date for submission of uploaded copies of Tender documents etc. (Offline)	09/07/19 up to 5:30 PM
Bid submission Closing date (Online)	09/07/19 up to 5:00 PM
Bid Opening date for Technical Bid (Online)	12/07/19
Date of uploading of list of Technically qualified bidders (Online)	12/07/19
Date of uploading of final list of technically qualified bidders after disposal of appeal (Online)	To be Notified in due course
Date of Opening of Financial Bids (Online)	To be Notified in due course
Website from where the tender can be seen	1) Website of Directorate of Forest , Government of West Bengal. 2) District Portal, Purulia. 3) e- procurement portal, Government of West Bengal.
Relevant Website for Viewing & Participating in e-Tender.	www.wbtenders.gov.in
Tender Fees	Rs. 1,000.00 will be applicable for accepted L1 Bidder only.

SPECIFIC INFORMATION ABOUT THE TENDER

1. In some case, the location may also vary/changed depending on the field situation. Payment shall be made on pro rata basis based on the rate offered by the successful bidder, in that case.
2. Pattern of Tender- Invitation of tenders is indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non availability of such approval the tender shall be cancelled outright without assigning any further causes. Cost of the tender papers, if any, is non refundable in nature. No prayer, in case of such cancellation, shall be entertained under any circumstances. In case of the requisite approval from appropriate authorities also, work order to the successful bidders shall only be issued when fund will be placed and which shall be free from any other encumbrances.

- 3. Funds for Clusters are likely to be provided out of CAMPA revision. It is expected that the intending bidders should have the requisite credentials of similar nature of jobs. Due weightage shall be assigned to those similar nature of jobs.**

GENERAL TERMS AND CONDITIONS

- 4. Procurement of tender paper-** The tender paper shall have to be procured from the Officer of the Divisional Forest Officer, Kangsabati South Division, Raghavpur, PO- Purulia PS-Purulia. The intending bidders may also visit the official website of Forest Directorate for information.
- 5. Tender should be submitted by name in favour of Sri Arnab Sengupta, WBFS, Divisional Forest Officer, Kangsabati South Division** and not by official designation only. The tender shall be made in two bid system viz- technical bid and financial bid. Following folders are required to be uploaded with a single folder superscripting technical bid
 - Company information folder- related all information including audit report etc
 - Financial Credential folder- All experiences related to similar nature of job. Only work completion reports with an abstract mentioned in the annexure-II
 - Folder related to company hierarchy and technical person

The technical bids must not contain any pricing information under any circumstances. In such case the tender shall be liable to be cancelled.

- 2. Submission of Tender- In general, the tenders are allowed to participate in any/all clusters as per choice of the intending bidder/s. The technical bids thus submitted by the intending bidders shall be scrutinized by the tender committee constituted for the purpose, based on 2 grounds- a. The experience of the intending bidders & b. The financial credential submitted for the purpose.**
- 3. Technical Bid-** Technical Bid Should be submitted in separate folder other than financial bid. Clearly super scribing the tender no and specific cluster in which the intending bidders are willing to participate. Work of similar nature implemented in a particular financial year (not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as VAT/GST, P TAX, License/Registration as applicable, additional information if any, shall also be submitted in the folder. The other credential like company details, machinery, technical persons, other technical knowhow, as applicable, shall be required to be submitted. The Technical bid must not contain any pricing information. The address and Contact No. of the bidder should be clearly written on the envelope.
- 4. Financial Bid-** Financial Bid will not be opened unless the information and documents provided in the Technical Bid are as per the eligibility criteria and as per satisfaction of the undersigned.
 - The financial bid should also be submitted in a separate cover super-scribed as **Financial Bid** & "Tender Notice No. and cluster no. The bid should mention in both number & words. and words "should be written in bold letters.
 - Address and contact No. of the Bidder should clearly written on the cover.
 - Financial Bid format is given in Form IIA.
 - The Bank details of the renderers must be mentioned in the Form IIA for making payments on line. This is obligatory.
 - Financial bid must be inclusive of all taxes.
 - Amount quoted more than the estimated cost will not be accepted in general, subject to the discretionary power of the undersigned based on the recommendation of the tender committee constituted for the purpose.
 - VII. In general the rate offered below the estimated rate shall be accepted. Rate offered above the estimated rate shall be dealt with as per the provision of G.O NO-925-F(Y) dt 14/02/17 and such other financial rules/G.O s for the time being in vogue.**
- 5. Eligibility Criteria-** It consists of two parts- A. Experience of implementing similar nature of job & B. The requisite assessment of financial potential of the bidders.

- A. Experience of implementing similar nature of job – The intending bidders must be having experience in implementing the similar nature of jobs ie, the intending bidders must have experience of **construction of various building related structure/ Construction of Toilets etc. The tender committee will also look into the duration of completion of such similar nature of works. The duration of implementation is very important; the tender committee shall have the discretionary power not to consider any technical bid, if there is inordinate delay in implementation of the similar nature of jobs which have been submitted as technical bid.**
- B. The requisite assessment of financial potential of the bidders-The intending bidders must be having at **least 80% of the estimated cost as financial credentials for a single contract, 50% for Two Contracts (ie, total 100%), & 40% for 3 Contracts(ie total 120%) (Highest Value in a particular financial year) to be calculated for particular financial year which one is maximum (Not more than 3 years' old) against any particular cluster/s in which he/she is willing to participate.** Requisite documents such as PAN, VAT/ GST, License etc as applicable as per existing rules, must be submitted in the technical bids.
- C. Possession of Machinery for construction of such similar type of works shall also be given due weightage. After assessment of the eligibility criteria a weightage will be provided against each technical bid in 1 to 10 points scale. Those who will score at least 7 points shall only be eligible to qualify the financial bid.
6. **Time to Complete the works**-Preferably within 20 days from the date of issue of work order. The duration should not exceed more than 40 days from the date of issue of work order under any circumstances. Delay in completion of the work shall attract penal provision to the tune of 10% of the estimated cost, subject to discretionary power of the undersigned. The works shall have to be implemented under the guidance of engineer in charge to be deployed for the purpose, or as directed by the concerned Range Officer or his authorized person or any superior officer in the rank above Range officer.
7. **Submission of EMD and Security**- EMDs are required to be submitted as per guidelines mentioned in the G.O No-3975-F(Y) ; dt 29/07/16 and subsequent G.O No-2365-F(Y) ; dt 12/04/18 through ICICI Bank payment gateway either by using internet banking or by NEFT/RTGS. The procedure is mentioned below.
- a. **Payment by NET BANKING** (Any linked bank) through ICICI Bank payment Gateway
- ✓ On selection of net banking as payment mode, the bidder will be directed to ICICI Bank payment gateway web page 9(along with a string containing unique ID) where he will select the bank through which he wants to do the transaction
 - ✓ Bidders will make the payment after entering his unique ID and password of the bank to process the transaction.
 - ✓ Bidder will receive a confirmation message regarding success/failure of the transaction
 - ✓ If the transaction is successful, the amount paid by the bidder will be credited in the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
 - ✓ If transaction is a failure, then bidder will go back to step one and try again.
- b. **Payment through NEFT/RTGS**
- ✓ On selection of RTGS/NEFT as payment mode, the e- procurement Portal will show a pre-Filled challan having the details to process RTGS/NEFT transaction
 - ✓ The bidder will print the challan and use pre filled information to make RTGS/NEFT payment using his bank account

- ✓ Once the payment is made, the bidder will come back to e- Procurement portal after expiry of reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- ✓ If verification is successful, the fund will get credited to the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
- ✓ In case of unsuccessful process the amount will be refunded to bidder's account

Security deposit shall be given by Accepted L1 only. The Security money shall be required to be given in TR-7/GRIPS Challan as the case may be. Security deposit may also be adjusted through **RA Bills** also; subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. Security may also be adjusted with **EMD** and **RA bills** also, subject to subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. The Head of account for depositing the EMD with Operator's Code is **8443-00-109-003-07** (EMD) (Operator's Code-**109**) and that of Security deposit with Operator's Code is **8443-00-109-003-07** (Security Deposit) (Operator's Code-**109**). The adjustment through refund shall be made through the head of Account **00-8443-00-109-003-0-23-00** after maintaining due formalities in this regard.

- 8. Special additional Security-As per G,O No- 4608-F(Y) dt 18/7/18 , a special additional security is required to be submitted by the successful bidder to the tune of 10% of the estimates tender amount in the form of a bank guarantee in case of accepted bid is 80% or less of the estimated tendered amount. The same will be released on successful implementation of the work at the time of release of security. It shall be the discretionary power of the undersigned to instruct the L1 to deposit the entire less amount as security, if the rate analysis figure of the concerned engineer in charge in indicate less than or equals to 2% profit.**
- 9. Dispute Resolution- In case of any dispute, the decision taken by the Divisional Forest Officer, Kangsabati South Division shall be final. Appeal, if any, shall be required to prefer to Chief Conservator of Forests, South West Circle, West Bengal within 30 days from date of awarding of decision by the Divisional Forest Officer, Kangsabati South Division. The decision taken by the Chief Conservator of Forests, South West Circle, West Bengal shall be final and binding on all concerned.**
- 10. Contingency and Less Amount-** The successful bidders shall have no claim over contingency. Similarly, if the rate offered by the successful bidder/s is less than the estimated amount put to NIT, shall also not have any claim over it. It shall be dealt with as existing financial rules and government order or as per direction of the authority having the financial power to sanction the difference amount.
- 11. Mode of implementation of the works-** Works, should be started by the successful bidders preferably within 15 (Fifteen) days from the date of issue of work order. But in no case the time to start the work shall be beyond 15 days from the date of issue of work order. Further delay might attract penalty tune the tune of 5 % in addition to the normal penalty imposed in case of delay in completion of the works. Successful bidder/s must either personally look into daily to daily work or must deploy an authorized person on his/her behalf. The Name, Phone No, Address must be informed to the concerned Range Officer. Instruction, as may be required, shall be passed on by the appropriate authority from this end to the contractor or his/her authorized person. A site inspection register shall require to be maintained by the successful contractor/s concerned. The requisite instruction/guidelines/advisory shall also be put to the register in writing apart from instruction through telephone/e-mail /whatsapp or otherwise. All such instruction/guidelines/advisory, shall be considered as a part of valid documents in case of dispute resolution and resolution of conflict, if any , by the appropriate authority. In no case the stipulated time for completion of a particular piece of work shall be allowed to defer, until or unless it is extremely necessary to do so. The reason of such deferred implementation should be Natural Calamity, Act of God or safeguarding Government Money and Property.

12. **Mode of payment-** On completion of entire work/Part of work Final Bill or RA Bills may be raised by the contractor. On certifying the quality and volume of the works as per plan and estimates by concerned Range Officer and after duly checked by ADFO, Kangsabati South Division the bill for pending payments shall be processed. **All kinds of statutory deductions for the time being in vogue shall be made from the Final Bill/RA Bills as the case may be.** In no case, payment more the accepted offered rate shall be paid to the contractor concerned. However, if any additional works is implemented by the contractor concerned, after taking due approval in this regard from appropriate authority, the same can be paid to the contractor concerned based on the **estimated cost and based on the accepted offered rate on pro rata basis.** Such consideration shall be the discretionary power of the undersigned and shall be subject to implementation of the work to the **tune of more than 15 % of additional works.** In case of some items that do not require to be implemented in the field, no payments shall be made against those items. Final Bill/RA Bills shall required to be prepared accordingly. Further, undersigned shall have the discretionary authority to increase the quantum of work to the tune **of up to 15% for which no additional payment shall be made to the contractor concerned. On completion of works, after maintaining due formalities , bills shall be paid as soon as possible , preferably with 30 days from the completion of all procedures in this regard.**

OTHER TERMS AND CONDITIONS

1. *An affidavit of 1st class magistrate/Notary, duly signed by the intending bidders, declaring the following points shall be required to be submitted by the intending bidders along with the technical bid. If the affidavit is not submitted along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. However it shall be mandatory for the successful bidders to submit an affidavit of 1st class magistrate before signing of agreement and within 7 days from the date of issuance of offer/direction letter of submission of security deposit, if he/she has not submitted affidavit of 1st Class Magistrate during the time of participation in the NIT.*
 - a. *I have read and understood the meaning of the clauses mentioned in the tender notice no- in letter and spirit and I am participating in the NIT accordingly*
 - b. *The documents submitted and information provided by me are true to the best of my knowledge and beliefs.*
 - c. *I shall abide by all the terms and conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/ other appropriate authority time to time for smooth implementation of the works.*
 - d. *In case of any dispute, I vouch that, the decision taken by Divisional Forest Officer, Kangsabati South Division shall be final and on appeal, the decision taken by the Chief Conservator of Forests, South West Circle, shall be final & binding upon me.*
2. Validity of the tender will be 1 (One) year from the date of submission of the tender or up to the end of financial year, as may be decided by the appropriate authority. On successful implementation of good quality of works, the contract may be extended up to another 6 (Six) months maximum.
3. The undersigned reserves the right to place order for work for supply up to 20% more or 20% less of the quantity mentioned in the schedule of the tender.
4. The undersigned reserves the right to cancel the tender, if necessary, without assigning any reason whatsoever.
5. The undersigned is not bound to accept the lowest rate quoted by the tenderer and he is not bound to assign any reason, whatsoever, for such non-acceptance.
6. The undersigned reserves the right to accept the tender only after verifying / testing the sample up to the satisfaction.
7. The undersigned or his representatives will inspect the works, take necessary measurement, and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.

8. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not. In general no part payment prayer shall be entertained.
9. During the inspection by the undersigned or his representative, if the quality of the work / supply is not found up to the standard, the contractor/ supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.
10. The work order will be issued to the successful contractor only after placement of fund by the Government.
11. No extension of time will be allowed for delivery / execution of the work. The Tenderer / contractor shall not be considered in default, if delay in delivery / execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer, Kangsabati South Division for extension of time for that period. The Division Forest Officer, Kangsabati South Division at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.
12. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the Range Officer concerned or his higher officer, subject to the approval of the undersigned or his Sub-ordinate officers. In case of any material supplied by the department, the cost of such material will be recovered from the contractor.
13. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.
14. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/ supplier, within the project cost.
15. Royalty for any material, if obtained from Forest area, will have to paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such material must be shown and photo copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
16. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Dept/ P.H.E.
17. Statutory Deduction : Income Tax, VAT, Labour Welfare Cess as applicable shall be deducted from the Gross amount of Bill.
18. In addition to above, before payment the following documents are required to be produced, if applicable,
 - a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).
 - b) Xerox copy of DCR (with RA Bill/Final Bill –in original to be shown for verification) as a documentary evidence for payment of Royalty &CESS in Minor minerals or original Challan(s)

carrying order (s) mentioning the name of Agency, Tender Notice No. & date received from Govt. Approved Lessee/ Permit holder.

19. The successful tenderer will not assign any part of the work to any other contractor.
20. The successful tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
21. Rate offered by the successful bidders is the final and tenderer will not have any further claim; subject to the terms and conditions mentioned in this E- NIT and subject to discretionary power of the undersigned.
22. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non receipt of Government sanction.
23. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.
24. All the terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.
25. In case of any dispute in execution of the work or supply, an application may be made to the Divisional Forest Officer, Kangsabati South Division and the decision of the undersigned is final and binding.
26. The cost Tender paper / Form will be sold as per Govt. of WBs notification no. 452-A/PW/O/10C-35/10, Dt-26/07/2011.
27. Requisite license must be obtained for Labour Department after issuance of work order. No payment shall be made without production of the license.
- 28. Forest Department, or Kangsabati South Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/ driver etc, engaged by the contractor, happened in the field during the time of implementation of the works.**
- 29. Range officer or his authorized person/s shall have the discretionary power to deploy suitable labourers, preferably from among the FPCs concerned.**
- 30. In case of implementation of the works at field the decision of the Range Officer or his authorized persons or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.**
- 31. Payment shall only be made to the contractors after the Range Officer concerned, certifies so ensuring the quality of the work and implementation of the works as per estimates and plan subject to overriding power of the undersigned in this regard.**
- 32. The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque issued by the concerned FPC. Fund, on completion of the works, shall be placed to the concerned FPC 's account for making necessary payment to the successful contractors.**
- 33. Please follow annexure carefully during submission of tender**


Divisional Forest Officer
Kangsabati South Division
Purulia

ANNEXURE-I- PRAYER FOR PARTICIPATION IN THE TENDER

Name :

Address :

Tender Notice No.

Cluster No.

Financial Credential for similar nature of job (as mentioned in the tender notice)

Bank details (A/c No., IFSC code & MICR code(optional))

Declaration : I / we do hereby declared the statement made by me is true the best of my knowledge in belief.
If allow I/We shall abide by all the terms and conditions mentioned in the tender notice and the direction of
the authority. I /We read the tender document carefully and understood it in letter inspirit.

Signature with date

TECHNICAL BID FORMAT

Form IA-General Information about the Organization

SI No	Particulars	Details to be furnished
-------	-------------	-------------------------

Details of the Bidder (Organization)

1	Name	
2	Address	
3	Telephone/Mobile No.	
4	Email	
5	Fax	
6	Website	

Details of Authorized Person

7	Name	
8	Address	
9	Telephone/Mobile No.	
10	Email	

Information about the Organization

11	Status of Organization (Proprietorship/Partnership/Public Ltd/Pvt. Ltd/ Co-operative Society etc.)	
12	Details of Registration of Organization	Date: Ref:
13	Number of Professionals in position in the organization	
14	Locations and address of offices	
15	Service Tax Registration Number	
16	VAT Registration Number(Enclosed latest VAT Return)	
17	Professional Tax Registration Number	
18	Income Tax PAN Number	
19	Details of any other Licenses/Registration (Copy to be enclosed)	

Signature of the Tenderer with date

(Annexure-III)

FINANCIAL BID FORMAT

Form II-A

Tender Notice No	Cluster	Item of Works	Estimated Cost exclusive of GST and Cess	Offered rate				Name of Contractor & Address
				Offered rate	Applicable GST	Other Statutory deduction	applicable Labour less	
				NOT TO BE DISCLOSED DURING UPLOADED OF TECHNICAL BID				

Declaring that the item against which there are fixed Govt. rate such as minimum wage rate etc. shall be obeyed in letter in spirit

Signature of the Tenderer with
date

Copy forwarded for wide circulation & information to:-

1. The Sabhadhipati, Purulia Zilla Parishad.
2. The Principal Chief Conservator of Forests(HoFF), West Bengal
3. The Chief Conservator of Forests, South West Circle, West Bengal.
4. The District Magistrate, Purulia.
5. The Superintendent of Police, Purulia.
6. The Sub-Divisional Officer, Sadar, Purulia.
7. The Treasury Officer, Purulia Treasury
8. All Divisional Forest Officer's, South West Circle, West Bengal.
9. The Treasury Officer, Purulia Treasury.
10. The Block Development Officer, _____ Block.
11. The Assist. Divisional Forest Officer, Kangsabati South Division.
12. The Head Clerk, Kangsabati South Division.
13. The Budget, Accounts & Revenue Section.
14. AFR, Kangsabati South Division.
15. All Range Officers (Territorial), Kangsabati South Division.
16. Notice Board, Kangsabati South Division.
17. _____, FPC



Divisional Forest Officer
Kangsabati South Division
Purulia

	supply												
	of sand. (payment to be made on measurement of finished quantity)												
	B) Do - by fine sand												
	For Piller 1	8	0.25	0.25	0.45	0.225	%Cum						
	For Piller 2	1	0.45	0.45	0.45	0.091125	%Cum						
	For wall	1	22	0.125	0.125	0.34375	%Cum						
						0.659875	%Cum		48741			321.63	
page-14, item-1	Single Brick Flat Soling of picked jhama bricks including ramming												
	and dressing bed to proper level and filling joints with local sand.												
	For Piller 1	8	0.25	0.25		0.0625	sqm						
	For Piller 2	1	0.45	0.45		0.2025	sqm						
	For wall	1	22	0.125		2.75	sqm						
						3.015	sqm		264			795.96	
page-15, item no- 8 (a)	Brick work with 1st class bricks in cement mortar (1:6)												
	(a) In foundation and plinth												
	For Piller 1	8	0.25	0.25	2.8	1.4	cum						
	For Piller 2	1	0.45	0.45	3.2	0.648	cum						
	For wall	1	22	0.125	1.2	3.3	cum						
	For Bed	1	6	6	0.5	18	cum						
	For Stairs	1	0.75	0.25	0.25	0.046875	cum						
						23.394875	cum		4588			107335.69	
page 34, item 22 (b)	(l) Cement concrete with graded stone ballast (40 mm size excluding shuttering)												
	In ground floor												
	(A) [Pakur Variety]												
	(b) 1:4:8 proportion												
	For Piller 1	8	0.25	0.25	0.1	0.05	cum						
	For Piller 2	1	0.45	0.45	0.1	0.02025	cum						
	For wall	1	22	0.125	0.12	0.33	cum						
	For Bed	1	6	6	0.1	3.6	cum						
	For Stairs	1	0.75	0.25	0.1	0.01875	cum						
						4.019	cum		4376			17587.14	
page 189 item no 1 (a)	Plaster (to wall, floor, ceiling etc.) with sand and cement mortar												
	including rounding off or chamfering corners as directed and												
	raking out joints including throating, nosing and drip course,												
	scaffolding/staging where necessary (Ground floor).[Excluding												
	cost of chipping over concrete surface]												
	(ii) With 1:4 cement mortar												
	(a) 20 mm thick plaster												
	For Piller 1	32	0.25		2.8	22.4	Sqm						
	For Piller 2	4	0.45		3.2	5.76	Sqm						
	For wall	2	22		1.2	52.8	Sqm						
For Bed	1	6	6		36	Sqm							
	For Stairs	1	0.75	0.25		0.1875	Sqm						
						117.1475	Sqm		170			19915.08	
Page 192, item 15	Neat cement punning about 1.5mm thick in wall, dado, window												
	sill, floor etc.												
	For Piller 1	32	0.25		0.25	2	Sqm						
	For Piller 2	4	0.45		0.25	0.45	Sqm						
	For wall	2	22		0.25	11	Sqm						
	For Bed	1	6	6		36	Sqm						
	For Stairs	1	0.75	0.25		0.1875	Sqm						
						49.6375	Sqm		34			1687.68	
page 156, item-49	Galvanised corrugated iron sheet work (excluding the supporting frame work) fitted and fixed with 10 mm. dia J or												
	L hook-bolts, limpet and bitumen washers and putty complete												
	with 150 mm. end lap and one corrugation minimum side lap.												
	(Payment to be made on area of finished work)(GCI sheet to												
	be supplied by contractor)												
	(i) In Roof:-												
a) With 0.60 mm thick sheet	2	4.5	4.5		40.5	sqm		619			25069.5		

page 100 item 2	M.S. structural works in roof trusses with tubular sections								
	conforming to IS: 806-1968 & IS: 1161- 1998								
	connected to one								
	another with bracket, gusset cleats as per design, direction of								
	Engineer-in-charge complete including cutting to requisite size,								
	fabrication with necessary metal arc welding conforming to IS: 816-								
	1969 & IS: 9595 using electrodes of approved make and brand								
	conforming to IS:814- 2004, haulage, hoisting and erection all complete.								
	For trusses spanning up to 12.00 m								
	For 8mm Dia Rod								
	Weight = Volume x Density								
	(Volume = $3.14 \times 2 \times r \times h = 3.14 \times 0.004 \times 0.004 \times 1$) (r = 8mm=0.004m, h= 1 m)								
	= 0.00005024 cum								
	(Density= 7850kg/cum)								
Weight= 0.00005024 x 7850= 0.395 kg/ m									
for 24m= 24x 0.395= 9.48 kg = 0.0948 qntl									
						0.0948	Qntl.	59468	5637.57
page 212, item 19	Galvanised Iron pipe outlet for water with bevelled end at outlet, supplied								
	fitted and fixed complete including painting two coats to the exposed								
	portion -(d) 50 mm. Dia.	6	7			42	m	403	16926
page 103, item 7	Supplying, fitting, fixing bolts with nuts, washer:								
	ii) 20 to 25 mm dia bolt:								
	(b) Length above 75 mm and upto 150 mm.								
	J type = 30Kg					25	Kg	108	2700
page 194, item 1	White washing including cleaning and smoothening surface thoroughly.								
	All floors :								
	(b) Two coats								
	For Pillar 1	32	0.25		2.8	22.4	%Sq.M		
	For Pillar 2	4	0.45		3.2	5.76	%Sq.M		
For wall	2	22		1.2	52.8	%Sq.M			
						80.96	%Sq.M	1814	1468.61
TOTAL								(Rs.)	199523.55
Add @ 12% GST								(Rs.)	23942.83
Total Amount =								(Rs.)	223466
Rupees Two Lakh Twenty Three Thousand Four Hundred Sixty Six Only									

ANALYSIS OF THE ESTIMATES

- The estimate of passenger shed is based on current PWD Schedule of Rates and inclusive of GST and labour Cess. All Intending Bidders are requested to examine the plan and estimates very carefully.
- The estimates are inclusive of GST & Labour Cess. All taxes and statutory deductions shall be made from contractor's bill. Successful bidder shall have no claim over contingency unless specifically provided to the bidder by appropriate authority. As all these are model estimates, physical works to the tune of 15% might require to be increased. No additional payment shall be made to the successful bidder for additional works up to 15% of the estimated items. However, additional payment can be made if work implemented is more than 15%. E,G-(20%-15%)=5%, additional payment shall be made for additional 5% works only, subject to the approval of Engineer In Charge deployed for the purpose and subject to the discretionary power of the undersigned.
- For availing the GST, Bills incorporating GST amount are required to be prepared. No GST amount shall be provided to the successful bidder, if the bills are not prepared incorporating GST. GST shall also not be paid to the successful bidder/s if the goods or services to be provided with are having 0% GST. Deduction of GST amount shall also be on the similar line subject to specific rules/G.Os regarding the matter, for the time being in vogue. GST shall be paid for accepted offered rate only.
- Successful bidders can carry out the works as per estimate, either by deploying labourer or through mechanized manner. But, whenever labourers are engaged, the same should be as per direction of the

concerned Range Officer or his authorized person. Priority should be given to the members of JFMCs concerned in this regard. Minimum Wage, as per latest Minimum Wage Act shall have to be paid to the labourer so engaged.

5. The estimate is indicative in nature. Thus, it might be so that some of the items mentioned in the estimates do not require to be implemented in the field and some of the items needs to implemented more than once, repeated or enhanced as per field requirements. Thus the successful bidders must be in preparedness to act accordingly, as per direction of the concerned range Officer/ Engineer In charge deployed for the purpose or any higher authority of the Forest Directorate above the rank of range Officer.
6. Payment shall be made to the successful bidders only for those items which he/she has carried out at field as per the instructions of the concerned Range Officers or his authorised persons or his superior authority. Each item of the estimates has a definite time line, beyond which the item can't be implemented in the field. Thus any item which is not possible to be implemented in the field within due time, can only be implemented after having due permission in this regard from the appropriate authority. Successful bidders are required to prepare bill for making payment accordingly.
7. From the above analysis, it follows logically that R.A bills, Part Bill, Item wise shall be admissible in this regard. Further, the bill shall never exceed the accepted offered rate. Bills should be prepared based on actual offered rate and actual works implemented in the field. However, the Bill can be less than the offered rate depending on the actual works implemented in the field.

SCHEDULE OF DATES & RELEVANT WEBSITES

TYPE	DATE
Date of uploading of N.I.T & Other document (Online Publishing Date)	28/06/19 11:00 AM
Document Download Start date.	28/06/19 11:00 AM
Bid submission Start date Online	28/06/19 11:00 AM
Last date for submission of uploaded copies of Tender documents etc. (Offline)	09/07/19 up to 5:30 PM
Bid submission Closing date (Online)	09/07/19 up to 5:00 PM
Bid Opening date for Technical Bid (Online)	12/07/19
Date of uploading of list of Technically qualified bidders (Online)	12/07/19
Date of uploading of final list of technically qualified bidders after disposal of appeal (Online)	To be Notified in due course
Date of Opening of Financial Bids (Online)	To be Notified in due course
Website from where the tender can be seen	1) Website of Directorate of Forest , Government of West Bengal. 2) District Portal, Purulia. 3) e- procurement portal, Government of West Bengal.
Relevant Website for Viewing & Participating in e-Tender.	www.wbtenders.gov.in
Tender Fees	Rs. 1,000.00 will be applicable for accepted L1 Bidder only.

SPECIFIC INFORMATION ABOUT THE TENDER

1. In some case, the location may also vary/changed depending on the field situation. Payment shall be made on pro rata basis based on the rate offered by the successful bidder, in that case.
2. Pattern of Tender- Invitation of tenders is indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non availability of such approval the tender shall be cancelled outright without assigning any further causes. Cost of the tender papers, if any, is non refundable in nature. No prayer, in case of such cancellation, shall be entertained under any circumstances. In case of the requisite approval from appropriate authorities also, work order to the successful bidders shall only be issued when fund will be placed and which shall be free from any other encumbrances.

GENERAL TERMS AND CONDITIONS

3. **Procurement of tender paper-** The tender paper shall have to be procured from the Officer of the Divisional Forest Officer, Kangsabati South Division, Raghavpur, PO- Purulia PS-Purulia. The intending bidders may also visit the official website of Forest Directorate for information.
4. Tender should be submitted by name in favour of **Sri Arnab Sengupta, WBFS, Divisional Forest Officer, Kangsabati South Division** and not by official designation only. The tender shall be made in two bid system viz- technical bid and financial bid. Following folders are required to be uploaded with a single folder superscripting technical bid
 - a. Company information folder- related all information including audit report etc
 - b. Financial Credential folder- All experiences related to similar nature of job. Only work completion reports with an abstract mentioned in the annexure-II
 - c. Folder related to company hierarchy and technical personThe technical bids must not contain any pricing information under any circumstances. In such case the tender shall be liable to be cancelled.

2. **Submission of Tender- In general, the tenders are allowed to participate in any/all clusters as per choice of the intending bidder/s. The technical bids thus submitted by the intending bidders shall be scrutinized by the tender committee constituted for the purpose, based on 2 grounds- a. The experience of the intending bidders & b. The financial credential submitted for the purpose.**
3. **Technical Bid-** Technical Bid Should be submitted in separate folder other than financial bid. Clearly super scribing the tender no and specific cluster in which the intending bidders are willing to participate. Work of similar nature implemented in a particular financial year (not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as VAT/GST, P TAX, License/Registration as applicable, additional information if any, shall also be submitted in the folder. The other credential like company details, machinery, technical persons, other technical knowhow, as applicable, shall be required to be submitted. The Technical bid must not contain any pricing information. The address and Contact No. of the bidder should be clearly written on the envelope.
4. **Financial Bid-** Financial Bid will not be opened unless the information and documents provided in the Technical Bid are as per the eligibility criteria and as per satisfaction of the undersigned.
 - I. The financial bid should also be submitted in a separate cover super-scribed as **Financial Bid** & "Tender Notice No. and cluster no. The bid should mention in both number & words. and words "should be written in bold letters.
 - II. Address and contact No. of the Bidder should clearly written on the cover.
 - III. Financial Bid format is given in Form IIA.
 - IV. The Bank details of the renderers must be mentioned in the Form IIA for making payments on line. This is obligatory.
 - V. Financial bid must be inclusive of all taxes.

- VI. Amount quoted more than the estimated cost will not be accepted in general, subject to the discretionary power of the undersigned based on the recommendation of the tender committee constituted for the purpose.
- VII. **In general the rate offered below the estimated rate shall be accepted. Rate offered above the estimated rate shall be dealt with as per the provision of G.O NO-925-F(Y) dt 14/02/17 and such other financial rules/G.O s for the time being in vogue.**
5. **Eligibility Criteria-** It consists of two parts- A. Experience of implementing similar nature of job & B. The requisite assessment of financial potential of the bidders.
- A.** Experience of implementing similar nature of job – The intending bidders must be having experience in implementing the similar nature of jobs ie, the intending bidders must have experience of **construction of various building related structure. The tender committee will also look into the duration of completion of such similar nature of works. The duration of implementation is very important; the tender committee shall have the discretionary power not to consider any technical bid, if there is inordinate delay in implementation of the similar nature of jobs which have been submitted as technical bid.**
- B.** The requisite assessment of financial potential of the bidders-The intending bidders must be having at **least 80% of the estimated cost as financial credentials for a single contract, 50% for Two Contracts (ie, total 100%), & 40% for 3 Contracts(ie total 120%) (Highest Value in a particular financial year) to be calculated for particular financial year which one is maximum (Not more than 3 years' old) against any particular cluster/s in which he/she is willing to participate.** Requisite documents such as PAN, VAT/ GST, License etc as applicable as per existing rules, must be submitted in the technical bids.
- C.** Possession of Machinery for construction of such similar type of works shall also be given due weightage. After assessment of the eligibility criteria a weightage will be provided against each technical bid in 1 to 10 points scale. Those who will score at least 7 points shall only be eligible to qualify the financial bid.
6. **Time to Complete the works-**Preferably within 20 days from the date of issue of work order. The duration should not exceed more than 40 days from the date of issue of work order under any circumstances. Delay in completion of the work shall attract penal provision to the tune of 10% of the estimated cost, subject to discretionary power of the undersigned. The works shall have to be implemented under the guidance of engineer in charge to be deployed for the purpose, or as directed by the concerned Range Officer or his authorized person or any superior officer in the rank above Range officer.
7. **Submission of EMD and Security-** EMDs are required to be submitted as per guidelines mentioned in the G.O No-3975-F(Y) ; dt 29/07/16 and subsequent G.O No-2365-F(Y) ; dt 12/04/18 through ICICI Bank payment gateway either by using internet banking or by NEFT/RTGS. The procedure is mentioned below.
- a. Payment by NET BANKING** (Any linked bank) through ICICI Bank payment Gateway
- ✓ On selection of net banking as payment mode, the bidder will be directed to ICICI Bank payment gateway web page 9(along with a string containing unique ID) where he will select the bank through which he wants to do the transaction
 - ✓ Bidders will make the payment after entering his unique ID and password of the bank to process the transaction.
 - ✓ Bidder will receive a confirmation message regarding success/failure of the transaction
 - ✓ If the transaction is successful, the amount paid by the bidder will be credited in the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
 - ✓ If transaction is a failure, then bidder will go back to step one and try again.

b. Payment through NEFT/RTGS

- ✓ On selection of RTGS/NEFT as payment mode, the e- procurement Portal will show a pre-Filled challan having the details to process RTGS/NEFT transaction
- ✓ The bidder will print the challan and use pre filled information to make RTGS/NEFT payment using his bank account
- ✓ Once the payment is made, the bidder will come back to e- Procurement portal after expiry of reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- ✓ If verification is successful, the fund will get credited to the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
- ✓ In case of unsuccessful process the amount will be refunded to bidder's account

Security deposit shall be given by Accepted L1 only. The Security money shall be required to be given in TR-7/GRIPS Challan as the case may be. Security deposit may also be adjusted through **RA Bills** also; subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. Security may also be adjusted with **EMD** and **RA bills** also, subject to subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. The Head of account for depositing the EMD with Operator's Code is **8443-00-109-003-07** (EMD) (Operator's Code-**124**) and that of Security deposit with Operator's Code is **8443-00-109-003-07** (Security Deposit) (Operator's Code-**109**). The adjustment through refund shall be made through the head of Account **00-8443-00-109-003-0-23-00** after maintaining due formalities in this regard.

- 8. Special additional Security-As per G,O No- 4608-F(Y) dt 18/7/18 , a special additional security is required to be submitted by the successful bidder to the tune of 10% of the estimates tender amount in the form of a bank guarantee in case of accepted bid is 80% or less of the estimated tendered amount. The same will be released on successful implementation of the work at the time of release of security. It shall be the discretionary power of the undersigned to instruct the L1 to deposit the entire less amount as security, if the rate analysis figure of the concerned engineer in charge in indicate less than or equals to 2% profit.**
- 9. Dispute Resolution- In case of any dispute, the decision taken by the Divisional Forest Officer, Kangsabati South Division shall be final. Appeal, if any, shall be required to prefer to Chief Conservator of Forests, South West Circle, West Bengal within 30 days from date of awarding of decision by the Divisional Forest Officer, Kangsabati South Division. The decision taken by the Chief Conservator of Forests, South West Circle, West Bengal shall be final and binding on all concerned.**
- 10. Contingency and Less Amount-** The successful bidders shall have no claim over contingency. Similarly, if the rate offered by the successful bidder/s is less than the estimated amount put to NIT, shall also not have any claim over it. It shall be dealt with as existing financial rules and government order or as per direction of the authority having the financial power to sanction the difference amount.
- 11. Mode of implementation of the works-** Works, should be started by the successful bidders preferably within 15 (Fifteen) days from the date of issue of work order. But in no case the time to start the work shall be beyond 15 days from the date of issue of work order. Further delay might attract penalty tune the tune of 5 % in addition to the normal penalty imposed in case of delay in completion of the works. Successful bidder/s must either personally look into daily to daily work or must deploy an authorized person on his/her behalf. The Name, Phone No, Address must be informed to the concerned Range Officer. Instruction, as may be required, shall be passed on by the appropriate authority from this end to the contractor or his/her authorized person. A site inspection register shall require to be maintained by the successful contractor/s concerned. The requisite instruction/guidelines/advisory shall also be put to the register in writing apart from instruction through telephone/e-mail /whatsapp or otherwise. All such instruction/guidelines/advisory, shall be considered as a part of valid documents in case of dispute

resolution and resolution of conflict, if any, by the appropriate authority. In no case the stipulated time for completion of a particular piece of work shall be allowed to defer, until or unless it is extremely necessary to do so. The reason of such deferred implementation should be Natural Calamity, Act of God or safeguarding Government Money and Property.

12. **Mode of payment-** On completion of entire work/Part of work Final Bill or RA Bills may be raised by the contractor. On certifying the quality and volume of the works as per plan and estimates by concerned Range Officer and after duly checked by ADFO, Kangsabati South Division the bill for pending payments shall be processed. **All kinds of statutory deductions for the time being in vogue shall be made from the Final Bill/RA Bills as the case may be.** In no case, payment more than the accepted offered rate shall be paid to the contractor concerned. However, if any additional work is implemented by the contractor concerned, after taking due approval in this regard from appropriate authority, the same can be paid to the contractor concerned based on the **estimated cost and based on the accepted offered rate on pro rata basis.** Such consideration shall be the discretionary power of the undersigned and shall be subject to implementation of the work to the **tune of more than 15 % of additional works.** In case of some items that do not require to be implemented in the field, no payments shall be made against those items. Final Bill/RA Bills shall be required to be prepared accordingly. Further, undersigned shall have the discretionary authority to increase the quantum of work to the **tune of up to 15% for which no additional payment shall be made to the contractor concerned.** On completion of works, after maintaining due formalities, bills shall be paid as soon as possible, preferably with 30 days from the completion of all procedures in this regard.


OTHER TERMS AND CONDITIONS

1. ***An affidavit of 1st class magistrate/Notary, duly signed by the intending bidders, declaring the following points shall be required to be submitted by the intending bidders along with the technical bid. If the affidavit is not submitted along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. However it shall be mandatory for the successful bidders to submit an affidavit of 1st class magistrate before signing of agreement and within 7 days from the date of issuance of offer/direction letter of submission of security deposit, if he/she has not submitted affidavit of 1st Class Magistrate during the time of participation in the NIT.***
 - a. *I have read and understood the meaning of the clauses mentioned in the tender notice no- in letter and spirit and I am participating in the NIT accordingly*
 - b. *The documents submitted and information provided by me are true to the best of my knowledge and beliefs.*
 - c. *I shall abide by all the terms and conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/ other appropriate authority time to time for smooth implementation of the works.*
 - d. *In case of any dispute, I vouch that, the decision taken by Divisional Forest Officer, Kangsabati South Division shall be final and on appeal, the decision taken by the Chief Conservator of Forests, South West Circle, shall be final & binding upon me.*
2. Validity of the tender will be 1 (One) year from the date of submission of the tender or up to the end of financial year, as may be decided by the appropriate authority. On successful implementation of good quality of works, the contract may be extended up to another 6 (Six) months maximum.
3. The undersigned reserves the right to place order for work for supply up to 20% more or 20% less of the quantity mentioned in the schedule of the tender.
4. The undersigned reserves the right to cancel the tender, if necessary, without assigning any reason whatsoever.

5. The undersigned is not bound to accept the lowest rate quoted by the tenderer and he is not bound to assign any reason, whatsoever, for such non-acceptance.
6. The undersigned reserves the right to accept the tender only after verifying / testing the sample up to the satisfaction.
7. The undersigned or his representatives will inspect the works, take necessary measurement, and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.
8. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not. In general no part payment prayer shall be entertained.
9. During the inspection by the undersigned or his representative, if the quality of the work / supply is not found up to the standard, the contractor/ supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.
10. The work order will be issued to the successful contractor only after placement of fund by the Government.
11. No extension of time will be allowed for delivery / execution of the work. The Tenderer / contractor shall not be considered in default, if delay in delivery / execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer, Kangsabati South Division for extension of time for that period. The Division Forest Officer, Kangsabati South Division at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.
12. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the Range Officer concerned or his higher officer, subject to the approval of the undersigned or his Sub-ordinate officers. In case of any material supplied by the department, the cost of such material will be recovered from the contractor.
13. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.
14. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/ supplier, within the project cost.
15. Royalty for any material, if obtained from Forest area, will have to paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such material must be shown and photo copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
16. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will b e as per the specification of the P.W. Dept/ P.H.E.
17. Statutory Deduction : Income Tax, VAT, Labour Welfare Cess as applicable shall be deducted from the Gross amount of Bill.
18. In addition to above, before payment the following documents are required to be produced, if applicable,
 - a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).
 - b) Xerox copy of DCR (with RA Bill/Final Bill –in original to be shown for verification) as a documentary evidence for payment of Royalty &CESS in Minor minerals or original Challan(s)

carrying order (s) mentioning the name of Agency, Tender Notice No. & date received from Govt. Approved Lessee/ Permit holder.

19. The successful tenderer will not assign any part of the work to any other contractor.
20. The successful tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
21. Rate offered by the successful bidders is the final and tenderer will not have any further claim; subject to the terms and conditions mentioned in this E- NIT and subject to discretionary power of the undersigned.
22. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non receipt of Government sanction.
23. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.
24. All the terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.
25. In case of any dispute in execution of the work or supply, an application may be made to the Divisional Forest Officer, Kangsabati South Division and the decision of the undersigned is final and binding.
26. The cost Tender paper / Form will be sold as per Govt. of WBs notification no. 452-A/PW/O/10C-35/10, Dt-26/07/2011.
27. Requisite license must be obtained for Labour Department after issuance of work order. No payment shall be made without production of the license.
28. **Forest Department, or Kangsabati South Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/ driver etc, engaged by the contractor, happened in the field during the time of implementation of the works.**
29. **Range officer or his authorized person/s shall have the discretionary power to deploy suitable labourers, preferably from among the FPCs concerned.**
30. **In case of implementation of the works at field the decision of the Range Officer or his authorized persons or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.**
31. **Payment shall only be made to the contractors after the Range Officer concerned, certifies so ensuring the quality of the work and implementation of the works as per estimates and plan subject to overriding power of the undersigned in this regard.**
32. **The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque issued by the concerned FPC. Fund, on completion of the works, shall be placed to the concerned FPC 's account for making necessary payment to the successful contractors.**
33. **Please follow annexure carefully during submission of tender**


Divisional Forest Officer
Kangsabati South Division
Purulia

ANNEXURE-I- PRAYER FOR PARTICIPATION IN THE TENDER

Name :

Address :

Tender Notice No.

Cluster No.

Financial Credential for similar nature of job (as mentioned in the tender notice)

Bank details (A/c No., IFSC code & MICR code(optional))

Declaration : I / we do hereby declared the statement made by me is true the best of my knowledge in belief.
If allow I/We shall abide by all the terms and conditions mentioned in the tender notice and the direction of
the authority. I /We read the tender document carefully and understood it in letter inspirit.

Signature with date

TECHNICAL BID FORMAT

Form IA-General Information about the Organization

SI No	Particulars	Details to be furnished
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Details of the Bidder (Organization)

1	Name	
2	Address	
3	Telephone/Mobile No.	
4	Email	
5	Fax	
6	Website	

Details of Authorized Person

7	Name	
8	Address	
9	Telephone/Mobile No.	
10	Email	

Information about the Organization

11	Status of Organization (Proprietorship/Partnership/Public Ltd/Pvt. Ltd/ Co-operative Society etc.)	
12	Details of Registration of Organization	Date: Ref:
13	Number of Professionals in position in the organization	
14	Locations and address of offices	
15	Service Tax Registration Number	
16	VAT Registration Number(Enclosed latest VAT Return)	
17	Professional Tax Registration Number	
18	Income Tax PAN Number	
19	Details of any other Licenses/Registration (Copy to be enclosed)	

Signature of the Tenderer with date

(Annexure-III)

FINANCIAL BID FORMAT

Form II-A

Tender Notice No	Cluster	Item of Works	Estimated Cost exclusive of GST and Cess	Offered rate				Name of Contractor & Address
				Offered rate	Applicable GST	Other Statutory deduction	applicable Labour less	
				NOT TO BE DISCLOSED DURING UPLOADING OF TECHNICAL BID				

Declaring that the item against which there are fixed Govt. rate such as minimum wage rate etc. shall be obeyed in letter in spirit

Signature of the Tenderer with
date

Copy forwarded for wide circulation & information to:-

1. The Sabhadhipati, Purulia Zilla Parishad.
2. The Principal Chief Conservator of Forests(HoFF), West Bengal
3. The Chief Conservator of Forests, South West Circle, West Bengal.
4. The District Magistrate, Purulia.
5. The Superintendent of Police, Purulia.
6. The Sub-Divisional Officer, Sadar, Purulia.
7. The Treasury Officer, Purulia Treasury
8. All Divisional Forest Officer's, South West Circle, West Bengal.
9. The Treasury Officer, Purulia Treasury.
10. The Block Development Officer, _____ Block.
11. The Assist. Divisional Forest Officer, Kangsabati South Division.
12. The Head Clerk, Kangsabati South Division.
13. The Budget, Accounts & Revenue Section.
14. AFR, Kangsabati South Division.
15. All Range Officers (Territorial), Kangsabati South Division.
16. Notice Board, Kangsabati South Division.
17. _____, FPC



Divisional Forest Officer
Kangsabati South Division
Purulia



GOVERNMENT OF WEST BENGAL
Directorate of Forests
Office of the Divisional Forest Officer,
KANGSABATI SOUTH DIVISION.
Kangsabati (South) Division, Purulia

Tel & Fax No. 03252-222604, e-mail: dfoksd@gmail.com

TENDER NOTICE NO. 50/WBFOR/KSD/CAMPA/2019-20 FOR CONSTRUCTION OF TUBE WELL UNDER THE JURISDICTION OF KANGSABATI SOUTH DIVISION, PURULIA

In order to provide both drinking water & irrigation facilities, boring with Solar Pump installation System are required to be constructed at various locations of Kangsabati South Division. Thus, In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Divisional Forest Officer KANGSABATI SOUTH Division, Raghavpur, Purulia, on behalf of Governor of West Bengal, invites **cluster wise e-tender** from bonafide, resourceful /contractors for carrying out the following works at various Ranges of Kangsabati South Division as per following location details & estimates.

CLUSTER AND LOCATION DETAILS

Cluster	Location	Item of Works	Unit	Amount (Rs)	EMD	Security	Cost of Tender paper	Remarks
1	Manbazar-I range Jurisdiction	Construction of Tube Well with boring up to 60 Mtr	1	119500	2400	10% of the accepted offered rate	1000	<i>The rates are as per current PWD Schedule of rates with separate GST and labour Cess. Thus all statutory deductions shall be made from the bills.</i>
2	Manbazar-II Range Jurisdiction	Do	1	119500	2400	Do	1000	<i>The bill amount should in no case shall be more than the accepted offered rate untill and unless approved modifications are incorporated in the bill and the quantum in more than 15% of the estimates. Payment shall be made for additional quantum more than 15% only.</i> <i>Intending bidders are allowed to participate in any or all of the clusters subject to the fiancial potential of the intending bidders which should be at least 80% of the estimated value of the the tender/s for asingle contract not more than 3 years old</i>
3	Barabazar Range Jurisdiction	Do	1	119500	2400	Do	1000	
4	Bundwan-I Range Jurisdiction	Do	1	119500	2400	Do	1000	
5	Bundwan-II Range Jurisdiction	Do	1	119500	2400	Do	1000	
6	Jamuna Range Jurisdiction	Do	1	119500	2400	Do	1000	

MDOEL ESTIMATE FOR CONSTRUCTION OF TUBE WELL

Sl. No.	Description	Quantity	Unit	Rate	Total Amount
1	Labour for boring through any type of soil for sinking tube well of required dia. With top enlargement by rig boring system (either by reserve circulation or by direct rotary method) including hire charges and labour for rig machine, tools and plants, staging, force pumping set and lowering of pipes, strainers, blind pipes etc. complete. (PWD Schedule Page No. 2, Item No. 2)				
	(i) First 50 meter	50	Mtr	1014.00	50700.00
	(i) next 50 meter	10	Mtr	883.00	8830.00
2	Supply, fitting & fixing casing for first 45 mt of 1500 mm dia (PWD Schedule Page No. 30, Item No. 25 (a))	22	Mtr	1085.00	23870.00
3	Supply, fitting & fixing G.I. Pipes of TATA made medium quality of 25 mm dia (PWD schedule Page No. 110, Item No. C(i))	38	Nos	248.40	9439.20
4	Supplying, fitting and fixing check valve (horizontal) G.M. tested to 21 kg per sq. cm (v) 32 mm	1	nos	1214.00	1214.00
5	Supply of C.P. over brass elbow action bib cock	1	nos	455.00	455.00
6	(b) India mark-II hand pump complete assembly with riser pipe to be supplied by the agency (I.S.I. Standard) N.B.- Necessary cement sand and stone chips are to be supplied by the agency and construction of platform is to be done in 1:2:4	1	set	12500.00	12500.00
7	Supply of Empty tin.				134.80
Total					107143.00
C. GST 6 %					6428.58
S.GST. 6%					6428.58
Total Cost. :					120000.16
Or Say					120000.00

ANALYSIS OF THE ESTIMATES

1. The Estimates of boring is based on PWD Schedule of rate;. All Intending Bidders are requested to examine the plan and estimates very carefully.
2. The estimates are inclusive of GST & Labour Cess. All taxes and statutory deductions shall be made from contractor's bill. Successful bidder shall have no claim over contingency unless specifically provided to the bidder by appropriate authority. As all these are model estimates, physical works to the tune of 15% might require to be increased. No additional payment shall be made to the successful bidder for additional works up to 15% of the estimated items. However, additional payment can be made if work implemented is more than 15 %. E,G-(20%-15%)=5%, additional payment shall be made for additional 5% works only, subject to the approval of Engineer In Charge deployed for the purpose and subject to the discretionary power of the undersigned.
3. For availing the GST, Bills incorporating GST amount are required to be prepared. No GST amount shall be provided to the successful bidder, if the bills are not prepared incorporating GST. GST shall also not be paid to the successful bidder/s if the goods or services to be provided with are having 0% GST. Deduction of GST amount shall also be on the similar line subject to specific rules/G.Os regarding the matter, for the time being in vogue. GST shall be paid for accepted offered rate only.
4. Successful bidders can carry out the works as per estimate, either by deploying labourer or through mechanized manner. But, whenever labourers are engaged, the same should be as per direction of the concerned Range Officer or his authorized person. Priority should be given to the members of JFMCs concerned in this regard. Minimum Wage, as per latest Minimum Wage Act shall have to be paid to the labourer so engaged.

5. The estimate is indicative in nature. Thus, it might be so that some of the items mentioned in the estimates do not require to be implemented in the field and some of the items needs to implemented more than once, repeated or enhanced as per field requirements. Thus the successful bidders must be in preparedness to act accordingly, as per direction of the concerned range Officer/ Engineer In charge deployed for the purpose or any higher authority of the Forest Directorate above the rank of range Officer.
6. Payment shall be made to the successful bidders only for those items which he/she has carried out at field as per the instructions of the concerned Range Officers or his authorised persons or his superior authority. Each item of the estimates has a definite time line, beyond which the item can't be implemented in the field. Thus any item which is not possible to be implemented in the field within due time, can only be implemented after having due permission in this regard from the appropriate authority. Successful bidders are required to prepare bill for making payment accordingly.
7. From the above analysis, it follows logically that R.A bills, Part Bill, Item wise shall be admissible in this regard. Further, the bill shall never exceed the accepted offered rate. Bills should be prepared based on actual offered rate and actual works implemented in the field. However, the Bill can be less than the offered rate depending on the actual works implemented in the field.

SCHEDULE OF DATES & RELEVANT WEBSITES

TYPE	DATE
Date of uploading of N.I.T & Other document (Online Publishing Date)	28/06/19 05.00 PM
Document Download Start date.	28/06/19 05.00 PM
Bid submission Start date Online	28/06/19 05.00 PM
Last date for submission of uploaded copies of Tender documents etc. (Offline)	09/07/19 up to 5.00 PM
Bid submission Closing date (Online)	09/07/19 up to 6.00 PM
Bid Opening date for Technical Bid (Online)	12/02/19
Date of uploading of list of Technically qualified bidders (Online)	12/09/19
Date of uploading of final list of technically qualified bidders after disposal of appeal (Online)	To be Notified in due course
Date of Opening of Financial Bids (Online)	To be Notified in due course
Website from where the tender can be seen	1) Website of Directorate of Forest Government of West Bengal. 2) District Portal, Purulia. 3) e- procurement portal, Government of West Bengal.
Relevant Website for Viewing & Participating in e-Tender.	www.wbtenders.gov.in
Tender Fees	Rs. 1,000.00 will be applicable for accepted L1 Bidder only.

SPECIFIC INFORMATION ABOUT THE TENDER

8. In some case, the location may also vary/changed depending on the field situation. Payment shall be made on pro rata basis based on the rate offered by the successful bidder, in that case.
9. **Pattern of Tender-** Invitation of tenders is indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non availability of such approval the tender shall be cancelled outright without assigning any

further causes. Cost of the tender papers, if any, is non refundable in nature. No prayer, in case of such cancellation, shall be entertained under any circumstances. In case of the requisite approval from appropriate authorities also, work order to the successful bidders shall only be issued when fund will be placed and which shall be free from any other encumbrances.

10. **Funds for Clusters are likely to be provided out of CAMPA revision. It is expected that the intending bidders should have the requisite credentials of similar nature of jobs ie, construction, extension/Up gradation of Offices, Inspection Bungalows, Multipurpose buildings along with experience for electrical works for cluster 3. Due weightage shall be assigned to those similar nature of jobs.**

GENERAL TERMS AND CONDITIONS

11. **Procurement of tender paper-** The tender paper shall have to be procured from the Officer of the Divisional Forest Officer, Kangsabati South Division, Raghavpur, PO- Purulia PS-Purulia. The intending bidders may also visit the official website of Forest Directorate for information.
12. Tender should be submitted by name in favour of **Sri Arnab Sengupta, WBFS, Divisional Forest Officer, Kangsabati South Division** and not by official designation only. The tender shall be made in two bid system viz- technical bid and financial bid. Following folders are required to be uploaded with a single folder superscripting technical bid
 - a. Company information folder- related all information including audit report etc
 - b. Financial Credential folder- All experiences related to similar nature of job. Only work completion reports with an abstract mentioned in the annexure-II
 - c. Folder related to company hierarchy and technical person

The technical bids must not contain any pricing information under any circumstances. In such case the tender shall be liable to be cancelled.

2. **Submission of Tender- In general, the tenders are allowed to participate in any/all clusters as per choice of the intending bidder/s. The technical bids thus submitted by the intending bidders shall be scrutinized by the tender committee constituted for the purpose, based on 2 grounds- a. The experience of the intending bidders & b. The financial credential submitted for the purpose.**
3. **Technical Bid-** Technical Bid Should be submitted in separate folder other than financial bid. Clearly super scribing the tender no and specific cluster in which the intending bidders are willing to participate. Work of similar nature implemented in a particular financial year (not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as VAT/GST, P TAX, License/Registration as applicable, additional information if any, shall also be submitted in the folder. The other credential like company details, machinery, technical persons, other technical knowhow, as applicable, shall be required to be submitted. The Technical bid must not contain any pricing information. The address and Contact No. of the bidder should be clearly written on the envelope.
4. **Financial Bid-** Financial Bid will not be opened unless the information and documents provided in the Technical Bid are as per the eligibility criteria and as per satisfaction of the undersigned.
 - ii) The financial bid should also be submitted in a separate cover super-scribed as **Financial Bid** & "Tender Notice No. and cluster no. The bid should mention in both number & words. and words "should be written in bold letters.

- iii) Address and contact No. of the Bidder should clearly written on the cover.
- iv) Financial Bid format is given in Form IIA.
- v) The Bank details of the renderers must be mentioned in the Form IIA for making payments on line. This is obligatory.
- vi) Financial bid must be inclusive of all taxes.
- vii) Amount quoted more than the estimated cost will not be accepted in general, subject to the discretionary power of the undersigned based on the recommendation of the tender committee constituted for the purpose.
- viii) **In general the rate offered below the estimated rate shall be accepted. Rate offered above the estimated rate shall be dealt with as per the provision of G.O NO-925-F(Y) dt 14/02/17 and such other financial rules/G.O s for the time being in vogue.**

5. **Eligibility Criteria-** It consists of two parts- A. Experience of implementing similar nature of job & B. The requisite assessment of financial potential of the bidders.

A. Experience of implementing similar nature of job – The intending bidders must be having experience in implementing the similar nature of jobs ie, the intending bidders must have experience of **construction of any types boring. The tender committee will also look into the duration of completion of such similar nature of works. The duration of implementation is very important; the tender committee shall have the discretionary power not to consider any technical bid, if there is inordinate delay in implementation of the similar nature of jobs which have been submitted as technical bid.**

B. The requisite assessment of financial potential of the bidders-The intending bidders must be having at **least 80% of the estimated cost as financial credentials for a single contract, 50% for Two Contracts (ie, total 100%), & 40% for 3 Contracts(ie total 120%) (Highest Value in a particular financial year) to be calculated for particular financial year which one is maximum (Not more than 3 years' old) against any particular cluster/s in which he/she is willing to participate.** Requisite documents such as PAN, VAT/ GST, License etc as applicable as per existing rules, must be submitted in the technical bids.

C. Possession of Machinery for construction of such similar type of works shall also be given due weightage. After assessment of the eligibility criteria a weightage will be provided against each technical bid in 1 to 10 points scale. Those who will score at least 7 points shall only be eligible to qualify the financial bid.

6. **Time to Complete the works-**Preferably within 20 days from the date of issue of work order. The duration should not exceed more than 40 days from the date of issue of work order under any circumstances. Delay in completion of the work shall attract penal provision to the tune of 10% of the estimated cost, subject to discretionary power of the undersigned. The works shall have to be implemented under the guidance of engineer in charge to be deployed for the purpose, or as directed by the concerned Range Officer or his authorized person or any superior officer in the rank above Range officer.

7. **Submission of EMD and Security-** EMDs are required to be submitted as per guidelines mentioned in the G.O No-3975-F(Y) ; dt 29/07/16 and subsequent G.O No-2365-F(Y) ; dt 12/04/18 through ICICI Bank payment gateway either by using internet banking or by NEFT/RTGS. The procedure is mentioned below.

a. **Payment by NET BANKING** (Any linked bank) through ICICI Bank payment Gateway

- ✓ On selection of net banking as payment mode, the bidder will be directed to ICICI Bank payment gateway web page 9 (along with a string containing unique ID) where he will select the bank through which he wants to do the transaction
- ✓ Bidders will make the payment after entering his unique ID and password of the bank to process the transaction.
- ✓ Bidder will receive a confirmation message regarding success/failure of the transaction
- ✓ If the transaction is successful, the amount paid by the bidder will be credited in the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
- ✓ If transaction is a failure, then bidder will go back to step one and try again.

b. Payment through NEFT/RTGS

- ✓ On selection of RTGS/NEFT as payment mode, the e-procurement Portal will show a pre-filled challan having the details to process RTGS/NEFT transaction
- ✓ The bidder will print the challan and use pre-filled information to make RTGS/NEFT payment using his bank account
- ✓ Once the payment is made, the bidder will come back to e-Procurement portal after expiry of reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- ✓ If verification is successful, the fund will get credited to the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
- ✓ In case of unsuccessful process the amount will be refunded to bidder's account

- c. As the tender is being floated for implementation of NMPB work out of the fund from outside Treasury Authority, Draft can also be placed as EMD deposit in favour of Divisional Forest Officer, Rupnarayan Division payable at any Nationalised Bank of Purulia.

Security deposit shall be given by Accepted L1 only. The Security money shall be required to be given in TR-7/GRIPS Challan as the case may be. Security deposit may also be adjusted through **RA Bills** also; subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. Security may also be adjusted with **EMD** and **RA bills** also, subject to subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. The Head of account for depositing the EMD with Operator's Code is **8443-00-109-003-07** (EMD) (Operator's Code-**109**) and that of Security deposit with Operator's Code is **8443-00-109-003-07** (Security Deposit) (Operator's Code-**109**). The adjustment through refund shall be made through the head of Account **00-8443-00-109-003-0-23-00** after maintaining due formalities in this regard.

8. **Special additional Security-As per G,O No- 4608-F(Y) dt 18/7/18 , a special additional security is required to be submitted by the successful bidder to the tune of 10% of the estimates tender amount in the form of a bank guarantee in case of accepted bid is 80% or less of the estimated tendered amount. The same will be released on successful implementation of the work at the time of release of security. It shall be the discretionary power of the undersigned to instruct the L1 to deposit the entire less amount as security, if the rate analysis figure of the concerned engineer in charge in indicate less than or equals to 2% profit.**
9. **Dispute Resolution- In case of any dispute, the decision taken by the Divisional Forest Officer, Kangsabati South Division shall be final. Appeal, if any, shall be required to prefer to Chief Conservator of Forests, South West Circle, West Bengal within 30 days from date of awarding of decision by the Divisional Forest Officer, Kangsabati South Division. The decision taken by the Chief Conservator of Forests, South West Circle, West Bengal shall be final and binding on all concerned.**
10. **Contingency and Less Amount-** The successful bidders shall have no claim over contingency. Similarly, if the rate offered by the successful bidder/s is less than the estimated amount put to NIT, shall also not have any claim over it. It shall be dealt with as existing financial rules and government

order or as per direction of the authority having the financial power to sanction the difference amount.

11. **Mode of implementation of the works-** Works, should be started by the successful bidders preferably within 15 (Fifteen) days from the date of issue of work order. But in no case the time to start the work shall be beyond 15 days from the date of issue of work order. Further delay might attract penalty tune the tune of 5 % in addition to the normal penalty imposed in case of delay in completion of the works. Successful bidder/s must either personally look into daily to daily work or must deploy an authorized person on his/her behalf. The Name, Phone No, Address must be informed to the concerned Range Officer. Instruction, as may be required, shall be passed on by the appropriate authority from this end to the contractor or his/her authorized person. A site inspection register shall require to be maintained by the successful contractor/s concerned. The requisite instruction/guidelines/advisory shall also be put to the register in writing apart from instruction through telephone/e-mail /whatsapp or otherwise. All such instruction/guidelines/advisory, shall be considered as a part of valid documents in case of dispute resolution and resolution of conflict, if any , by the appropriate authority. In no case the stipulated time for completion of a particular piece of work shall be allowed to defer, until or unless it is extremely necessary to do so. The reason of such deferred implementation should be Natural Calamity, Act of God or safeguarding Government Money and Property.
12. **Mode of payment-** On completion of entire work/Part of work Final Bill or RA Bills may be raised by the contractor. On certifying the quality and volume of the works as per plan and estimates by concerned Range Officer and after duly checked by ADFO, Kangsabati South Division the bill for pending payments shall be processed. **All kinds of statutory deductions for the time being in vogue shall be made from the Final Bill/RA Bills as the case may be.** In no case, payment more the accepted offered rate shall be paid to the contractor concerned. However, if any additional works is implemented by the contractor concerned, after taking due approval in this regard from appropriate authority, the same can be paid to the contractor concerned based on the **estimated cost and based on the accepted offered rate on pro rata basis.** Such consideration shall be the discretionary power of the undersigned and shall be subject to implementation of the work to the **tune of more than 15 % of additional works.** In case of some items that do not require to be implemented in the field, no payments shall be made against those items. Final Bill/RA Bills shall required to be prepared accordingly. Further, undersigned shall have the discretionary authority to increase the quantum of work to the tune **of up to 15% for which no additional payment shall be made to the contractor concerned. On completion of works, after maintaining due formalities , bills shall be paid as soon as possible , preferably with 30 days from the completion of all procedures in this regard.**

OTHER TERMS AND CONDITIONS

13. **An affidavit of 1 st class magistrate/Notary, duly signed by the intending bidders, declaring the following points shall be required to be submitted by the intending bidders along with the technical bid. If the affidavit is not submitted along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. However it shall be mandatory for the successful bidders to submit an affidavit of 1st class magistrate before signing of agreement and within 7 days from the date of issuance of offer/direction letter of submission of security deposit, if he/she has not submitted affidavit of 1st Class Magistrate during the time of participation in the NIT.**
 - a. **I have read and understood the meaning of the clauses mentioned in the tender notice no- in letter and spirit and I am participating in the NIT accordingly**
 - b. **The documents submitted and information provided by me are true to the best of my knowledge and beliefs.**
 - c. **I shall abide by all the terms and conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/ other appropriate authority time to time for smooth implementation of the works.**

d. In case of any dispute, I vouch that, the decision taken by Divisional Forest Officer, Kangsabati South Division shall be final and on appeal, the decision taken by the Chief Conservator of Forests, South West Circle, shall be final & binding upon me.

14. Validity of the tender will be 1 (One) year from the date of submission of the tender or up to the end of financial year, as may be decided by the appropriate authority. On successful implementation of good quality of works, the contract may be extended up to another 6 (Six) months maximum.
15. The undersigned reserves the right to place order for work for supply up to 20% more or 20% less of the quantity mentioned in the schedule of the tender.
16. The undersigned reserves the right to cancel the tender, if necessary, without assigning any reason whatsoever.
17. The undersigned is not bound to accept the lowest rate quoted by the tenderer and he is not bound to assign any reason, whatsoever, for such non-acceptance.
18. The undersigned reserves the right to accept the tender only after verifying / testing the sample up to the satisfaction.
19. The undersigned or his representatives will inspect the works, take necessary measurement, and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.
20. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not. In general no part payment prayer shall be entertained.
21. During the inspection by the undersigned or his representative, if the quality of the work / supply is not found up to the standard, the contractor/ supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.
22. The work order will be issued to the successful contractor only after placement of fund by the Government.
23. No extension of time will be allowed for delivery / execution of the work. The Tenderer / contractor shall not be considered in default, if delay in delivery / execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer, Kangsabati South Division for extension of time for that period. The Division Forest Officer, Kangsabati South Division at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.
24. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the Range Officer concerned or his higher officer, subject to the approval of the undersigned or his Sub-ordinate officers. In case of any material supplied by the department, the cost of such material will be recovered from the contractor.
25. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.
26. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/ supplier, within the project cost.

27. Royalty for any material, if obtained from Forest area, will have to paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such material must be shown and photo copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
28. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will b e as per the specification of the P.W. Dept/ P.H.E.
29. Statutory Deduction : Income Tax, VAT, Labour Welfare Cess as applicable shall be deducted from the Gross amount of Bill.
30. In addition to above, before payment the following documents are required to be produced, if applicable,
 - a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).
 - b) Xerox copy of DCR (with RA Bill/Final Bill –in original to be shown for verification) as a documentary evidence for payment of Royalty &CESS in Minor minerals or original Challan(s) carrying order (s) mentioning the name of Agency, Tender Notice No. & date received from Govt. Approved Lessee/ Permit holder.
31. The successful terderer will not assign any part of the work to any other contractor.
32. The successful tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
33. Rate offered by the successful bidders is the final and tenderer will not have any further claim; subject to the terms and conditions mentioned in this E- NIT and subject to discretionary power of the undersigned.
34. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non receipt of Government sanction.
35. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.
36. All the terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.
37. In case of any dispute in execution of the work or supply, an application may be made to the Divisional Forest Officer, Kangsabati South Division and the decision of the undersigned is final and binding.
38. The cost Tender paper / Form will be sold as per Govt. of WBs notification no. 452-A/PW/O/10C-35/10, Dt-26/07/2011.
39. Requisite license must be obtained for Labour Department after issuance of work order. No payment shall be made without production of the license.

40. Forest Department, or Kangsabati South Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/ driver etc, engaged by the contractor, happened in the field during the time of implementation of the works.
41. Range officer or his authorized person/s shall have the discretionary power to deploy suitable labourers, preferably from among the FPCs concerned.
42. In case of implementation of the works at field the decision of the Range Officer or his authorized persons or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.
43. Payment shall only be made to the contractors after the Range Officer concerned, certifies so ensuring the quality of the work and implementation of the works as per estimates and plan subject to overriding power of the undersigned in this regard.
44. The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque issued by the concerned FPC. Fund, on completion of the works, shall be placed to the concerned FPC 's account for making necessary payment to the successful contractors.
45. Please follow annexure carefully during submission of tender



Divisional Forest Officer
Kangsabati South Division
Purulia

ANNEXURE-I- PRAYER FOR PARTICIPATION IN THE TENDER

Name :

Address :

Tender Notice No.

Cluster No.

Financial Credential for similar nature of job (as mentioned in the tender notice)

Bank details (A/c No., IFSC code & MICR code(optional))

Declaration : I / we do hereby declared the statement made by me is true the best of my knowledge in belief.
If allow I/We shall abide by all the terms and conditions mentioned in the tender notice and the direction of
the authority. I /We read the tender document carefully and understood it in letter inspirit.

Signature with date

TECHNICAL BID FORMAT

Form IA-General Information about the Organization

SI No	Particulars	Details to be furnished
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Details of the Bidder (Organization)

1	Name	
2	Address	
3	Telephone/Mobile No.	
4	Email	
5	Fax	
6	Website	

Details of Authorized Person

7	Name	
8	Address	
9	Telephone/Mobile No.	
10	Email	

Information about the Organization

11	Status of Organization (Proprietorship/Partnership/Public Ltd/Pvt. Ltd/ Co-operative Society etc.)	
12	Details of Registration of Organization	Date: Ref:
13	Number of Professionals in position in the organization	
14	Locations and address of offices	
15	Service Tax Registration Number	
16	VAT Registration Number(Enclosed latest VAT Return)	
17	Professional Tax Registration Number	
18	Income Tax PAN Number	
19	Details of any other Licenses/Registration (Copy to be enclosed)	

Signature of the Tenderer with date

(Annexure-III)

FINANCIAL BID FORMAT

Form II-A

Tender Notice No	Cluster	Item of Works	Estimated Cost exclusive of GST and Cess	Offered rate				Name of Contractor & Address
				Offered rate	Applicable GST	Other Statutory deduction	applicable Labour less	
				NOT TO BE DISCLOSED DURING UPLOADED OF TECHNICAL BID				

Declaring that the item against which there are fixed Govt. rate such as minimum wage rate etc. shall be obeyed in letter in spirit

Signature of the Tenderer with
date

Copy forwarded for wide circulation & information to:-

1. The Sabhadhipati, Purulia Zilla Parishad.
2. The Principal Chief Conservator of Forests(HoFF), West Bengal
3. The Chief Conservator of Forests, South West Circle, West Bengal.
4. The District Magistrate, Purulia.
5. The Superintendent of Police, Purulia.
6. The Sub-Divisional Officer, Sadar, Purulia.
7. The Treasury Officer, Purulia Treasury
8. All Divisional Forest Officer's, South West Circle, West Bengal.
9. The Treasury Officer, Purulia Treasury.
10. The Block Development Officer, _____ Block.
11. The Assist. Divisional Forest Officer, Kangsabati South Division.
12. The Head Clerk, Kangsabati South Division.
13. The Budget, Accounts & Revenue Section.
14. AFR, Kangsabati South Division.
15. All Range Officers (Territorial), Kangsabati South Division.
16. Notice Board, Kangsabati South Division.
17. _____, FPC



Divisional Forest Officer
Kangsabati South Division
Purulia