

GOVERNMENT OF WEST BENGAL
Office of The District Magistrate
Purulia

(Digital Camera, Video Camera, Web Casting, CC Camera Cell (General Election to the Lok Sabha -2019)

Notice Inviting E-tender No. 1/ Camera Cell /2018-19 Dated: 20/02/2019

E- Tenders are invited from the bonafide, reputed and experienced company/ Agency/ Suppliers for different hiring charge of Video Camera and Digital Camera in connection with PARLIAMENT GENERAL ELECTION -2019 as per particulars given below.

| <i>Sl. No.</i> | <i>Name of work</i> | <i>Location</i> | <i>Approximate nos./place</i> | <i>Earnest Money (Rsin lakh.)</i> |
|----------------|--|-----------------------------------|-------------------------------|-----------------------------------|
| 1 | Hiring Charge of Video Camera with all accessories & Camera Man/ day | Any place within Purulia district | 1100 | .10 |
| 2 | Hiring Charge of Digital Camera with all accessories & Camera Man | Any place within Purulia district | 800 | .10 |
| 3 | Hiring Charges for Installation of CCTV 2mp doma/Bullet along with monitoring system | Any place within Purulia district | 800 | .10 |

1. Date & Time Schedule:-

| Sl. | Particulars | Date & Time |
|------------|---|---------------------------|
| 1 | Date of Uploading of NIT & Other documents | 21/02/2019 at 6.00 P.M |
| 2 | Date of Start of downloading the documents etc | 21/02/2019 from 6.00 P.M |
| 3 | Date of closing of down loading the documents | 5/03/2019 at 2.30 P.M |
| 4 | Date of Start of submission of technical bid & financial bid. | 21/02/2019 from 6.00 P.M |
| 5 | Date of closing of submission of technical bid & financial bid. | 05/03/2019 up to 3.00 P.M |
| 6 | Date of opening of technical bid | 07/03/2019 at 3.00 P.M |
| 7 | Date of opening of financial bid | To be notified |

2. In the event of e-Filing, intending bidders may download the tender documents from the website directly with the help of Digital Signature Certificate & necessary earnest money deposit will be received by Net Banking through ICICI Bank payment gateway or through RTGS/NEFT system.

3 Eligibility of the Contractor:-

- (i) Having Credential in form of completion certificate for completing similar type of work for at least 40% of the amount put to tender
 - (ii) Credential from any Govt. /Semi. Govt. /Autonomous bodies/Pvt. Institution as bonafide contractor/ agencies will be entertained for schemes having completion certificate as proof of credential. While e-filing of tender, the intending bidder may download the tender documents from the website www.wbtenders.gov.in directly by the help of digital signature certificate.
4. The Tenderers should submit the copies of following papers duly attested by competent authority as technical bid documents -
- a) PAN / TAN (as applicable)
 - b) Up-to-date Profession Tax Return & Profession Tax Registration Certificate.
 - c) Copy of valid 15 digits GSTIN under GST Act. 2017 and vide notification no. 5050-F(Y) Dated;- 16.08.2017 of Finance Department , Audit Branch to the Govt. of West Bengal.
 - d) Up-to-date Income Tax Return,
 - e) Credential Certificate for such type of work having magnitude of 40% of the amount put to tender..
- f). Registered partner Ship Deed in case of partnership firm has to be submitted. The company shall furnish the article of Association and memorandum. Where an individual person hold a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, where uploading any tender for an behalf of company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the director of Such company or the partners of such firm to upload such tender, (Non-Statutory Documents).
5. No Adjustment of Price OR Price Escalation of any kind will be allowed.
6. No Mobilisation Advance and Secured Advance will be allowed.
7. Joint venture will not be allowed.
- 8. Payment will be made as per availability of fund.**
9. No arbitration is allowed in this contract.
10. Constructional labour welfare cess @ 1% of the bill value will be deducted from the bill.
11. For any kind of exemption, on the above mentioned required documents, the bidder shall have to submit authenticated document from competent authority, in support of his claim, at the time of submission of Technical Bid. No claim on a later stage will be entertained. However, the final decision regarding this will be made by the Authority
12. Agency shall have to comply with the provisions of A) the contract labour (regulation Abolition) Act. 1917, B) apprentice Act 1961& C) Minimum wages Act. 1948 of the notification there of or any laws relating thereto and the rules made and order issued there under from time to time.
13. The authority reserves the right to cancel the NIT due to unavoidable circumstances and for the no claim will be entertained.
14. Before submission of tender, the tenderer shall have to acquaint by actual visit to the site as regards prevailing condition and tenderer submitting tender shall be deemed to have done so. He must acquaint himself with local condition of labour material transport electricity water etc.
15. The rates of different hiring charge of Video Camera / Digital Camera/CCTV are to be quoted as per Annexure, terms & conditions and specification.
16. The tenderers are requested to quote their rates in both figures and words.

17. All rates quoted shall be inclusive all cost of transportation to this office/Concerned SDO'S/ BDO'S/ DCRC/ election Booth as the case may be.

18] The entire work will be executed under the supervision of the District Magistrate & District Election Officer, Purulia or any officer authorised on his behalf.

19. Terms & Condition :-

i The rates should be tendered for each item as per specification mentioned against each in the Annexure both in figure & words simultaneously.

2 Rates tendered otherwise than in the schedule will not be accepted. The rate should be inclusive of all taxes (i.e. GST).

3. The earnest money deposited will be forfeited to the Government in case of the following :

- (a) The tenderer withdraws tender after opening or acceptances.
- (b) The selected tenderer fails to accept or refuse either wholly or partly the offer that would be made by the undersigned.
- (c) The selected tenderer fails to supply of Video Camera /Digital Camera/ CCTV on hire as per specification and within specified periods.

The earnest money deposited by the successful tenderers will be refunded on the after completion of the fulfillment of said terms & conditions.

Any other information will be available from the office of the undersigned.

Agency must have the capacity to supply of Video Camera /Digital Camera/ CCTV with arrangement of Cameraman on hire as per specification within 3(three) days from the issue of work order.

The successful tenderers shall have to supply the required number of supply of Video Camera/ Digital Camera/CCTV on hire as per specification within the prescribed time limit from the date of issue of work order to the concerned office premises.

Any supply of Video Camera /Digital Camera/CCTV on hire as per specification which is not in conformity with the samples will be summarily rejected and no payment will be made for such supply.

Rate should be offered inclusive of all cost (i.e. GST). I.T. will be deducted at source.

Considering emergency, the work order may be distributed to more than one tenderer at the lowest rate, item-wise.

This is Election Urgent. Failure of any part of compliance of the order will attract penal measures as per election rules.

The tenderers will supply all materials as work order at their own cost.

The undersigned shall have the right & discretion to terminate the contract and forfeit the earnest money deposited in the event of any sort of breach of contact.

The successful tenderers will have to make an agreement with the undersigned on a Non-Judicial Stamp Paper worth of Rs. 10.00 (Rupees Ten) only. The security money/earnest money is refundable subject to the satisfactory completion of work and timely delivery of the same.

The undersigned reserves the right to accept or reject any tender or all tenders without assigning any reason whatsoever.

The undersigned also does not bind himself to accept the lowest rate tender and shall use discretion in accepting hired than the lowest with a view to ensuring standard quality of articles. It shall be open to the

district authority to impose penalty & take other punitive steps, as deemed fit, for violation of above terms & condition.

20. Important Instructions :

Names of the technically qualified bidders as per the bid criteria after verification with original & evaluation will be displayed in the office notice board and official website.

21. Specification for Digital Camera : For Digital Camera the camera should have a picture resolution of minimum 10 - 15 megapixel with camera cover, 2 high capacity Li-Ion Batteries, Camera Charger, USB Cable and a memory card of minimum 4 - 8 GB capacity.

22. Specification for Video Camera : For Video Camera, the minimum Picture resolution should be 720p along with sufficient memory storage, extra battery and battery charger along with provision to dump the recorded video in laptops/ CDs/ DVDs etc.

23. Specification of CCTV : Camera 2MP IR IP 3.6mm Doma / Camera 4MP IR IP 3.6mm with monitoring system

24. Requirement for Cameramen:

They need to be apolitical. sincere, smart, hardworking having a good moral character.

The cameras need to be tested in respect of whether all cameras are getting charged or not, all camera functions are okay, memory cards are healthy and chargers are in good capacity.

Some Cameramen (Both Digital and Video) along with cameras may be kept for contingency purposes as a back-up measure.

The names, addresses and contact details (EPIC Card) and photographs of the Cameramen (Both Digital and Video) should be provided to the Authority beforehand and no changes in the list normally be entertained. Under unavoidable circumstances if any deviation is required should be made with prior approval of the Authority.

The Cameramen should be able to shoot for prolonged hours or as instructed by Election Officials without fail. It is of outmost priority. The camera should be provided with adequate power and memory back-up for such shooting.

The Cameramen should maintain a log book which will be provided by the office and which will be needed to be signed by the requisitioning Officer.

The downloading of the photos and videos will be done under the Supervision of an Officer or as directed by him. No photos and videos will be used for any purpose other than that of election. All intellectual Property right will belong to the District Magistrate, Purulia and any copyright infringement/ tampering/ omission/ deletion of data will be treated upon with severity.

The digital versions of the photography needs to be transferred in to a C.D/D.V.D. Polling Station wise/A.C. wise with proper label or as will be instructed by the officer-in-charge from time to time.

The Cameramen will be required to attend trainings as and when directed by Purulia . Attendance for such trainings is compulsory.

The rates given by the agency will be all inclusive.

Agency to provide one Supervisor per A.C. at the time of scrutiny by the Observer on P+1 day Supervisor to remain present with PS wise Memory Card to display the recording to the Observer, if required.

After the poll, at the Receiving Centre, the agency must hand over all PS wise Memory Card/DVD/Memory Device containing online/offline recording of poll day events after proper verification by IT teams to the representative of DEO for storage and future reference.

No extra TA, DA or other allowances will be given to the Cameramen. The Authority reserves the rights to cancel the tender without assigning any reason whatsoever.

25. The works are election urgent & time bound.


District Magistrate
Purulia

Dt.20/02/2019

Memo No. _____

Copy forwarded for information to the:-

- 1-4) . ADM G/Dev./ZP/ LR Purulia
- 5-8) . SDO , Sadar/Raghunathpur/Manbazar/Jhalda
9. OC Election
10. OC Camera Cell
11. District Engineer/ DIA PZP to upload the NIT in www.wbtenders.gov.in
12. DICO,Purulia with a request to publish the abridged version of NIT in 2nos daily news paper at the earliest.
13. DIO, NIC, Purulia / DIA. PZP for publication the tender notice in District website.
15. Office Notice Board.


District Magistrate
Purulia

GOVERNMENT OF WEST BENGAL
Office of The District Magistrate
Purulia

(Digital Camera, Video Camera, Web Casting, CC Camera Cell (General Election to the Lok Sabha -2019)

Notice Inviting E-tender No. 2/ Camera Cell /2018-19 Dated: 20/02/2019

E- Tenders are invited from the bonafide, reputed and experienced company/ Agency/ Suppliers for supply of Body Camera and GPS tracker for Car in connection with PARLIAMENT GENERAL ELECTION -2019 as per particulars given below.

| <i>Sl. No.</i> | <i>Name of work</i> | <i>Location</i> | <i>Approximate nos./place</i> | <i>Earnest Money (Rsin lakh.)</i> |
|----------------|---|-------------------------|-------------------------------|-----------------------------------|
| 1 | Supply of 32 GB Body Camera (model Transcend drive pro body 10 TS32 GDPB10 A/B) | within Purulia district | 80 | .20 |
| 2 | Supply of Car GPS tracker with facility of live tracking of Car from Website as well as mobile with life time free software license | within Purulia district | 350 | .20 |

1. Date & Time Schedule:-

| Sl. | Particulars | Date & Time |
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| 2 | Date of Start of downloading the documents etc | 21/02/2019 from 6.00 P.M |
| 3 | Date of closing of down loading the documents | 5/03/2019 at 2.30 P.M |
| 4 | Date of Start of submission of technical bid & financial bid. | 21/02/2019 from 6.00 P.M |
| 5 | Date of closing of submission of technical bid & financial bid. | 05/03/2019 up to 3.00 P.M |
| 6 | Date of opening of technical bid | 07/03/2019 at 3.00 P.M |
| 7 | Date of opening of financial bid | To be notified |

2. In the event of e-Filing, intending bidders may download the tender documents from the website directly with the help of Digital Signature Certificate & necessary earnest money deposit will be received by Net Banking through ICICI Bank payment gateway or through RTGS/NEFT system.

3 Eligibility of the supplier:-

- (i) Having Credential in form of completion certificate for completing similar type of work for at least 40% of the amount put to tender
- (ii) Credential from any Govt. /Semi. Govt. /Autonomous bodies/Pvt. Institution as bonafide contractor/ agencies will be entertained for supply work of el having completion certificate as proof of credential. While e-filing of tender, the intending bidder may download the tender documents from the website www.wbtenders.gov.in directly by the help of digital signature certificate.
4. The Tenderers should submit the copies of following papers duly attested by competent authority as technical bid documents -
- PAN / TAN (as applicable)
 - Up-to-date Profession Tax Return & Profession Tax Registration Certificate.
 - Copy of valid 15 digits GSTIN under GST Act. 2017 and vide notification no. 5050-F(Y) Dated;- 16.08.2017 of Finance Department , Audit Branch to the Govt. of West Bengal.
 - Up-to-date Income Tax Return,
 - Credential Certificate for such type of work having magnitude of 40% of the amount put to tender..
- f). Registered partner Ship Deed in case of partnership firm has to be submitted. The company shall furnish the article of Association and memorandum. Where an individual person hold a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, where uploading any tender for an behalf of company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the director of Such company or the partners of such firm to upload such tender, (Non-Statutory Documents).
5. No Adjustment of Price OR Price Escalation of any kind will be allowed.
6. No Mobilisation Advance and Secured Advance will be allowed.
7. Joint venture will not be allowed.
- 8. Payment will be made as per availability of fund.**
9. No arbitration is allowed in this contract.
10. For any kind of exemption, on the above mentioned required documents, the bidder shall have to submit authenticated document from competent authority, in support of his claim, at the time of submission of Technical Bid. No claim on a later stage will be entertained. However, the final decision regarding this will be made by the Authority
11. The authority reserves the right to cancel the NIT due to unavoidable circumstances and for the no claim will be entertained.
12. The rates of different hiring charge of Video Camera / Digital Camera/CCTV are to be quoted as per Annexure, terms & conditions and specification.
13. The tenderers are requested to quote their rates in both figures and words.
14. All rates quoted shall be inclusive all cost of transportation to this office/Concerned SDO'S/ BDO'S/ DCRC/ election Booth as the case may be.
- 15] The entire work will be executed under the supervision of the District Magistrate & District Election Officer, Purulia or any officer authorised on his behalf.

16. Terms & Condition :-

i The rates should be tendered for each item as per specification mentioned against each in the Annexure both in figure & words simultaneously.

2 Rates tendered otherwise than in the schedule will not be accepted. The rate should be inclusive of all taxes (i.e. GST).

3. The earnest money deposited will be forfeited to the Government in case of the following :

- (a) The tenderer withdraws tender after opening or acceptances.
- (b) The selected tenderer fails to accept or refuse either wholly or partly the offer that would be made by the undersigned.
- (c) The selected tenderer fails to supply of as per specification and within specified periods.
Security Money amounting to 10% of Bill Value (including earnest money) will be withheld for a period of 6 months from the date of supply and will be returned on successful performance of the equipment.

Any other information will be available from the office of the undersigned.

Agency must have the capacity to complete the entire supply as per specification within 7(Seven) days from the issue of work order.

17. The works are election urgent & time bound.

Memo No 610/2019/11


District Magistrate
Purulia
Dt.20/02/2019

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