

**Government of West Bengal**  
**Office of the District Magistrate, Purulia**  
**(P & RD Section)**

**NOTICE INVITING e-TENDER ENIT NO: ISGPPP/ENIT 01/2019-20 DATED:07/01/2020**

The District Panchayat & Rural Development Officer, Purulia, invites item rate tenders through e-tender from the bonafied suppliers having experience in the field of supplying & printing the following items as per specification mentioned below in details under Purulia District.

Sl. No.	Item Description	Qty.	Specification	Price Limit
1.	Diary'2020	420 Nos.	Spiral, A4, 300 Pages, Bound, Ruled including print matter, Calendar Year 2020	1 Set = 1No.Diary'2020+ 1No.Table Calender'2020 + 1No. Pen.
2.	Table Calendar'2020	420 Nos.	Spiral, Approx. 9.5 inch X 7 inch (vertical), 13 Pages	Not exceeding Rs.300.00 (Rupees three hundred) per set.
3.	Pen	420 Nos.	Rorito (Feather Soft) Ball Pen – 1 N	

**1. Terms & Conditions:-**


In the event of e-filling, intending bidder may download the tender document from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificates. The documents submitted by the bidders should be properly indexed & digitally signed.

- I. The Tenderers should submit the copies of following papers duly self attested as technical bid documents-
- PAN/TAN (as applicable)
  - Up to date Professional Tax Return & Profession Tax Registration Certificate.
  - GST Enrollment documents.
  - Income Tax Return (up to date).
  - Trade License.
  - Credential Certificate for work in similar nature of supply/work within 3 years at State Government of West Bengal/Central Government Offices, minimum amounting Rs.1,26,000.00 (Rupees One Lakh Twenty Six Thousand only) in a single work will be required. The completion certificate and detailed communicational address of the client must be indicated in the Credential Certificate. Supply Orders will not be considered as Credential Certificate.
  - Registered Partnership Deed in case of partnership firm has to be submitted. The company shall furnish the Article of Association and Memorandum. Where an individual person holds a Digital Signature Certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for on behalf of company or firm invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the director of such company or the partners of such firm to upload such tender.
  - For any kind of exemption, on the above mentioned required documents, the bidder shall have to submit authenticated document from competent authority, in support of his claim, at the time of submission of technical Bid. No claim on a later stage will be entertained. However, the final decision regarding this will be made by the District Panchayat & Rural Development Officer, Purulia.

- II. Before final printing sample of print has to be produced this office for acceptance.
- III. Joint venture will not be allowed.
- IV. No arbitration is allowed in this contract.
- V. Rate should only be quoted for overall item(s) inclusive of all taxes, delivery charges up to Office of the District Panchayat & Rural Development Officer, Purulia
- VI. All taxes will be deducted as per existing norms.
- VII. The payment will be made through RTGS/NEFT after receiving satisfactory supply reports from all concerned. No claim whatsoever for delaying payment, if any will be entertained.
- VIII. During Scrutiny if it comes to notice of the tender inviting authority that the credential or any other paper found incorrect/manufactured/fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- IX. The authority reserves the right to cancel the NIT due to unavoidable Circumstance and for that no claim will be entertained. Any objection to technical bid must be raised in writing within 48 hours after uploading technical bid and after no claim shall be entertained in any circumstances regarding technical bid.
- X. Date and Time Schedule:-

Sl. No.	Particulars	Date & Time
1	Date of uploading of NIT and other documents	07.01.2020
2	Date of starting of downloading the documents	07.01.2020
3	Date of starting of submission of Bid	07.01.2020
4	Date of closing of downloading the documents	22.01.2020 at 1 PM
5	Date of closing of submission of Bid	22.01.2020 at 1 PM
6	Date of opening of Technical Bid	24.01.2020 at 2 PM
7	Date of uploading the list of technically qualified bidder	To be notified after evaluation of technical proposal
8	Date of opening of Financial Bid	To be notified after evaluation of technical proposal


The authority reserves the right to accept or reject any or all the tenders, without assigning any reason whatsoever.

  
 District Panchayat & Rural Dev. Officer  
 District Panchayat and  
 Rural Development Officer  
 Purulia  
 Date:- 07/01/2020

Memo No: 25(11)/GP

Copy forwarded for information to:

1. The Addl. District Magistrate (Dev.), Purulia
- 2-5. The Sub-Divisional Officer, Purulia Sadar/Raghunathpur/Manbazar/Jhalda
6. The Nazareth Deputy Collector, Purulia
7. The DIO, NIC, Purulia for publication in district website.
8. The DIA, PZP, Purulia for publication in district website.
9. C.A. to the District Magistrate, Purulia
10. C.A. to the Addl. District Magistrate (ZP), Purulia
11. Notice Board.

  
 District Panchayat & Rural Dev. Officer  
 Purulia  
 District Panchayat and  
 Rural Development Officer  
 Purulia