



GOVERNMENT OF WEST BENGAL
OFFICE OF THE ASSISTANT ENGINEER
Purulia Sub-Division No- II
Social Sector, P.W. Dte.
Dist- Purulia.

Memo NO : /217-NIQ

Date : 18/03/2020

NOTICE INVITING QUOTATION NO 12 OF 2019-202 OF ASSISTANT ENGINEER,
PURULIA SUB DIVISION NO - II, SOCIAL SECTOR, P.W. DTE.

Sealed quotation are hereby invited by the undersigned from bonafide suppliers, manufacturers, authorized dealers/distributors or firms having sufficient experience in the field of **Following stationary materials are required for smooth running of the office of the Executive Engineer, Purulia Division, Social Sector, P.W.Dte.** as per proforma in the attached schedule.

The quotations will be received in sealed cover in the Tender Box kept in the chamber of Assistant Engineer, Purulia Sub-Division-II, Social Sector, P.W.Dte. and the same will be open as per timing as stated below, in presence of the quotationers or their authorized representative.

The intending quotationer will have to collect quotation papers after obtaining permission from the undersigned on production of PAN, Professional Tax clearance, Sales Tax & Income Tax clearance certificate, Valid 15 digit GST in under GST Act, 2017, Valid Trade Licence from the respective Municipality, Panchayatetc , necessary credential form any Govt. deptt.


Last date and time for application of quotation forms	Up to 2:00 pm on 24/03/2020
Date & time of issuing quotation in Documents	Up to 4:00 pm on 24/03/2020
Submission of quotation paper in the tender box at this office	Up to 2:00 pm on 25/03/2020
Opening of the quotations	After 2:30 pm on 25/03/2020

The lowest quotationer shall have to execute an agreement with the undersigned on behalf of Governor of the State of West Bengal in W.B.F 2911. The quotationer shall have to quote his rate against the schedule of works to be issued along with the quotation paper inclusive of all taxes, GST and incidental charges whatsoever. The successful quotationer shall have to submit earnest money @ 2.0% of the total amount quoted in the form of Bank Deamand Draft of any Nationalized Bank in favour of **Executive Engineer, Purulia Division, Social Sector, P.W.Dte.** The payment of captioned work will be made following the enforcing guide line of W.B.F. 2911

The minimum warranty period of fire extinguisher in any mode of defect/damage would be minimum 3(three) years from the date of commissioning. The supplier shall be bound to replace/repair the defect/damage part if any fault is detected in the same within the warranty period.

The undersigned reserved the right to reject all the quotations without assigning any reason, quantity as mentioned in enclosed price schedule may vary as per requirement.

All the works will have to be completed within 15(Fifteen) days from the date of issue of work order.



Assistant Engineer
Purulia Sub-Division-II
Social Sector, P.W. Dte.

Date : 18/03/2020

Memo No: 720/5 / ~~1818~~ /217-NIQ

Copy forwarded for information and necessary action to the :

- 1) Superintending Engineer, Western Circle, Social Sector, P.W.Dte
- 2) Sabhadhipati, Purulia Zilla Parishad, Purulia.
- 3) District Magistrate, Purulia
- 4) Executive Engineer, Purulia Division, Social Sector, P.W.Dte
- 5) District information officer, Purulia.
- 6) Assistant Engineer, Purulia Sub-Division no I & III, social Sector , P.W.Dte.
- 7) Office Notice Board.


Assistant Engineer
Purulia Sub-Division-II
Social Sector, P.W. Dte.

Annexed sheet

Specific Schedule of item of work
Against Notice Inviting Quotation No. 12 of 2019-2020
Of the Assistant Engineer, Purulia Sub-Division-II, Social Sector, P.W.Dte.

SL NO	DESCRIPTION OF ITEMS	QTY	UNIT	RATE IN FIGURE & WORDS	AMOUNT Rs
1.	Papers-A4 (White)	250	Rim		
2.	Papers-A4 (Yellow, Green, Sky, Pink) 1 nos each	4	Nos		
3.	File Cover	100	Nos		
4.	File Flap	100	Nos		
5.	Four Folder File	50	Nos		
6.	Green Jel Pen	6	Nos		
7.	Pen (Blue) use & throw	100	Nos		
8.	Pen (Red) use & throw	50	Nos		
9.	Pen (Black) use & throw	100	Nos		
10.	Scale (30cm)	10	Nos		
11	Pencil cutter	10	Nos		
12	Pencil	10	Nos		
13	Page Mark	30	Nos		
14	Highlight Pen	10	Nos		
15	Bleching Powder	20	Nos		
16	Eraser	10	Nos		
17	Stepler (Small)	5	Nos		
18	Stepler pin (Small)	30	Box		
19	Gala	10	Nos		
20	Garder	500	Nos		
21	Thread Ball	25	Nos		
22	Attendance Register	6	Nos		
23	Register (Big)	5	Nos		
24	Register (Small)	10	Nos		
25	Candle	10	Nos		
26	Harpic (Blue) 500 ml	6	Nos		
27	Harpic (Red) 500 ml	2	Nos		
28	Water Bottle (1000 lit capacity, Milton)	30	Nos		
29	Towl	20	Nos		

30	Peon book	6	Nos		
31	Issue Register	3	Nos		
32	Received Register	3	Nos		
33	Jems Clip	25	Box		
34	Duster	40	Nos		
35	Naphtaline	20	Paket		
36	Fenial (1000 ml of CROSS)	20	Bottle		
37	Good Night Oil (60 ml)	20	Bottle		
38	Good Night Machine	6	Nos		
39	Measurement Book	200	Nos		
40	Dustbin	30	Nos		
41	Paper Basket	30	Nos		
42	Plastic Arch File (Small)	10	Nos		
43	Plastic Packet (A4) size	20	Nos		
44	Red Jel Pen	2	Nos		
45	Full Jharu	10	Nos		
46	Channel File	20	Nos		
47	Key Bag	6	Nos		
48	Correction Pen	10	Nos		
49	Cello Tape	10	Nos		
50	Cello Tape (Small)	10	Nos		
51	Calculator Orpit (Model no-GT-512 GT)	6	Nos		
52	Measurement Tape (50m)	2	Nos		
53	Measurement Tape (15m)	2	Nos		
54	Measurement Tape (5m)	2	Nos		
55	Toilet Cleaning Brush	4	Nos		
56	Pen Drive (16GB)	10	Nos		
					TOTAL COST RS

Signature of the quotationer with seal
at the time of submission of quotation

<p style="text-align: center;"><u>Accepted</u></p> <p>Executive Engineer Purulia Division Social Sector, P.W.Dte.</p>	<p>I agree to supply the above-mentioned material as quoted above at Rs _____ (Rupees _____ _____)) Each as per terms & conditions laid down in the original N.I.Q.</p> <p style="text-align: center;">-----</p> <p>Signature of the quotationer with seal At the time of agreement</p>
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Ray
18/3/2020
Assistant Engineer
Purulia Sub-Division No.-II
Social Sector , P.W.Dte.