



Govt. of West Bengal

OFFICE OF THE ASSISTANT ENGINEER (P.W.D)

PURULIA SUB- DIVISION, CHAIBASA ROAD, PURULIA.

Phone:- (03252) 222945, E-Mail ID: aepsdpwd@gmail.com

Memo No:- 286

Date:-20.03.2019

NOTICE INVITING QUOTATION NO. 04 OF 2018-19 OF ASSISTANT ENGINEER, PURULIA SUB-DIVISION, P.W.D.

Sealed quotations are invited on behalf of the Governor of the State of West Bengal by the Assistant Engineer, Purulia Sub-Division, P.W.D. Chaibasa Road, Purulia from the Agency who has such type of work experience with sufficient credential for execution of similar type of job for-

Sl No.	Name of the work	Earnest money (Rs.)	Cost of documents (Rs.)
1.	Day to day operation of 1no. pump-motor set at Dak Bungalow campus, Station road, Purulia. [Period for 6(Six) months]	2% of quoted amount.	Nil

Valid income tax, vat registration, P.Tax and other clearance certificates must be produced for permission from the undersigned to purchase specification of the work. All Quotationers must produce documentary evidence in support of their experience and competency to execute such type of works in P.W.D. during last 5 years. Attested copied of necessary documentary evidence may please be submitted for permission from the undersigned to purchase quotation form.

Specification and allied papers of the work will be available from this office between 12 noon to 4 PM on any working day on payment of fee if any after verification of valid documents & clearance certificate and other papers.

Rate should be quoted both in figure & word inclusive of all taxes and other charges at the time of dropping quotation. No quotaion with variable price clause will be accepted. Acceptance of lowest or any other quotation is not obligatory. The last date of application is 27.03.2019 up to 3.00PM. The last date of issue of specification is up to 3.00 PM on 28.03.2019 and quotation will be received up to 3.00 PM on 29.03.2019 and will be opened shortly thereafter in presence of intending quotationers. No objection will be entertained if the quotationer is not present at time of opening.

Any further clarification may be made from the office.

sdt
Assistant Engineer, P.W.D.
Purulia Sub-Division.

TERMS & CONDITIONS:

1. The operation of pump motor including the valves inside and outside pump (house) to be done as per requirement on all days.
2. Comprehensive maintenance of the pump motor sets will also cover the fuses calls to attend (fuses will be supplied by the agency). Periodical cleaning of the pump motors incl. Pump house and all other allied equipments and electrical accessories on the panel boards are to be done (Gland packing to be supplied by the agency). Lubrication of the pump motor set to be done in regular manner (Grease to be supplied by the agency). One log book indication voltages and current of the Meters providing on the electrical panel board.
3. In case of emergent type of work for the operation of pump motor beyond schedule hour the agency will attended the same as and when information given by the authority to the agency.
4. The operation of pump motors should be the well trained operator.

5. The agency will be fully responsible for the smooth running of the operation works ensuring all the safety measure.
6. The log book for operation of pump motor is to be maintained by agency. The man in charge of operation works will put his signature with arrival and departure therein.
All inspection reports, checking reports, fault reports and restoration of those faults to be shown in the log book.
The log book are also be signed by the agency themselves or their authorized representatives.
The log book is also be made signed by the authority concerned and concerned Junior Engineer or by his authorized representative not below the rank of Work Assistant.
7. The complaint book for each of the above cases are to be maintained wherein the authority concerned may place their complaints, if any with remarks.
8. The complaints, faults as found will be attained by the agency immediately on call for physically or over phone or by any other means on the part of the authority concerned PWD (Civil) wing.
9. For part work during a month part rate payment will be made for the actual days of work.
10. For improper operation of pumps Executive Engineer, Purulia Division, P.W.D. will reduce the rate as the deemed fit as per recommendation of AE/JE keeping the matter in conformity to the clause on the basis of agreement form No WBF- 2911, defect in distribution pipe incl. Valves and plumbing lines, the agency is not responsible.
11. One free of cost over hauling and hand paint with approved make paint once in a year, Oiling, Cleaning & greasing of all moving parts of pump & motors as & when required are to be done by the agency & entered in the Log book with dated initial of agency representative as well as JE concerned.
12. Every operation must be reflected in log book by the operator maintaining time. Voltage & current reading, Loadshedding time should also be maintained in Log Book.
13. He bill for each cases & the signed challan in triplicate will be produced by the agency at the time of claiming the bills quarterly. The challan must indicate date of attendance with signature of agency staff Countersigned by concern JE of Electrical wing.
14. Pro-rate deduction will be made towards the bill by the Assistant Engineer, Purulia Sub-Divison, P.W.D. concerned if the agency fails to maintain the works as per schedule.
15. The penalty as in the clause 2 may only be waved out by the Executive Engineer, Purulia Divison, P.W.D on consideration of convincing reason submitted by the agency.
16. The Executive Engineer, Purulia Divison, P.W.D. will reserve the righ to terminate the contract at any time with one months notice.
17. In case of any persistent fault for two consecutive days, the agency must report the same to the concerned Junior Engineer in writing, otherwise the responsibility will be laid on the agency & if any breakdown of major fault occurred due to his ignorance in that case, contract may be terminated with immediate effect & the security money may be forfeited.
18. No claim would e entertained if the bill are not produced within six months of any financial year.
19. Pump should not be operator at voltage below 360V (3ph) of below 180V (1-ph).
20. You shall be responsible for compliance of statutory obligation under the Central Labour (R & A) act, 1978, Minimum wages at 1984, payment wages act 1936, Bonus payment act 1956, and also be responsible for payment of condition (Both employer and employee's) under provident Act & Employee's State insurance act 1952 i.r.o employee.
21. Agency shall be solely responsible for any accident, occurring if any , during the course of the work of any injury to any person and in the event of any such accident/injury you will be held responsible and must pay proper compensation to the same as per workmen's compensation act 1932 (when employee state insurance act 1948 is not applicable).
22. No labour of minor age should be employed.
23. Statutory minimum wages for all categories of labour are to be paid as per notifications issued by the appropriate department of the Government from time to time.

sd/-
Assistant Engineer, P.W.D.
Purulia Sub-Division.

Memo No. -286/1(7)

Dated.:20.03.2019

Copy forwarded for information and necessary action to the:

- 1) Sabhadhipati, Purulia Zilla Parishad, Purulia.
- 2) Superintending Engineer, Western Circle-I, P.W.D. Burdwan.
- 3) Executive Engineer, PWD, Purulia Division.
- 4) District Magistrate, Purulia.
- ✓5) District Information Officer, Purulia.
- 6-7) Assistant Engineer, P.W.D, Purulia Construction / Raghunathpur Sub-Division.



Assistant Engineer, P.W.D.
Purulia Sub-Division.

