

# ANANDADHARA DISTRICT OFFICE

District Mission Management Unit(DMMU) &  
District Rural Development Cell, Purulia Zilla Parishad  
Collectorate Complex, Purulia (W.B.)

Phone No.: 03252-222574 :: E-mail : puruliadrdc@gmail.com



NIT No-01/DRDC/2021

Dated:15/07/2021

## NOTICE INVITING TENDER

Sealed tenders are hereby invited from the bonafide reputed agencies/authorized dealer for supply of Photocopier machines as per following specification:

Sl No	Name of Work	Specification	Quantity	Locations where to supply
1	Supply of RICOH Photocopier machine	Warm up time:31 Seconds Continuous output speed: 20 PPM Memory: Standard 256 MB Printer Language: Standard GDI Resolution: 600 dpi Zoom: 50% to 200% Duplex Printing, Paper size: recommended paper size A3 to A6 Multi-function: Copier, Printer & Scanner	8 (Eight) nos.	BDO offices of Jhalda-I, Jhalda-II, Baghmundi,, Joypur, Arsha, Balarampur, Manbazar-II & Bundwan

### Date & Time for submission & opening of Tender:

1. Date of Publication of Tender:	15.07.2021
2. Last date of issuing Tender Paper:	23.07.2021
3. Last date of receiving sealed tender papers:	26.07.2021 (Up to 3:00 PM)
4. Opening of sealed tender papers:	At 4:00 PM on 26.07.2021

### Terms & Condition:

1. The rate should be mentioned in words and figure with model no. of Machines of total 8(Eight) Units and the rate should be including of all charges and taxes. Price of 1(one) unit should be within Rs. 60,000/- (Sixty Thousand).
2. Each tender must be accompanied with an earnest money of Rs. 10,000/- (Rupees Ten Thousands) only through Bank Draft in favour of "Project Director, DRDC, Purulia".
3. Self-attested photocopy of PAN Card, Trade registration Certificate, latest income tax return, GST & Credential of 40% of similar supply work are to be attached with the tender paper.
4. Warranty of Machines should be not less than 1(One) year.



5. The machines should be supplied to the concerned Block Offices.
6. Tax deductions from bill will be made as per Govt. norms.
7. The machines should be installed by the supplier and the Certificates on installation should be obtained from BDO Offices.
8. Payment will be made after successful delivery and installation of the machines.
9. The authority reserves the right to accept or reject any tender without any reason whatsoever.
10. Tender Form will be available at the Office of the Project Director, DRDC, Purulia within office hours & sealed tender papers should be submitted to this office.
11. As per terms and conditions, contract will be valid for a period of 3(Three) months from the date of issuing work order.
12. The articles supplied must be of good quality and latest stock.
13. The supplier should give support of service as and when needed.

 15.07.21


**Addl. District Mission Director, DMMU &  
Project Director, DRDC, Purulia**

Memo No.: 544 /1(4)/DRDC

Date : 15/07/2021

Copy forwarded for information and for wide publication to :

1. The Secretary, Purulia Zilla Parishad
2. The Nezarath Deputy Collector, Purulia
3. The DIO, NIC, Purulia with a request to publish in Purulia Website
4. This Office Notice Board

 15.07.21

**Addl. District Mission Director, DMMU &  
Project Director, DRDC, Purulia**

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NIT No-02/DRDC/2021

Dated:15/07/2021

## NOTICE INVITING TENDER

Sealed tenders are hereby invited from the bonafide resourceful agencies for the following work at Badra under Pancha Block, Purulia.

Sl No	Name of Work	Estimated Amount	Earnest Money	Time for Completion of Work
1	Construction of Shed Net House (15mtr x 32mtr) at Badra under Pancha Block, Purulia	Rs. 349930/-	Rs. 7000/- in shape of Bank draft in favour of "Project Director, DRDC, Purulia"	30 days

### Date & Time for submission & opening of Tender:


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3. Last date of receiving sealed tender papers:	26.07.2021 (Up to 3:00 PM)
4. Opening of sealed tender papers:	At 4:00 PM on 26.07.2021

### Terms & Condition:

1. The tenderer should produce self-attested photocopy of PAN Card, Trade registration Certificate, latest income tax return, GST, Bank Draft & Credential of 40% of similar nature of work with the tender paper.
2. The tenderer should quote the rate in words and figures.
3. Before submitting tender, tenderer should visit the site of work to see the site condition, accessibility carriage etc.
4. Tender Form and plan & vetted estimate will be available at the Office of the Project Director, DRDC, Purulia within office hours & sealed tender papers should be submitted to this office.



5. Work will have to be done according to specification and drawing approved by the authority.
6. Tax deductions from bill will be made as per Govt. norms.
7. Payment will be made after satisfactory completion of the work.
8. The authority reserves the right to accept or reject any tender without any reason whatsoever.

 15.07.2021


**Addl. District Mission Director, DMMU &  
Project Director, DRDC, Purulia**

Memo No.: 545 /1(4)/DRDC

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