

Government of West Bengal

Office of the Sub-divisional Controller, Dept. Of Food & Supplies, Jhalda, Purulia

Khadya Bhawan(1<sup>st</sup> Floor), P.O & Dist-Purulia, Pin-723101

E-mail: [scfsjhalda@gmail.com](mailto:scfsjhalda@gmail.com) Phone: 7980896757


Office Quotation/Tender Call Notice

Memo No: 12/SC/FS/Jhalda

Dated: 02/03/2020

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 01 no. of non AC/AC Diesel driven vehicles having sitting capacity not more than ten including driver, which shall conform to the terms and conditions(Annexure -II) for official use in Food & Supplies Department / Office on monthly rent basis;

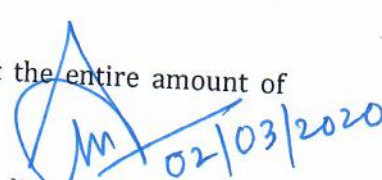
1. The vehicle must be in roadworthy condition, shall not be more than three years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The driver of the vehicle must have a valid driving licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. The monthly rate of hire charge be quoted separately in the general bid information including fuel and lubricants.
5. The hiring charges including cost of P.O.L. will be limited to Rs. 25000/- (Rupees twenty five thousand) per month.
6. The details of the make and year of manufacture of the vehicle, registration no., mileage (kilometres covered per litre) and name of the driver with driving licence no. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure III).
7. The quotation completed in all respect should reach the undersigned on or before 09/03/2020 by 1.00 PM. and shall be opened on the same day at 3.00 PM in presence of the bidders or their authorised representatives.

  
02/03/2020  
Sub-divisional Controller  
Food & Supplies, Jhalda

**TERMS AND CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and driving license of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final and include cost of diesel and lubricants as per existing Govt.'s norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, gear box and differential coolant, tyres and tubes, battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide good driver and the salary of the driver born by the owner.
4. In case of break down for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payments shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid after the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than three years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and will terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violets any of the terms of contracts Govt. shall forfeit the entire amount of security deposit.


  
Sub-divisional Controller  
Food & Supplies, Jhalda

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Copy forwarded for favour of information & taking necessary action to:

1. The Sabhadhipati, Purulia Zilla Parishad, Purulia.
2. The Director, Dte. Of D.D.P&S, F&S, 11/A, Mirza Ghalib Street, Kolkata-700087.
3. The District Magistrate, Purulia
4. The Addl. District Magistrate (G), Purulia.
5. The District Controller of Food & Supplies, Purulia
- 6-9. The Sub-Divisional Officer, Manbazar/Purulia Sadar/Raghunathpur/Jhalda for wide publicity.
- ✓ 10. The D.I.O. of NIC, Purulia, with the request to upload this notice in the District website.
- 11-14. The Sub-Divisional Controller, Food & Supplies: Purulia Sadar/Raghunathpur/Jhalda
15. Office Notice Board.

 02/03/2020

Sub-divisional Controller  
Food & Supplies, Jhalda

**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration no. of vehicle:
2. Type of Vehicle (AC/Non AC):
3. Year of manufacture:
4. Model:
5. Date of Registration:
6. Name & complete address of The owner of vehicle:
7. Fitness Certificate validity:
8. Permit validity:
9. Insurance validity:
10. Name / Address of the Driver :
11. Driving License No. & Validity of the Driving License of the Driver:
12. Proposed hire charge of the vehicle per month including fuel cost:
13. Contact no. of the Service provider (Tenderer/Quotationer)  
Mobile No. \_\_\_\_\_ Telephone No. \_\_\_\_\_

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & Signature of the  
Quotationer/Tenderer